



RULES COMMITTEE: 06/11/25

FILE: 25-217

ITEM: B.2

Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Sarah Zárate

SUBJECT: See Below

DATE: June 3, 2025

Approved

Date:

6/3/25

**SUBJECT: Fiscal Year 2025 – 2026 City Council Meeting and Study
Session/Special Meeting Schedules**

RECOMMENDATION

- (a) Approve the City Council Meeting Schedule for the period August 2025 – June 2026.
- (b) Approve the Study Session/Special Meeting Schedule for the period August 2025 – June 2026.

ANALYSIS

The Mayor and the City Manager are responsible for developing the City Council Meeting Schedule. To facilitate more efficient planning of longer-range agenda content, the Administration recommends the continuance of the established practice of approval of a meeting schedule for the entire fiscal year and the cancellation of City Council meetings when there is a holiday that falls on a Monday or the meeting is within a holiday or City Council break period. The proposed schedule (Attachment A) contains the cancellation of 13 meetings: August 5, September 2, October 14, November 11, November 25, December 23, December 30, January 6, January 20, February 17, March 31, May 26, and June 30.

Additionally, a tentative schedule of Study Session/Special Meeting dates for August 2025 – June 2026 (Attachment B) has been developed to facilitate calendaring for the Mayor and City Councilmembers. As topics are set for the dates in the attachment, staff will bring these forward to the Rules and Open Government Committee for approval.

HONORABLE MAYOR AND CITY COUNCIL

June 3, 2025

Subject: Fiscal Year 2025-2026 City Council Meeting and Study Session/Special Meeting Schedules

Page 2

COORDINATION

The proposed schedules have been coordinated with the City Attorney's Office, City Clerk's Office, and the Mayor's Office.

A handwritten signature in black ink that reads "Sarah Zárate". The signature is written in a cursive, flowing style.

SARAH ZÁRATE

Director, City Manager's Office of Administration,
Policy, and Intergovernmental Relations

For questions, please contact Rachelle Blattman, Senior Executive Analyst, City Manager's Office of Administration, Policy, and Intergovernmental Relations, at rachelle.blattman@sanjoseca.gov.

Attachments

Attachment A – City Council Meeting Schedule August 2025 – June 2026

Attachment B – Study Session/Special Meeting Schedule August 2025 – June 2026

CITY COUNCIL MEETING SCHEDULE AUGUST 2025 – JUNE 2026

City Council Meeting Date
August 5, 2025 – Cancelled
August 12, 2025
August 19, 2025*
August 26, 2025
September 2, 2025 – Cancelled
September 9, 2025
September 16, 2025*
September 23, 2025
September 30, 2025
October 7, 2025
October 14, 2025 - Cancelled
October 21, 2025*
October 28, 2025
November 4, 2025
November 11, 2025 – Cancelled
November 18, 2025*
November 25, 2025 - Cancelled
December 2, 2025
December 9, 2025*
December 16, 2025
December 23, 2025 – Cancelled
December 30, 2025 – Cancelled

City Council Meeting Date
January 6, 2026 – Cancelled
January 13, 2026
January 20, 2026 – Cancelled
January 27, 2026*
February 3, 2026
February 10, 2026*
February 17, 2026 – Cancelled
February 24, 2026
March 3, 2026
March 10, 2026*
March 17, 2026
March 24, 2026
March 31, 2026 - Cancelled
April 7, 2026
April 14, 2026*
April 21, 2026
April 28, 2026
May 5, 2026
May 12, 2026
May 19, 2026*
May 26, 2026 - Cancelled
June 2, 2026
June 9, 2026
June 16, 2026*
June 23, 2026
June 30, 2026 - Cancelled

KEY: *1:30 p.m. Afternoon Session and 6:00 p.m. Evening Session, as needed or otherwise noted

STUDY SESSION/SPECIAL MEETING SCHEDULE AUGUST 2025 – JUNE 2026

Date	Time
Tuesday, August 19 <i>Joint City Council and Valley Water Board Meeting (tentative)</i>	1:30 p.m. or immediately following the regular Council Meeting
Thursday, September 18	1:30 p.m. – 4:30 p.m.
Monday, October 20	1:30 p.m. – 4:30 p.m.
Monday, December 8	9:30 a.m. – 12:00 p.m.
Friday, January 23	9:30 a.m. – 12:00 p.m.
Thursday, February 5	1:30 p.m. – 4:30 p.m.
Friday, February 20	9:30 a.m. – 12:00 p.m.
Monday, March 23	1:30 p.m. – 4:30 p.m.
Monday, April 13	9:30 a.m. – 12:00 p.m.
Monday, April 20	1:30 p.m. – 4:30 p.m.