



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Sergio
Jimenez

SUBJECT: REQUEST TO TRAVEL

DATE: March 8, 2018

Recommendation: Authorize travel for Councilmember Sergio Jimenez to Tokyo-Okayama, Japan from April 7, 2018 to April 15, 2018 and excuse absences from the regular meeting of the City Council on April 10, 2018, and the Neighborhood Services and Education Council Committee on April 12, 2018.

Location: Okayama, Japan

Meeting Dates: April 7, 2018—April 15, 2018

Source of Funds: District 2 Office funds and personal funds (personal travel or activities on April 13-15, 2018 will be paid for using personal funds)

Purpose: Okayama, Japan is the first established Sister City of San Jose, CA. For the past 60 years our cities have shared a bond in facilitating collaboration and exchanges in art, government, and civic affairs. On this anniversary Sister City trip, Councilmember Jimenez will cover topics of civic leadership, cultural affairs, transportation, and public safety. He looks forward to reporting back what he learns from this important collaboration.