



COUNCIL AGENDA: 1/11/2022

ITEM: 2.18

FILE NO: 21-2676

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** January 11, 2022

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**SUBJECT: Request for Travel Authorization for Mayor Liccardo**

**Recommendation**

As recommended by the Rules and Open Government Committee on January 5, 2022, authorize travel for Mayor Liccardo to Washington, DC from January 18 - 21, 2022 to attend the United States Conference of Mayors (USCM) Winter Meeting.

CEQA: Not a Project, File No. PP17-010, City Organizational and Administrative Activities resulting in no changes to the physical environment. (Mayor)

[Rules Committee referral 1/5/2022 - Item G.3]



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT  
COMMITTEE

**FROM:** Mayor Sam Liccardo

**SUBJECT:** REQUEST FOR TRAVEL  
AUTHORIZATION FOR  
MAYOR SAM LICCARDO

**DATE:** December 21, 2021

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**Approved:**

**Date:** 12/21/21

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**Recommendation:** Authorize travel for Mayor Liccardo to Washington, DC from January 18 – 21, 2022 to attend the United States Conference of Mayors (USCM) Winter Meeting.

**Location:** Washington, DC

**Meeting Dates:** January 19 – 21, 2022

**Source of Funds:** Mayor/Council Travel Budget

**Anticipated Cost:** \$3620.00

**Purpose:** The U.S. Conference of Mayors holds its Winter Meeting each January in Washington, D.C., bringing together mayors from around the country to convene on a range of policy issues including, but not limited to housing and homelessness, transportation, and public safety and gun harm reduction.

Through these convenings, mayors contribute to the development of national urban policy by serving on one or more of the conference's standing committees. Conference policies, programs, and opportunities for shared advocacy in the advancement of the needs of cities in the U.S. are developed and guided by an Executive Committee and Advisory Board, which Mayor Liccardo serves on, as well as on standing committees and task forces. Additionally, the trip will provide opportunities to lobby in Washington D.C. for priority issues for San Jose, including transportation funding.

RULES AND OPEN GOVERNMENT COMMITTEE

December 21, 2021

Subject: Request for Travel Authorization

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Pursuant to Council Policy 9-5, Travel by Elected and Appointed City Officials, this travel falls as an allowable use under the Mayor/Council Travel Budget under F.4.d, Trips to represent the City at the U.S. Conference of Mayors when appointed by the Council or otherwise officially appointed to serve on such boards or committees.