

**MINUTES OF THE  
SMART CITIES & SERVICE IMPROVEMENTS COMMITTEE**

**SAN JOSE, CALIFORNIA**

**THURSDAY, JUNE 1, 2017**

The Smart Cities & Service Improvements Committee of the City of San José convened in regular session at 1:35 p.m. in the Council Chambers, Council Wing, City Hall.

**PRESENT:** Councilmember Chappie Jones, Chair; Mayor Sam Liccardo (1:45 p.m.); Councilmember Johnny Khamis (1:39 p.m.); Councilmember Dev Davis and Councilmember Lan Diep, Members.

**ABSENT:** All present.

**STAFF:** Deputy City Manager for Civic Innovation and Digital Strategy Kip Harkness; Director of Intergovernmental Relations Betsy Shotwell; Assistant Director of Planning, Building & Code Enforcement Rosalynn Hughey; Director of Transportation Jim Orbal; Assistant Director of Transportation Kevin O'Connor; Department of Transportation Program Manager Jill North and City Clerk's Office Staff Mykel Jeffrey.

**CALL TO ORDER AND ROLL CALL**

**REVIEW OF WORKPLAN**

- 1. Information Technology Department – Policies Refresh (ITD)**  
*\* Deferred Pending May 31, 2017 Rules Approval- to Be Added to Fall Workplan*
- 2. Demonstration Projects Update (Innovation & Digital Strategy)**  
*\* Deferred Pending May 31, 2017 Rules Approval- to Be Added to Fall Workplan*

Action: Upon motion by Councilmember Dev Davis, seconded by Councilmember Lan Diep and carried unanimously, the committee approved the changes to the workplan. (3-0-2. Absent: Liccardo, Khamis.)

**CONSENT CALENDAR**

None.

## REPORTS TO COMMITTEE

### 1. Digital Inclusion Update

Deputy City Manager for Civic Innovation and Digital Strategy Kip Harkness; F.U.S.E. Fellow Dolan Beckel and Principal at PWC Chris O'Brien presented the Digital Inclusion Update to the Committee.

Documents Filed: Staff presentation dated, June 1, 2017 titled, "Smart Cities & Services Improvements Committee".

Councilmember Johnny Khamis joined the meeting at 1:39 p.m.

Action: Upon motion by Councilmember Johnny Khamis, seconded by Councilmember Dev Davis and carried unanimously, the Committee accepted the Digital Inclusion Update. (4-0-1. Absent: Liccardo.)

### 2. Report on Key State Legislation

Director of Intergovernmental Relations Betsy Shotwell presented a verbal report on the Key State Legislation and answered questions from the Committee members.

Documents Filed: (1) Memorandum from Director of Intergovernmental Relations Betsy Shotwell and Legislative Representative Roxanne Miller, dated May 23, 2017 recommending the acceptance of the staff memorandum concerning pending State Legislation in the Smart Cities & Service Improvements Committee. (2) Attachment A: State of California 2017 Legislative Calendar. (3) Attachment B: Letter to Senator Ricardo Lara, dated May 5, 2017, titled, "SB 649 (Hueso) Wireless Telecommunications Facilities – OPPOSE". (4) Staff Presentation, dated June 1, 2017, titled Broadband Deployment Perspectives.

Mayor Sam Liccardo joined the meeting at 1:45 p.m.

Mayor Liccardo left the meeting at 2:15 p.m.

Action: Upon motion by Councilmember Johnny Khamis, seconded by Councilmember Dev Davis and carried unanimously, the Committee accepted the Report on Key State Legislation. (4-0-1. Absent: Liccardo.)

### 3. Development Services Process Improvements

Assistant Director of Planning, Building & Code Enforcement Rosalynn Hughey presented the Development Services Process Improvements Update to the Committee and answered questions from the members.

*(Item Continued on the Next Page)*

## **REPORTS TO COMMITTEE (Cont'd.)**

### **3. Development Services Process Improvements (Cont'd)**

Documents Filed: Staff presentation, dated June 1, 2017 titled, "Development Services Process Improvements".

Action: Upon motion by Councilmember Johnny Khamis, seconded by Councilmember Dev Davis and carried unanimously, the Committee approved the Development Services Process Improvements. (4-0-1. Absent: Liccardo.)

### **4. Autonomous Vehicle Strategy Update**

Director of Transportation Jim Ortbal, Assistant Director of Transportation Kevin O'Connor and Department of Transportation Program Manager Jill North presented the Update on the Autonomous Vehicle Strategy Update and answered questions from the Committee.

Documents Filed: (1) Memorandum from the Director of Transportation Jim Ortbal, dated May 23, 2017, recommending the acceptance of the Autonomous Vehicle Strategy Update; (2) Attachment A: SAE Levels of Automated Driving; (3) Staff presentation, dated June 1, 2017, titled, "Autonomous Vehicle Strategy Update".

Action: Upon motion by Councilmember Johnny Khamis, seconded by Councilmember Dev Davis and carried unanimously, the Committee approved the Autonomous Vehicle Strategy Update. (4-0-1. Absent: Liccardo.)

### **5. Innovation Roadmap**

Deputy City Manager for Civic Innovation and Digital Strategy Kip Harkness presented the Innovation Roadmap to the City.

Documents Filed: Staff presentation, dated June 1, 2017 titled, "Roadmap Prioritization".

Action: Upon motion by Councilmember Dev Davis, seconded by Councilmember Lan Diep and carried unanimously, the Committee accepted the Innovation Roadmap. (4-0-1. Absent: Liccardo.)

## **OPEN FORUM**

None.

**ADJOURNMENT**

Councilmember Chappie Jones adjourned the meeting at 2:15 p.m.

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Councilmember Chappie Jones, Chair  
Smart Cities & Service Improvements Committee

**CJ/mj**