



CIVIL SERVICE COMMISSION
Regular Meeting Minutes
November 7, 2024

CALL TO ORDER: 4:07 p.m.

PRESENT: Chair Sharon Hightower, Vice Chair Joan Smith, and Commissioner Gary Diquisto, Commissioner Cochran (*arrived at 4:20 p.m.*)

ABSENT: Commissioner Samuel Swift.

STAFF: Senior Deputy City Attorney, Colleen Winchester; Deputy City Clerk, Megan Roche; and Deputy City Clerk, Yasmin Johnson.

ORDERS OF THE DAY

Action: Upon motion by Commissioner Smith, seconded by Commissioner Diquisto, and carried unanimously, the Orders of the Day were approved. (3-0-2; Absent: Swift, Cochran)

PUBLIC COMMENTS

None provided.

CONSENT CALENDAR

Action: Upon motion by Commissioner Smith, seconded by Commissioner Diquisto, and carried unanimously, the following items were approved on the Consent Calendar: the Memorandum from Human Resources dated October 30, 2024 providing the amendments to the Classification Plan; the Memorandum from Human Resources dated October 30, 2024 providing the Hiring Summary Report for September 2024; and the October 3, 2024 Regular Meeting Minutes. (3-0-2; Absent: Swift, Cochran)

END OF CONSENT CALENDAR

CITY ATTORNEY/CLERK'S OFFICE REPORT

Senior Deputy City Attorney, Colleen Winchester announced her retirement and introduced Senior Deputy City Attorney, Gabriel Rodriguez as the new Civil Service Commission Attorney.

Senior Deputy City Attorney, Colleen Winchester addressed Municipal Code 3.04. 1500 (Part 12) and (Part 11).

SCHEDULING HEARINGS SCHEDULED (OPEN SESSION)

- Attorney, Sarah Kanbar (*present via Zoom*) on behalf of the Appellant, and Deputy City Attorney, Arti Ferrera, on behalf of the City of San José, agreed to the following *tentative* Hearing dates set for: Tuesday, January 28, 2025 at 5:30 p.m.; Monday, February 3, 2025 at 5:30 p.m.; and Tuesday, February 4, 2025 at 5:30 p.m. regarding the dismissal of Marcus Rosado, Senior Airport Operations Specialist II, Airport Department. **Case No. 24-09.**

HEARINGS SCHEDULED (CLOSED SESSION)

No reportable actions were taken in closed session.

FUTURE AGENDA ITEMS

- Daniel Gallego, on behalf of himself, requested and was granted that the Hearing date previously set for Tuesday, November 19, 2024 at 5:30 p.m., be *cancelled* and set for a *Scheduling Hearing* on February 6, 2025 at 4:00 p.m., regarding the dismissal of Daniel Gallego, Maintenance Worker I, Department of Transportation. **Case No. 24-04.**

ADJOURNMENT

Action: Upon motion by Commissioner Smith, seconded by Commissioner Diquisto, and carried unanimously, the meeting was called to be adjourned. (4-0-1; Absent: Swift)

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:25 p.m.

Approved on: **12/05/24**

Attest:

Civil Service Commission

City Clerk, Toni Taber, MMC



Yasmin Johnson
Deputy City Clerk, City of San José