



CIVIL SERVICE COMMISSION
Regular Meeting Minutes
September 5, 2024

CALL TO ORDER: 4:00 p.m.

PRESENT: Chair Sharon Hightower, Vice Chair Joan Smith, Commissioner Tom Cochran, Commissioner Sam Swift, and Commissioner Gary Diquisto.

ABSENT: All present.

STAFF: Senior Deputy City Attorney, Colleen Winchester; Deputy City Clerk, Megan Roche; and Deputy City Clerk, Yasmin Johnson.

ORDERS OF THE DAY

Action: Upon motion by Commissioner Smith, seconded by Commissioner Swift, and carried unanimously, the Orders of the Day were approved. (5-0-0)

PUBLIC COMMENTS

None provided.

CONSENT CALENDAR

Action: Upon motion by Commissioner Smith, seconded by Commissioner Swift, and carried unanimously, the following items were approved on the Consent Calendar: the Memorandum from Human Resources dated August 27, 2024 providing the amendments to the Classification Plan; the Memorandum from Human Resources dated August 27, 2024 providing the Hiring Summary Report for July 2024; and the August 1, 2024 Regular Meeting Minutes. (5-0-0)

END OF CONSENT CALENDAR

CITY ATTORNEY/CLERK'S OFFICE REPORT

None provided.

SCHEDULING HEARINGS SCHEDULED (OPEN SESSION)

None provided.

HEARINGS SCHEDULED (CLOSED SESSION)

No reportable actions were taken in closed session.

ADJOURNMENT

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:02 p.m.

Approved on: **10/03/24**

Attest:
Civil Service Commission
City Clerk, Toni Taber, MMC, Secretary



Yasmin Johnson
Deputy City Clerk, City of San José