

**ARTS COMMISSION
ANNUAL REPORT: FY 2022-2023**

FY 2022-2023 Objectives	Achievements	Timeframe
1. To monitor and advise on City’s funding for arts and culture through the Office of Cultural Affairs (OCA)	Reviewed, discussed, and recommended: <ul style="list-style-type: none"> – Received reports on FY 2023-2024 budget process & related Budget Messages. – Annual allocation of funds for arts and culture. – Allocation and use of City’s Transient Occupancy Tax Funding 	<ul style="list-style-type: none"> – 2/27/23; 5/15/23; and 6/26/23 – 5/15/23 – 5/15/23
2. To monitor progress on implementation of <i>Cultural Connection</i> Work Plan items	<ul style="list-style-type: none"> – Received reports, provided input and as needed took action on recommended items for implementation. 	<ul style="list-style-type: none"> – Monthly throughout the year
3. To monitor and advise on the Cultural Funding Portfolio: Investments in Art, Creativity and Culture comprised of grant programs: <ul style="list-style-type: none"> a. Festival, Parade & Celebration Grants b. Take pART Grants, and c. Arts Operating Grants d. Arts and Cultural Exchange Grants e. Creative Industries Incentive Fund 	<ul style="list-style-type: none"> – Reviewed and discussed annual grant programs’ guidelines, policies and procedures. – Reviewed, discussed, and approved the 2023 Creative License Ambassadors. – Reviewed, discussed, and made recommendations for annual allocations of funds between arts grants programs. – Reviewed, discussed, and approved the appointments on the grant review panel pools and included Commission representation on panels. – Received, reviewed, and discussed grant panel recommendations and made recommendations to Council for annual grant awards. – Reviewed, discussed, and approved the recommendation on the amount not to exceed \$250,000 to the Rotary Club San Jose to host the 2023 4th of July Fireworks show at Discovery Meadow. – Received a report and update to the proposed revisions to the Cultural Funding Portfolio grant guidelines for FY 2023-2024. – Reviewed, discussed, and approved the revisions for the FY 2023-2024 Cultural Funding Grant Guidelines. 	<ul style="list-style-type: none"> – Periodically throughout the year – 11/21/22 – 3/30/23 – 1/23/23 – 5/15/23 – 1/23/23 – 9/17/22 – 11/21/22
4. To steward the sustainability of City-owned cultural facilities	<ul style="list-style-type: none"> – Received reports and provided input about cultural facility issues. 	<ul style="list-style-type: none"> – Periodically throughout the year

**ARTS COMMISSION
ANNUAL REPORT: FY 2022-2023**

<p>5. To review actions of the Public Art Committee (PAC) and provide oversight for the Public Art Program including: approval of updates to the Five Year Public Art Work Plan as part of the City’s Capital Improvement Program (CIP) Budget, review of public art projects and initiatives, and monitoring the Public Art Collection Maintenance & Conservation Plan</p>	<ul style="list-style-type: none"> – Received regular reports on the matters reviewed by and actions of the PAC. – Received staff reports on current status of public artworks and initiatives. – Monitored public/civic meetings for public art project design. – Made presentations at dedications, grand openings, and related events. – Received, reviewed, approved and made a recommendation to Council for the Five-Year Public Art Workplan as part of the FY 2023-2027 Capital Improvement Program (CIP) budget. 	<ul style="list-style-type: none"> – Ongoing throughout the year – Periodically throughout the year – Periodically throughout the year – Periodically throughout the year – 4/17/23
<p>6. To provide oversight for the City Hall Exhibits Committee</p>	<ul style="list-style-type: none"> – Received reports on status of City Hall Exhibits. 	<ul style="list-style-type: none"> – Ongoing
<p>7. To monitor and provide input on matters related to City’s Special Events Program policies, services and venues</p>	<ul style="list-style-type: none"> – Received reports on policy development, services and initiatives. 	<ul style="list-style-type: none"> – Periodically throughout the year
<p>8. To review and advise on support for the arts industry and arts programs</p>	<ul style="list-style-type: none"> – Received ongoing reports from the OCA on programs and initiatives. – Received reports on Downtown and SoFA activation strategies. – Received a report on the Cultural Activation and Creative Placemaking. 	<ul style="list-style-type: none"> – Monthly – Monthly – Periodically throughout the year
<p>9. To monitor operations of community-based partners through Commission liaison relationships and other forms of engagement with City’s arts, cultural, and civic sectors.</p>	<ul style="list-style-type: none"> – Received reports from Council Liaison. – Received presentations and reports from and about key partners including: Silicon Valley Creates, Silicon Valley Arts Coalition, SoFA Committee and others. – Received presentations by arts and cultural organizations on a regular basis. – Attended virtual arts and cultural events and related activities. – Maintained relationships with key cultural organizations through Commissioner liaison assignments with regular reports from liaisons. 	<ul style="list-style-type: none"> – Monthly and on an ongoing basis throughout the year – Monthly and on an ongoing basis throughout the year – Monthly and on an ongoing basis throughout the year

**ARTS COMMISSION
ANNUAL REPORT: FY 2022-2023**

10. To review actions of the Executive Committee	– Received regular reports on the matters reviewed by and actions of the Executive Committee, including program updates and special issues.	– Monthly and on an ongoing basis throughout the year
11. To advise on the annual Cornerstone of the Arts Award and annual recognition event	<ul style="list-style-type: none"> – Participated in event planning for the annual Cornerstone of the Arts presentation as assigned by the Chair. – Reviewed, discussed, and took action on the selections for the 2023 honorees for Cornerstone of the Arts Award, Creative Impact Award, and Community-based/Business Support for the Arts Award. 	<ul style="list-style-type: none"> – July through October 2022 – 6/26/23

**ARTS COMMISSION
FY 2023-2024 Work Plan**

Objectives	Actions	Timeframe
1. Monitor and advise on City’s funding for arts and culture through the Office of Cultural Affairs (OCA)	<ul style="list-style-type: none"> - Review budget resources for public programs. - Make recommendations for annual allocation of funds for arts and culture. - Advise on the allocation and use of City’s Transient Occupancy Tax funding. - Advise on funding for Public Art Program. - Receive ongoing reports on the strategies and final recommendations of the Arts and Tourism Funding Report which will be presented to City Council at a Special Study Session in November 2023. 	<ul style="list-style-type: none"> - Fall 2023 and Spring 2024 - Spring 2024 - Spring 2024 - Fall 2023 and Spring 2024 - Fall 2023
2. Monitor progress on implementation of <i>Cultural Connection Cultural Plan</i>	<ul style="list-style-type: none"> - Receive reports, provide input and as needed, take action on recommended items for implementation. 	<ul style="list-style-type: none"> - Periodically throughout
3. Monitor and advise on the Cultural Funding Portfolio: Investments in Art, Creativity and Culture comprised of grant programs: <ul style="list-style-type: none"> a. Festival, Parade & Celebration Grants b. Take pART Grants c. Arts Operating Grants d. Creative Economy Grants e. Arts and Cultural Exchange Program f. Capitalization and Sustainability Grants 	<ul style="list-style-type: none"> - Review and make recommendations as needed to annual grant programs’ guidelines, policies and procedures. - Review and make recommendations for annual allocation of funds between arts grant programs. - Approve appointments to grant review panel pools and include Commission representation on such panels. - Review grant panel recommendations and make recommendations to Council for annual grant awards. - Review and make recommendations to the Capitalization and Sustainability guidelines and grant awards. 	<ul style="list-style-type: none"> - Fall 2023 and ongoing - Spring 2024 - Spring 2024 - Throughout year - Fall 2023 and Spring 2024
4. Steward the sustainability of City-owned cultural facilities and venues	<ul style="list-style-type: none"> - Receive reports and provide input about cultural facility issues. - Monitor the potential development of a Levitt Pavilion at St. James Park. 	<ul style="list-style-type: none"> - Periodically throughout year - Periodically throughout year

<p>5. Review actions of the Public Art Committee (PAC) and provide oversight for the Public Art Program including: approval of updates to the Five-Year Public Art Work Plan as part of the City's Capital Improvement Program (CIP) Budget, review of public art projects and initiatives, and monitoring the Public Art Collection Maintenance & Conservation Plan</p>	<ul style="list-style-type: none"> - Receive regular reports on matters reviewed by and actions of the PAC. - Receive reports on the financial status of the Public Art Program, including reports on the City's CIP budget relative to public art. - Review and recommend to Council inclusion of updates to the Five-Year Public Art CIP Work Plan as part of annual CIP Budget. - Review annual Public Art Collection Maintenance & Conservation Plan. - Receive staff reports on current status of public artworks and initiatives. - Monitor public/civic meetings for public art project design. - Represent Commissioners at dedications, grand openings, and events. - Receive reports on the Breeze of Innovation Landmark 	<ul style="list-style-type: none"> - Ongoing - Annually: Spring 2024, with updates as needed - Annually: Spring 2024, with updates as needed - Annually - Periodically, as needed - Periodically - Periodically - Fall 2023
<p>6. Provide ongoing oversight for City Exhibits Committee</p>	<ul style="list-style-type: none"> - Receive reports on City Hall Exhibits Program. 	<ul style="list-style-type: none"> - As needed, periodically or annually
<p>7. Monitor and provide input on matters related to City's Special Events Program policies and services</p>	<ul style="list-style-type: none"> - Receive reports on policy development, services and initiatives. - Advise Council as needed on staff recommendations related to policy changes related to events. 	<ul style="list-style-type: none"> - Periodically throughout year - Periodically throughout year
<p>8. Review and advise on support for the arts industry and arts programs</p>	<ul style="list-style-type: none"> - Receive ongoing reports from the OCA on programs and initiatives. - Receive report on Downtown and SoFA activation strategies. - Receive reports and take action on staff recommendations about Creative Entrepreneur Program. - Receive reports on capacity-building programs offered through OCA. - Receive reports on the San Jose Creates and Connects Program. - Receive reports on the strategies and outcomes of "Creating Connection." 	<ul style="list-style-type: none"> - Monthly - Periodically - Periodically - Periodically - Fall 2023 and Spring 2024 - Periodically
<p>9. Monitor operations of community-based partners through Commission liaison relationships and other forms of engagement with City's arts and cultural sector</p>	<ul style="list-style-type: none"> - Receive presentations and reports from and about key partners including: Team San Jose, Silicon Valley Creates, Silicon Valley Arts Coalition, SoFA Committee and others. - Receive presentations by arts and cultural organizations on a regular basis. - Attend arts and cultural events and related activities. - Maintain relationships with key cultural organizations through Commissioner liaison assignments with regular reports from liaisons. 	<ul style="list-style-type: none"> - Periodically throughout the year on an ongoing basis
<p>10. Review actions of the Executive Committee</p>	<ul style="list-style-type: none"> - Receive regular reports on the matters reviewed by and actions of the Executive Committee, to include program updates and special issues. 	<ul style="list-style-type: none"> - Ongoing

<p>11. Advise on the annual Cornerstone of the Arts Award and annual recognition event</p>	<ul style="list-style-type: none"> - Participate in event planning activities as assigned by Chair and in the award event. - Revisions to the Cornerstone of the Arts Guidelines - Nominate and take action to identify annual awardees. 	<ul style="list-style-type: none"> - July through September, with event planned for early October 2023 - Fall 2023 - Spring 2024
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