



**MINUTES OF THE  
SMART CITIES AND SERVICE IMPROVEMENTS COMMITTEE**

**SAN JOSE, CALIFORNIA                      THURSDAY, OCTOBER 7, 2021**

*Consistent with the California Governor’s Executive Order No. N-29-20, Resolution No. 79450 from the City of San José and the Santa Clara County Health Officer’s March 16, 2020 Shelter in Place Order, the City Council meeting was not physically open to the public. Public comments were accepted via eComment, email, by phone/Webinar or online.*

The Council meeting was teleconferenced from remote locations and convened at 1:30 p.m.

Present: Councilmembers - Mahan, Cohen, Liccardo, Jones, Foley.

Absent: Councilmembers - All present.

Staff: Information Technology, Rob Lloyd; Mayor’s Office, Jordan Sun; City Attorney’s Office, Neelam Naidu; City Clerk, Toni Taber; and City Clerk’s Office, Yasmin Johnson.

**B. Review of Work Plan**

None presented.

**C. Consent Calendar**

None presented.

**D. Reports to Committee**

**1. Procurement Improvement Status Report. (Finance)**

Public Comments: (1) Caller ‘5140’ spoke to the Procurement Departments transparency, how the departments money is being spent, and how it affects taxpayers. (2) Blair Beekman spoke to the red light cameras in San José and having open public practices regarding new procurement projects. (3) Mollie McLeod stated that outreach and inclusivity is needed for people with disabilities.

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## D.1 (Cont'd.)

Director of Finance, Julia H. Cooper; Assistant Director of Finance, Luz Cofresi-Howe; and Deputy Director of Finance, Purchasing & Risk Management, Jennifer Cheng offered the presentation and responded to questions.

Action: Upon motion by Mayor Sam Liccardo, seconded by Vice Mayor Chappie Jones and carried unanimously, the Committee accepted the verbal status report on the City's procurement improvement efforts which includes progress, priorities, and plans.

Including the memorandum from Mayor Sam Liccardo, dated October 7, 2021, with the following recommendation to direct the City Manager to: (1) Include in the 2022 Smart Cities Work Plan an update to the Committee in Spring 2022 on the Procurement Improvement Status Report, including the consultant's final report on potential strategies for procurement innovation; (2) Return to City Council for final adoption of procurement innovation and reform strategies in April 2022; and (3) Return to Council during the FY 22-23 budget process with a cost assessment and evaluation of adding staff required to fully implement the strategies adopted by Council in April 2022. (5-0.)

### 2. **Innovation and Technology Projects Status Report. (Information Technology)**

Public Comments: (1) Mollie Mcleod thanked the staff for the presentation and spoke to the importance of having accessibility performance reports. (2) Blair Beekman spoke to open public policy ideas, community trust, and digital inclusion issues.

Division Manager, Information Technology Department, Michael Foster; Chief Information Officer, Rob Lloyd; Assistant Chief Information Officer, Jerry Driessen; City Librarian, San José Public Library, Jill Bourne; Division Manager, San Jose Public Library, Ann Grabowski; and Director, City Manager's Office, Zulma Maciel offered the presentation and responded to questions.

Action: Upon motion by Pam Foley, seconded by Vice Mayor Chappie Jones and carried unanimously, the Committee accepted the verbal status report on innovation and technology projects, highlighting overall status, initiatives at risk and mitigations, and completed projects. (5-0.)

### 3. **City Roadmap: Digital Equity Status Report. (Library/City Manager - Racial Equity/Parks, Recreation and Neighborhood Services/Public Works/Information Technology/City Manager - Civic Innovation)**

Public Comments: (1) Mollie Mcleod addressed the importance of digital inclusion, and providing literacy classes regarding accessibility and equity. (2) Blair Beekman spoke to digital equity issues, new technology placement in neighborhoods, and open public policies.

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### **D.3 (Cont'd.)**

Mayor Sam Liccardo excused himself from the committee meeting to attend a prior commitment.

City Librarian, San Jose Public Library, Jill Bourne; Division Manager; San Jose Public Library, Ann Grabowski; Director, City Manager's Office, Zulma Maciel offered the presentation and responded to questions.

Action: Upon motion by Councilmember David Cohen, seconded by Councilmember Pam Foley and carried unanimously, the Committee accepted the status report on Digital Equity efforts as part of the approved City Roadmap for 2021-2022, which includes providing internet access to children and neighborhoods with partners, project and funding statuses, key metrics, opportunities, and management approach. (4-0-1. Absent: Liccardo.)

### **4. Information Technology Audit Report. (City Auditor)**

Public Comments: (1) Caller '5140' addressed his concerns with the 311 application and Zoom connectivity issues. (2) Mollie McLeod requested to know who the Information Technology (I.T) consultant is and stated she wants accessibility information included in the Real Estate Report. (3) Blair Beekman spoke to better practices of democracy and equity.

City Auditor, Joe Rois offered the verbal report and responded to questions.

Councilmember David Cohen excused himself from the committee meeting to attend a prior commitment.

Action: Upon motion by Councilmember Pam Foley, seconded by Vice Mayor Chappie Jones and carried unanimously, the Committee accepted the report on the Information Technology audit.. (3-0-2. Absent: Liccardo, Cohen)

- **Open Forum**

1. Blair Beekman spoke to open public policies and the importance of having community voices heard.
2. Caller '5140' spoke to the current transparency of committee meetings compared to meetings in the past.
3. Mollie Mcleod spoke to the importance of these meetings and acknowledged the change and progress that's being accomplished as a result of the public speaking at these meetings.

- **Adjournment**

Councilmember Matt Mahan adjourned the Committee meeting at 3:46 p.m.

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Councilmember Matt Mahan, Chair  
Smart Cities and Service Improvements Committee

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