



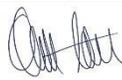
Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Omar
Torres- District 3

SUBJECT: SEE BELOW

DATE: May 6th, 2024

APPROVED: 

**SUBJECT: RETROACTIVE APPROVAL OF SPECIAL EVENTS SPONSORED BY
COUNCIL DISTRICT 3 AS CITY COUNCIL SPONSORED SPECIAL
EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF
MATERIALS AND SERVICES FOR THE EVENTS**

RECOMMENDATION

1. Retroactively approve San José Day scheduled on April 6th, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the Cinco de Mayo car show scheduled on May 4th, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the Cinco de Mayo parade and festival scheduled on May 5th, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
4. Approve and accept donations from various individuals, businesses, or community groups to support these events.
5. Place the item on the May 21st, 2024 Council Agenda for action

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The San José Day festivities showcased the vibrant art and culture of the city, featuring a delightful array of food, vendors, and captivating performances. The Cinco de Mayo car show highlighted a display of low rider trucks, welcoming the community to enjoy beautiful sights of

lowriders. The Cinco de Mayo parade and festival in Downtown San Jose honored Mexican culture through lively performances, spirited music, and a parade procession through Downtown.

ANALYSIS

Retroactively approve by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Omar Torres will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 3, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the May 15th, 2024 Rules Committee Agenda and the May 21st, 2024, City Council Agenda.

CEQA

Not a Project, File No. PP10-069(c), City Administrative Activities.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.