



**DRAFT MINUTES OF THE
PUBLIC SAFETY, FINANCE AND STRATEGIC SUPPORT COMMITTEE**

SAN JOSÉ, CALIFORNIA

THURSDAY, DECEMBER 4, 2025

The Committee meeting was held in the Council Chambers and convened at 1:30 p.m.

Present: Councilmembers - Doan, Kamei, Mulcahy, Casey, Tordillos.

Absent: Councilmembers - None.

Staff: Jennifer Schembri, Deputy City Manager, City Manager's Office; Terra Chaffee Senior Deputy City Attorney, City Attorney's Office; Emily Munguia, Senior Council Assistant, Mayor's Office; and Daniel Aguilar, Deputy City Clerk, City Clerk's Office.

A. Call to Order and Roll Call

B. Review of Work Plan

No items provided.

C. Consent Calendar

1. Bi-Monthly Financial Report for September/October 2025.

No presentation provided.

Public Comment: None provided.

Action: Upon motion by Councilmember Rosemary Kamei, seconded by Councilmember George Casey, and carried unanimously, the bi-monthly financial report for September/October 2025 was accepted.
(5-0-0)

2. First Quarter Financial Reports for Fiscal Year 2025-2026.

No presentation provided.

Public Comment: None provided.

Action: Upon motion by Councilmember Rosemary Kamei, seconded by Councilmember George Casey, and carried unanimously, the first quarter financial reports for fiscal year 2025-2026 were accepted.
(5-0-0)

D. Reports to Committee

1. Fire Department Inventory Controls Over Controlled Substances Audit Report.

- (a) Accept the report on the audit of the Fire Inventory Controls Over Controlled Substances: Clarifying Polices and Separating Duties Would Further Improve Security.
- (b) Refer and cross-reference this audit report to be heard by the full City Council for approval at its meeting on December 16, 2025. (City Auditor)

Joe Rois, City Auditor, Auditor's Office; Alison Pauly, Supervising Auditor, Auditor's Office; and Maria Valle, Program Performance Auditor, Auditor's Office, offered the presentation and responded to questions from the Committee.

Public Comment: None provided.

Action: Upon motion by Councilmember Rosemary Kamei, seconded by Councilmember Michael Mulcahy, and carried unanimously, the Fire Department Inventory Controls Over Controlled Substances Audit Report was accepted, and to be cross-referenced at City Council on December 16, 2025. (5-0-0)

2. City Council Focus Area Status Report: Increasing Community Safety.

Accept this status report on the City's Increasing Community Safety Focus Area implementation and progress toward building the long-term infrastructure required for learning and continuous improvement. (City Manager/Police/Fire/Parks, Recreation and Neighborhood Services/Transportation)

Jennifer Schembri, Deputy City Manager, City Manager's Office; Robert Sapien, Fire Chief, San José Fire Department; Stephen Donohue, Captain, San José Police Department; Andrea Flores Shelton, Assistant Director, Department of Parks, Recreation and Neighborhood Services; John Ristow, Director, Department of Transportation; and Rick Scott, Assistant Director, Department of Transportation, offered the presentation and responded to questions from the Committee.

Public Comment: None provided.

Action: Upon motion by Councilmember Rosemary Kamei, seconded by Councilmember Anthony Tordillos, and carried unanimously, the status report on the City's Increasing Community Safety Focus Area implementation and progress toward building the long-term infrastructure required for learning and continuous improvement, was accepted. (5-0-0)

D. Open Forum

- 1. Blair Beekman offered public comment regarding the future direction of BAUASI and current litigation regarding community surveillance.

E. Adjournment

Chair Bien Doan adjourned the Committee meeting at 2:19 p.m.

Minutes Recorded, Prepared, and Respectfully Submitted by,

DRAFT

Daniel Aguilar
Deputy City Clerk, City of San José

Approved at Council on:

Number of actions: 3

Attest by:

Toni J. Taber, MMC
City Clerk, City of San José