

TO: RULES AND OPEN GOVERNMENT
COMMITTEE

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: BOARDS AND COMMISSIONS
APPOINTMENTS**

DATE: February 19, 2021

RECOMMENDATION

As recommended by the Rules and Open Government Committee on February 17, 2021, approve the following Board and Commission appointment:

- (a) Charter Review Commission:
 - (1) District 4 Seat: Appoint Huy Tran.

OUTCOME

Appointment to the vacant seats on each of the Commissions will allow the commission to continue conducting business.

BACKGROUND

On December 15, 2020, the City Council appointed members to the Charter Review Commission. Subsequently on February 8, 2021, District 4 representative Roshni Saxena resigned from the Commission. The applications were sent to Councilmember David Cohen for his appointment to the vacancy.

ANALYSIS

The application of the nominated candidate is attached.

Huy Tran currently serves on the Housing and Community Development Commission. The City's "Consolidated Policy Governing Boards and Commissions" in City Council Policy 0-4 prohibits commissioners from serving on more than one commission and provides that if a current commissioner is appointed to a second commission, the commissioner is deemed to have resigned from the first commission. However, this prohibition does not apply to the appointment to the Charter Review Commission as City Council Policy 0-4, by its terms, only applies to commissions established by the City Charter and the San Jose Municipal Code."

EVALUATION AND FOLLOW-UP

A duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions.

PUBLIC OUTREACH

The memorandum has been posted on the City Clerk's website as part of the February 23, 2021 City Council meeting.

COORDINATION

This memorandum has been coordinated with the Office of the City Attorney.

CEQA

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.