



**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	<b>Coordination:</b> Department of Transportation, City Attorney's Office, City Manager's Budget Office	<b>Dept. Approval:</b> /s/ Julia H. Cooper
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b> 

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER FOR CHEMICAL ROOT TREATMENT SERVICES**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to:

- (a) Execute a Purchase Order with Duke's Root Control (Syracuse, NY) for chemical root treatment services on behalf of the Department of Transportation for an initial twelve-month period, starting on or about January 16, 2019 and ending on or about January 15, 2020, for an amount not to exceed \$330,000; and
- (b) Exercise up to four one-year options to extend the term of the Purchase Order with the last option year ending on or about January 16, 2024, subject to the appropriation of funds.

**Desired Outcome:** Reduce the number and severity of Sanitary Sewer Overflows caused by root intrusions within City's sanitary sewer collection system.

**BASIS FOR RECOMMENDATION:**

The Department of Transportation has a strategic plan to reduce the number and severity of Sanitary Sewer Overflows that occur in the City's sanitary sewer collection system. Root intrusion is one of the major causes of Sanitary Sewer Overflows. Tree roots intrude and grow inside sanitary sewer pipes through cracks and joints, restricting the proper flow of wastewater. Chemical treatment is the accepted method to remove roots from the sanitary sewer pipe without damaging the pipe structure. As such, it is essential that the City contract for root control chemical services in order to maintain the proper flow of wastewater.

A competitive Request for Bid process was facilitated by the Finance Department to procure these services. Three bids were submitted and no protests were received. Staff recommends award to Duke's Root Control, Inc., as the lowest responsive and responsible bidder pursuant to the formal bidding procedures of the San Jose Municipal Code, Section 4.12.310B.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City's 2018-2019 Adopted Budget City Areas Delivery Framework: "To provide environmental leadership through policy development, program design, and reliable utility services."

**COST AND FUNDING SOURCE:**

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2018-2019 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
541	0512	Non-Personal/Equipment	\$6,010,710	\$330,000	VIII-386	10/16/2018, Ord. No 30172

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director of Finance at 408-535-7059