



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT COMMITTEE

**FROM:** Lori Mitchell

**SUBJECT:** See Below

**DATE:** January 2, 2025

Approved

Date:

1/3/2025

**SUBJECT: Joint Special Meeting of the City Council of San José and San José/Santa Clara Treatment Plant Advisory Committee**

## RECOMMENDATION

Set a Joint Special Meeting of the City Council of San José and San José/Santa Clara Treatment Plant Advisory Committee on Friday, January 24, 2025, from 10:00 a.m. – 12:00 p.m. at the San José - Santa Clara Regional Wastewater Facility located at 700 Los Esteros Road, San José, CA and approve the Special Meeting agenda.

## BACKGROUND

The goal of the Joint Special Meeting is to provide a site tour of the San José – Santa Clara Regional Wastewater Facility and its Capital Improvement Program.

## ANALYSIS

The Joint Special Meeting on Friday, January 24, 2025, will cover the following agenda. All times below are approximate.

- Call to Order and Roll Call
  - Public Comment
1. Meet and Greet (10:05 a.m. -10:20 a.m.)
  2. Personal Protective Equipment and Transportation (10:20 a.m. -10:30 a.m.)
  3. Regional Wastewater Facility Site Tour (10:30 a.m. – 11:45 a.m.)

/s/ Jeffrey Provenzano, on behalf of  
Lori Mitchell  
Acting Director  
Environmental Services Department

For questions, please contact Jennie Loft, Public Information Manager, Environmental Services Department, at [jennie.loft@sanjoseca.gov](mailto:jennie.loft@sanjoseca.gov) or (408) 250-2974.

**ATTACHMENT – Special Meeting Agenda**



# **Joint Special Meeting of the City Council of San José and San Jose/Santa Clara Treatment Plant Advisory Committee Agenda**

**Friday, January 24, 2025  
10:00 a.m. - 12:00 p.m.**

**San Jose – Santa Clara Regional Wastewater Facility  
700 Los Esteros Road  
Administration Building, Conference Room A  
San José, CA 95134**

- **Call to Order and Roll Call**

10:00 a.m. - 12:00 p.m. - Joint Special Meeting of the City Council of San José and San Jose/Santa Clara Treatment Plant Advisory Committee

Location: San Jose – Santa Clara Regional Wastewater Facility  
700 Los Esteros Road, Administration Building, Conference Room A  
San José, CA 95134

*All times are approximate.*

- **Public Comment (10:00 a.m.)**

1. Meet and Greet (10:05 a.m. -10:20 a.m.)
2. Personal Protective Equipment and Transportation (10:20 a.m. -10:30 a.m.)
3. Regional Wastewater Facility Site Tour (10:30 a.m. – 11:45 a.m.)

- **Adjournment**