



# Memorandum

**TO:** HONORABLE CITY COUNCIL

**FROM:** Mayor Mahan  
Vice Mayor Foley  
Councilmember Campos  
Councilmember Cohen  
Councilmember Casey

**SUBJECT:** SEE BELOW

**DATE:** May 30, 2025

Approved

Date: 5/30/2025

**SUBJECT:** Proposed Scope of Work for the Four-Year Review of the Envision San José 2024 General Plan

## RECOMMENDATION

1. Approve the staff recommendations.
2. Direct the City Manager to prepare a comprehensive public outreach program, led by the Office of Racial and Social Equity and the Planning, Building, and Code Enforcement Department, to provide meaningful opportunities for residents and community stakeholders to share input throughout the Four-Year Review process.

## BACKGROUND

We encourage our colleagues to support the staff recommendations. Even with a focused scope of work, the proposed truncated schedule – which is necessary to meet obligations imposed by the state – is ambitious.

At the same time, we must solicit input broadly, from communities of color, individuals with disabilities, and other important stakeholders. Compared at least with the original 40-member Task Force, the Planning Commission has some limitations in fully representing our community. To ensure everyone in our community has meaningful opportunities to participate and provide input, we recommend that the City Manager and her office, in collaboration with PBCE, develop a comprehensive public outreach program.

*The signers of this memorandum have not had, and will not have, any private conversation with any other member of the City Council, or that member's staff, concerning any action discussed in the memorandum, and that each signer's staff members have not had, and have been instructed not to have, any such conversation with any other member of the City Council or that member's staff.*