

**MINUTES OF THE
PUBLIC SAFETY, FINANCE AND STRATEGIC SUPPORT COMMITTEE**

SAN JOSE, CALIFORNIA

THURSDAY, OCTOBER 19, 2017

The Public Safety, Finance, and Strategic Support Committee of the City of San José convened in regular session at 1:32 p.m. in the City Hall Council Chambers, Council Wing, City Hall.

PRESENT: Councilmember Raul Peralez, Chair; Councilmember Chappie Jones, Vice Chair, Vice Mayor Magdalena Carrasco, Councilmember Sergio Jimenez, and Councilmember Sylvia Arena, members.

ABSENT: All present.

STAFF: Senior Deputy City Manager Jennifer Maguire, Chief Deputy City Attorney Danielle Kenealey, Assistant to the City Manager Lee Wilcox, Interim Legislative Secretary Suzanne Guzzetta. Mayor's Policy Advisor Paul Pereira

REVIEW OF WORK PLAN

No items were presented.

CONSENT CALENDAR

(1) Bi-Monthly Financial Report for July/August 2017 (City Manager - Budget/Finance)

Accept the Bi-Monthly Financial Report on actual revenues and expenditures as compared to the 2017-2018 Budget for the two months ending August 2017.

Documents Filed: Memorandum from Deputy City Manager/Budget Manager Jennifer Maguire, dated October 12, 2017, entitled, "Bi-Monthly Financial Report for July/August 2017."

Action: Upon motion by Vice Mayor Magdalena Carrasco, seconded by Councilmember Sylvia Arenas, and carried unanimously, the Committee accepted the Consent Calendar. (5-0.)

REPORTS TO COMMITTEE

- (1) **Police Department Recruitment Activity Semi-Annual Report (Police)**
Accept the semi-annual report on Police Department recruitment activity, including recruiting and hiring expenditures, communication/marketing activities, marketing and outreach data analysis, academy entrants data analysis, officer resignation data analysis, and diverse applicant pool applications/hiring efforts.

Documents Filed: (1) Memorandum from Chief of Police Edgardo Garcia, dated October 5, 2017, entitled, "Police Department Recruitment Activity Semi-Annual Report"; (2) Staff Presentation, dated October 19, 2017, entitled, "San José Police Department Recruitment Activity Semi-Annual Report."

San José Police Department Lieutenant Heather Randol, Recruitment Unit, presented the report and, joined by Deputy Chief of Police Michael Knox and Assistant to the City Manager Michelle McGurk, responded to questions from the Committee.

Action: Upon motion by Councilmember Sylvia Arenas, seconded by Councilmember Chappie Jones, and carried unanimously, the Committee accepted the report. (5-0.)

- (2) **Fire Department Emergency Response Times Performance Semi-Annual Report (Fire)**
Accept the semi-annual report on Fire Department emergency response times performance metrics and progress on response time performance improvement strategies.

Documents Filed: (1) Memorandum from Fire Chief Curtis P. Jacobson, dated October 4, 2017, entitled, "Fire Department Emergency Response Times Performance Semi-Annual Report"; (2) Staff Presentation, dated October 19, 2017, entitled, "San José Fire Department Emergency Response Times Performance Semi-Annual Report."

Assistant Fire Chief Robert Sapien presented the report and responded to questions from the Committee. Deputy City Manager/Budget Manager Jennifer Maguire provided background information in response to questions from the Committee.

Action: Upon motion by Councilmember Sergio Jimenez, seconded by Councilmember Chappie Jones, and carried unanimously, the Committee accepted the report. (5-0.)

REPORTS TO COMMITTEE (CONT'D.)

- (3) **Fire Department “48/96” Work Schedule Pilot Program Quarterly Report (Fire)**
Accept the quarterly report on the Fire Department “48/96” work schedule pilot program metrics to determine favorable and/or unfavorable changes that may be attributed to the pilot program.

Documents Filed: (1) Memorandum from Fire Chief Curtis P. Jacobson, dated October 11, 2017, entitled, “Fire Department “48/96” Work Schedule Pilot Program Quarterly Report”; (2) Staff Presentation, dated October 19, 2017, entitled, “San José Fire Department “48/96” Work Schedule Pilot Program Quarterly Report.”

Deputy Fire Chief of Operations Michael Patterson presented the report and responded to questions from the Committee.

Action: Upon motion by Councilmember Sergio Jimenez, seconded by Councilmember Chappie Jones, and carried unanimously, the Committee accepted the report. (5-0.)

- (4) **Workers’ Compensation Program Semi-Annual Report (Human Resources)**
Accept the semi-annual report on the City’s efforts to contain workers’ compensation costs and reduce claims for the Workers’ Compensation Program through the end of 2016-2017.

Documents Filed: (1) Memorandum from Deputy City Manager/Acting Human Resources Director Julie Edmonds-Mares, dated October 10, 2017, entitled, “Workers’ Compensation Program Semi-Annual Report”; (2) Staff Presentation, dated October 19, 2017, entitled, “Workers’ Compensation Program Semi-Annual Report.”

Deputy City Manager/Acting Human Resources Director Julie Edmonds-Mares introduced the item. Human Resources Division Manager for Workers’ Compensation Howard Stiskin presented the report. Staff responded to questions from the Committee.

Action: Upon motion by Councilmember Chappie Jones, seconded by Councilmember Sergio Jimenez, and carried unanimously, the Committee accepted the report with direction to staff to return to the Public Safety, Finance and Strategic Support Committee in December 2017 with an analysis of the three options incorporating the timeline, the ramp-up, and a cost benefit analysis of the pilot program. (5-0.)

REPORTS TO COMMITTEE (CONT'D.)

- (5) **Retirement Services Audit (Auditor)**
Accept the audit of Retirement Services; and refer the audit to the November 7, 2017, City Council meeting for full adoption.

Documents Filed: Report from the Office of the City Auditor, dated October 2017, entitled, "Audit of Retirement Services: Greater Transparency Needed in the Budgeting Process, Interactions among Stakeholders, Investment Policies, and Plan Administration."

City Auditor Sharon Erickson introduced the item and presented the report. Together with City Auditor staff members, Ani Antanesyan, Eli Yani, and Chris Bernado, responded to questions from the Committee. Director of Employee Relations Jennifer Schembri offered information on the response to the audit. Director of Retirement Services Roberto Peña indicated a response to the audit will be forthcoming in January 2018 following the development of a joint Ad Hoc Committee of both retirement boards.

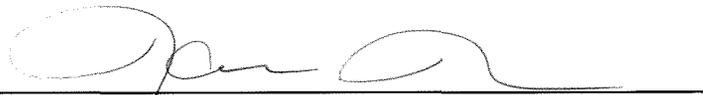
Action: Upon motion by Councilmember Sylvia Arenas, seconded by Councilmember Chappie Jones, and carried unanimously, the Committee accepted the report and cross referenced it to the November 7, 2017 City Council agenda. (4-0-1. Absent: Carrasco.)

OPEN FORUM

There was no testimony on the floor.

ADJOURNMENT

Councilmember Raul Peralez adjourned the meeting at 4:16 p.m.



Councilmember Raul Peralez, Chair
Public Safety, Finance, and Strategic Support Committee

RP/slg

Access the video, the agenda and related reports for this meeting by visiting the City's website at <http://www.sanjoseca.gov/civiccenterv>. For information on any ordinance that is not hyperlinked to this document, please contact the Office of the City Clerk at (408) 535-1266.