



COUNCIL AGENDA: 3/27/2018  
ITEM: 2.10 (18-402)

## Memorandum

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**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** March 15, 2018

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**SUBJECT: Approval of Vista Park Neighborhood Beautification Day Sponsored By Council District 10 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event.**

**RECOMMENDATION:**

As recommended by the Rules and Open Government Committee on March 14, 2018:

- (a) Approve the Vista Park Neighborhood Beautification Day scheduled on April 28, 2018 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses or community groups to support the event.

[Rules Committee referral 3/14/18 - Item G.1.a]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Johnny Khamis  
District 10

**SUBJECT:** SEE BELOW

**DATE:** 03/07/18

APPROVED:

**SUBJECT: APPROVAL OF VISTAPARK NEIGHBORHOOD BEAUTIFICATION DAY  
SPONSORED BY COUNCIL DISTRICT 10 AS A CITY COUNCIL SPONSORED  
SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF  
MATERIALS AND SERVICES FOR THE EVENT**

## RECOMMENDATION

1. Approve the Vistapark Neighborhood Beautification Day, scheduled on Saturday, April 28, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the March 27, 2018 Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Vistapark Neighborhood Beautification Day will be held on Saturday, April 28, 2018 at Vistapark Drive and Branham Lane, and sponsored by Councilmember Johnny Khamis. This special event supports the efforts of the VEP Neighborhood Association to beautify their neighborhood. Volunteers from the community will be working to make the neighborhood clean and attractive by cleaning up along Branham Lane, at Vista Park, and the surrounding streets, as well as painting the wall on Branham Lane. The event is free and open to the public.

## ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Johnny Khamis will report any cash or in-kind donations received for the event on

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their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the March 14, 2018 Rules Committee Agenda and the March 27, 2018 City Council Agenda.

### **CEQA**

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.