


### CITY COUNCIL ACTION REQUEST

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	<b>Coordination:</b> Airport Department, City Attorney's Office, City Manager's Budget Office, and Department of Public Works	<b>Dept. Approval:</b> /s/ Rick Bruneau
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  8/29/23

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDERS WITH S.C. ANDERSON GROUP INTERNATIONAL, INC. FOR MOLD AND FUNGI ABATEMENT AND DISPOSAL SERVICES**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to exercise up to four one-year options to extend the term of the purchase orders with S.C. Anderson Group International, Inc. (San José, CA) for mold and fungi abatement and disposal services, with the last option ending on or about September 14, 2027, subject to the appropriation of funds.

**Desired Outcome:** Authorizing the City Manager to take this action provides the City with mold and fungi abatement and disposal services for City facilities.

**BASIS FOR RECOMMENDATION:**

The Airport Department is responsible for overseeing maintenance, repair, and operations at the San José Mineta International Airport terminals, garages, central utility plant, airfield, roadways, and supporting buildings. The Department of Public Works Facilities Management Division is responsible for overseeing the maintenance and repair of over 400 City facilities and structures, such as police facilities, fire stations, community centers, and libraries. Mold and fungi abatement and disposal services are essential for safety and to preserve City facilities in optimal condition thereby reducing long-term replacement costs.

In July 2022, a competitive Request for Bids was released by the Finance Department to procure these services. Four responsive bids were submitted and no protests were received. The lowest priced, responsive, and responsible bidder qualified for both the City local and small business preferences. Staff awarded to S.C. Anderson Group International, Inc. pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310.B. The option period for September 15, 2023 to September 14, 2024 is projected to be in the amount of \$410,000, and future options will be subject to appropriation. Approval of this recommendation will ensure the City continues to receive these essential mold and fungi abatement and disposal services with minimal impact to operations.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

**COST AND FUNDING SOURCE:**

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2023-2024 Proposed Budget Page*	Last Budget Action (Date, Ord. No)
527	4035	Terminal Modifications	\$1,429,000	\$300,000	677	06/20/2023, 30933
001	0572	Non-Personal/Equipment	\$20,265,859	\$110,000	711	6/20/2023, 30933

\* The 2023-2024 Adopted Operating Budget and Capital Budget was approved on June 13, 2023 and adopted on June 20, 2023 by the City Council.

**FOR QUESTIONS CONTACT:** Albie Udom, Deputy Director of Finance – Purchasing & Risk Management, at [albie.udom@sanjoseca.gov](mailto:albie.udom@sanjoseca.gov).