


CITY COUNCIL ACTION REQUEST			
DEPARTMENT(S) Finance	CEQA Not a Project, File No. PP17-003,	COORDINATION Airport Department, City Attorney's Office, City Manager's Budget Office	Director Approval <i>/s/</i> Maria Öberg
COUNCIL DISTRICT(S) Citywide	Agreements/Contracts (New or Amended) resulting in no physical changes to the environment		CMO Approval  3/5/25
SUBJECT: Actions Related to the Purchase Order with Future Flooring Group for Jet Bridge Flooring Replacement Services			
RECOMMENDATION			
Adopt a resolution authorizing the City Manager or her designee to exercise up to six one-year options to extend the term of the purchase order with Future Flooring Group (San Jose, CA) for jet bridge flooring replacement services with the last option year ending on or about December 10, 2031, subject to the appropriation of funds.			
BASIS FOR RECOMMENDATION			
<p>The San José Mineta International Airport (Airport) is responsible for overseeing the maintenance, repair, and operation of jet bridges used to connect passengers from Airport terminals to airplanes. These jet bridges are used by all passengers as they come and go from the Airport. To help ensure ongoing and safe operation, the Airport requires services for the removal of existing well-worn flooring on 26 jet bridges and the installation of modern slip resistant flooring material. New jet bridge flooring is expected to require less maintenance and help improve passenger safety by providing improved slip resistance.</p> <p>In November 2024, a competitive Request for Bids was released by the Finance Department to procure these services. The Request for Bids provisioned for a one-year initial term and an additional six one-year options for the City to extend the term. Two responsive bids were submitted, and no protests were received. Future Flooring Group qualified for the City's local and small business preference. Staff awarded to Future Flooring Group as the lowest priced, responsive, and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(1) under City Manager Authority. The option period for December 11, 2025, to December 10, 2026, is projected to be in the amount of \$250,000 and future options will be subject to the appropriation of funds. Approval of this recommendation will ensure the City continues to receive these essential services with minimal impact to operations.</p>			
COMMISSION RECOMMENDATION AND INPUT			
There is no commission recommendation or input associated with this action.			
COST AND FUNDING SOURCE			
The recommended action relating to this purchase order of \$250,000 is funded by the Jet Bridge Refurbishment appropriation in the Airport Renewal and Replacement Fund.			
FOR QUESTIONS CONTACT: Albie Udom, Deputy Director of Finance- Purchasing and Risk Management, at Albie.Udom@sanjoseca.gov .			