



**CIVIL SERVICE COMMISSION**  
**Regular Meeting Minutes**  
**April 6, 2023**

**CALL TO ORDER: 4:00 p.m.**

**PRESENT:** Chair Sharon Hightower, Vice Chair Joan Smith, Commissioner Sam Swift, and Commissioner Tom Cochran.

**ABSENT:** None.

**VACANCY:** One Vacancy.

**STAFF:** Senior Deputy City Attorney, Colleen Winchester; Deputy City Clerk, Megan Roche; and Deputy City Clerk, Yasmin Johnson

**ORDERS OF THE DAY**

Upon motion by Commissioner Smith, seconded by Commissioner Swift, and carried unanimously, the Orders of the Day were approved. (4-0.)

**PUBLIC COMMENTS**

None provided.

**CONSENT CALENDAR**

Upon motion by Commissioner Smith, seconded by Commissioner Swift, and carried unanimously, the Consent Calendar was approved. (4-0.)

**END OF CONSENT CALENDAR**

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### **CITY ATTORNEY/CLERK'S OFFICE**

- A. Deputy City Clerk Megan Roche provided the following update regarding the status of CSC Employee-Elected Vacancy: All ballots were sent to all City employees during the week of March 6– March 10, 2023 and had to be returned by April 10, 2023 for the counting of ballots. The new member is expected to be seated in May 2023.

### **HEARINGS SCHEDULED (OPEN SESSION)**

The rescheduled hearing date of April 25, 2023 at 6:30 p.m. was set for Police Officer Applicant, Case No. 23-01A. City of San José, Deputy City Attorney, Julia Van Roo was present and spoke on behalf of the Applicant for purposes of scheduling only. The Applicant was permitted to not be present.

### **HEARINGS SCHEDULED (CLOSED SESSION)**

No reportable action taken in closed session.

### **ADJOURNMENT**

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:23 p.m.

Approved on: **5/4/2023**

Attest:

Civil Service Commission

City Clerk, Toni Taber, CMC, Secretary



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Yasmin Johnson

Deputy City Clerk, City of San José