



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT COMMITTEE

**FROM:** Rosalynn Hughey

**SUBJECT:** SEE BELOW

**DATE:** September 2, 2021

Approved

Date

*Rosalynn Hughey*

9/3/2021

**SUBJECT: UPDATE THE AUGUST 2021 – JUNE 2022 COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE WORK PLAN**

**RECOMMENDATION**

Approve the following addition to the Community and Economic Development Committee Work Plan for September 27, 2021 meeting as indicated below.

**Team San José Annual Report on Activities and Semi-Annual Performance Measures Update.** (Economic Development and Cultural Affairs)

**Purpose:** Provide an annual report on Team San José activities and a semi-annual update on Team San José performance measures.

**BACKGROUND**

Team San José (TSJ) presents an annual report on its activities to the Community and Economic Development (CED) Committee. Additionally, pursuant to the master agreement between the City of San José and TSJ, semi-annual updates on TSJ’s performance on Council-approved target measures are presented to the CED Committee. While the second semi-annual performance measures update (in March 2022) is included in the approved CED Committee Work Plan, the annual report on activities and the first semi-annual performance measures update were inadvertently left off the work plan. Therefore, staff requests that this item be added to the August 2021 – June 2022 work plan and included on the September 27, 2021 agenda.

/s/  
ROSALYNN HUGHEY  
Deputy City Manager

For questions, please contact Kerry Adams-Hapner, Assistant Director, Office of Economic Development and Cultural Affairs, at [kerry.adams-hapner@sanjoseca.gov](mailto:kerry.adams-hapner@sanjoseca.gov).