



COUNCIL AGENDA:  
ITEM:

# Memorandum

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**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Arenas

**SUBJECT: REQUEST FOR AN EXCUSED  
ABSENCE**

**DATE:** 06/03/2019

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## **RECOMMENDATION**

Excuse my absence from the Regular Meeting of T&E Committee on June 3rd, 2019 due to the following:

Authorized City Business:

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(Description/Location)

Illness

Death of a close family member