



COUNCIL AGENDA: 3/29/2022

ITEM: 2.17

FILE NO: 22-460

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** March 29, 2022

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**SUBJECT: Approval of Spring Egg Hunt Sponsored by Council District 4 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event**

## **Recommendation**

As recommended by the Rules and Open Government Committee on March 23, 2022:

- (a) Approve the Spring Egg Hunt scheduled on April 9, 2022 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Cohen)

[Rules Committee referral 3/23/2022 - Item B.3]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Cohen  
District 4

**SUBJECT:** SEE BELOW

**DATE:** 3/14/2022

APPROVED:

**SUBJECT:** APPROVAL OF A SPECIAL EVENT SPONSORED BY COUNCIL DISTRICT 4  
AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY  
FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR  
THE EVENT

## **RECOMMENDATION**

1. Approve the Spring Egg Hunt scheduled for Saturday, April 9, 2022 as a City Council sponsored Special Event, and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the Tuesday, March 29, 2022 Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Spring Egg Hunt will be held on April 9, 2022 at the Berryessa Community Center, located at 3050 Berryessa Road from 9 a.m.-1 p.m. and is sponsored by Councilmember David Cohen. This special event will feature activities for families, an egg hunt, and arts and crafts for children. The District 4 sponsorship of this community event is intended to facilitate a space for San Jose residents to socialize and connect with the community. The event is free and open to the public and will follow all appropriate local public health rules.

## **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Cohen will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will

enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the Wednesday, March 23, 2022 Rules Committee Agenda and the Tuesday, March 29, 2022 City Council Agenda.

**CEQA**

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.