



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, MMC
City Clerk

SUBJECT: SEE BELOW

DATE: March 19, 2025

SUBJECT: Approval of National Night Out Sponsored as a City Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event

Recommendation

As recommended by the Rules and Open Government Committee on March 19, 2025:

- (a) Approve the National Night Out scheduled on August 5, 2025 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (City Clerk)

[Rules Committee referral 3/19/2025 - Item B.3]



Memorandum

TO: RULES AND OPEN
GOVERNMENT
COMMITTEE

FROM: Toni Taber, MMC

SUBJECT: SEE BELOW

DATE: March 4, 2025

**SUBJECT: APPROVAL OF NATIONAL NIGHT OUT AS A CITY SPONSORED
SPECIAL EVENT, TO EXPEND CITY FUNDS AND
AUTHORIZATION TO ACCEPT DONATIONS OF MATERIALS
AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve the National Night Out scheduled for August 5, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the March 25, 2025 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517, which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any donated funds for special events.

National Night Out is a free City event, open to the public, and held annually on the first Tuesday of every August, with this year's being held on August 5, 2025 at various locations throughout the City. The events are coordinated through many Council Offices with the assistance of the San Jose Police Department and other City Departments. This is a national effort held in collaboration with a wide variety of individuals, neighborhood and business associations, community-based organizations, schools, and community volunteers.

ANALYSIS

Approval by the Rules and Open Government Committee and City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In compliance with existing fundraising disclosure requirements, all participating Council Offices will report any solicitations made and donations received for the event in the Councilmembers' Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable all participating Council Districts, City Departments and the Office of the City Clerk to proceed with

HONORABLE MAYOR AND CITY COUNCIL

March 4, 2025

Subject: Approval of National Night Out as a Council Sponsored Special Event.

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the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the March 19, 2025 Rules Committee Agenda and the March 25, 2025 City Council Agenda.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.



TONI J. TABER, MMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.