




CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	Coordination: Department of Public Works; City Attorney’s Office; City Manager’s Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  12/1/22

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER WITH PAC MACHINE CO, INC. FOR RENTAL OF TOWABLE 12-INCH DIESEL DRY/SELF PRIME PUMPS

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to exercise up to four one-year options to extend the term of the purchase order with Pac Machine Co, Inc. (Sacramento, CA) for the rental of towable 12-inch diesel dry/self-prime pumps, with the last option ending on or about December 31, 2026, subject to annual appropriation of funds.

Desired Outcome: Authorizing the City Manager to take this action provides the City with ongoing rentals of towable 12-inch diesel dry/self-prime pumps to mitigate potential flooding and minimize operational impacts.

BASIS FOR RECOMMENDATION:

The Department of Public Works requires 12-inch diesel dry/self-prime pumps to prevent the Charcot Avenue outfall location from flooding. Towable 12-inch diesel dry/self-prime pump rentals are used to mitigate potential flooding on City streets and property during the rainy season and to minimize operational and financial impacts. City staff are currently working on Charcot Area Storm Drain Improvement - Measure T (Package I & II) projects to develop a permanent solution. In the interim, 12-inch diesel dry/self-prime pump rentals are needed to prevent flooding.

In November 2021, a competitive Request for Bids was released by the Finance Department to procure these services. One responsive bid was submitted, and no protests were received. The sole bidder did not apply for the local or small business preference. Staff awarded to Pac Machine Co, Inc. as the sole responsive and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B under the City Manager’s authority. A Purchase Order was executed in the amount of \$270,000 for the period of January 1, 2022 to December 31, 2022. The option period for January 1, 2023 to December 31, 2023 will be in the amount of \$300,000, and future options will be subject to appropriation. Approval of this recommendation will ensure the City continues to have 12-inch diesel dry/self-prime pumps to mitigate potential flooding and minimize operational impacts.

Climate Smart San José: The recommendation in this memorandum has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This City Council item is consistent with the City’s 2022-2023 Adopted Budget City Service Areas Delivery Framework: “To effectively develop, manage, and safeguard the City’s fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects.”

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn Name	Total Appn	Amt. for Recommendation	2022-2023 Adopted Capital Budget Pg.	Last Budget Action (Date, Ord. No)
469	6580	Charcot Storm Pump Rental	\$300,000	N/A	205	06/21/2022, 30790

FOR QUESTIONS CONTACT: Luz Cofresí-Howe, Assistant Director of Finance, at luz.cofresi-howe@sanjoseca.gov