




CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Categorically Exempt, File No. ER21-152, CEQA Guidelines	Coordination: Environmental Services, City Attorney’s Office, City Manager’s Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide	Section 15301, Existing Facilities		CMO Approval:  10/14/2021

SUBJECT: AMENDMENT TO PURCHASE ORDER OP 60338 FOR WATER PUMP, MOTOR AND WELL SERVICES, AND RELATED PRODUCTS

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to amend purchase order OP 60338 with Pump Repair Service Company (San Francisco, CA) for water pump, motor and well services and related products to increase compensation by \$285,000, for a revised maximum compensation not-to-exceed \$570,000 for the last option period ending on May 14, 2022.

Desired Outcome: To repair currently non-operational water pumps critical to operations at the Environmental Services Department Municipal Water Division.

BASIS FOR RECOMMENDATION:

The Environmental Services Department Municipal Water Division is responsible for overseeing the maintenance and repair of water pumps, motors and well services. These products and services are required to provide potable drinking water to its City of San José residential and business customers. The vendor must be capable of providing emergency and non-emergency related services for potable and recycled water pumps, motors, groundwater wells and other related services throughout the city. If the equipment is not regularly maintained and repaired when damaged, Municipal Water runs the risk of not being able to provide groundwater to the community. This risk must be mitigated as groundwater is a particularly critical water source during the current drought. Municipal Water has experienced recent equipment failure of three critical groundwater well pumps, which are currently offline and require immediate attention.

In 2015, a competitive Request for Proposal (RFP) was facilitated by the Finance Department to procure these services. Based on the RFP, an open purchase order was issued to Pump Repair Service Company under the City Manager’s contract authority, with subsequent option periods exercised on an annual basis. The current purchase order is the last option period and requires an increase in compensation to address recent water pump equipment failures. Staff plans to rebid out these services by May 2022.

Climate Smart San José: The recommendation in this memo aligns with one or more Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This council item is consistent with the City’s 2021-2022 Adopted Budget City Areas Delivery Framework: “Provide Safe, Reliable, and Sufficient Water Supply”.

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2021-2022 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
515	0762	Non-Personal/ Equipment	\$39,935,087	\$285,000	Section no 11.01 Page X-103	6/22/21, 30621

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