



COUNCIL AGENDA:  
ITEM:

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember  
Maya Esparza

**SUBJECT:** REQUEST FOR AN EXCUSED  
ABSENCE

**DATE:** 02/15/19

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## RECOMMENDATION

Excuse my absence from the Regular Meeting of the Transportation and Environment Committee on February 4, 2019 due to the following:

Authorized City Business:

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(Description/Location)

Illness

Death of a close family member