



COUNCIL AGENDA: 10/30/2018  
ITEM: 2.8 (18-1497)

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** October 30, 2018

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**SUBJECT: Retroactive Approval of Fire Safety Town Hall and Clean Streets Initiative Launch as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event**

**RECOMMENDATION:**

As recommended by the Rules and Open Government Committee on October 24, 2018:

1. Retroactively approve the Fire Safety Town Hall scheduled on October 10, 2018 as a City Council sponsored Special Event and approve the expenditure of funds; and
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Jimenez)

[Rules Committee referral 10/24/18 - Item G.1.a]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Jimenez  
District 2

**SUBJECT:** SEE BELOW

**DATE:** October 16, 2018

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF THE FIRE SAFETY TOWN HALL AND CLEAN STREETS INITIATIVE LAUNCH AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

## RECOMMENDATION

1. Retroactively approve the Fire Safety Town Hall scheduled on October 10, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the Clean Streets Initiative Launch scheduled on October 18, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve and accept donations from various individuals, businesses or community groups to support the event.
4. Place the items on the October 30, 2018 Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Fire Safety Town Hall was held on October 10, 2018 at the Southside Community Center on 5585 Cottle Rd, San Jose, CA 95123. Councilmember Jimenez sponsored this event. This special event was an opportunity for community members to learn about fire safety during the fire season and to tour fire station # 35. The event was free and open to the public.

HONORABLE MAYOR AND CITY COUNCIL

10/16/2018

Subject: D2 Special Events

Councilmember Jimenez hosted the Clean Streets Initiative Launch on October 18, 2018 at 397 Blossom Hill Road, San Jose, CA 95123 (former ACO Furniture Store Parking Lot).

This project is a one-year agreement with Downtown Streets Team (DST) to clean up Monterey Road from Branham Lane to Ford Road three days a week and the corners of Blossom Hill Road and Snell Avenue one day a week. Funding for this project was secured through the 2018-2019 City Budget and included in the Mayor's June Budget Message. The Clean Streets Initiative Launch was an opportunity for community members to learn about the project partnership with DST and to volunteer to clean up litter. The event was free and open to the public.

### **ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Jimenez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 2, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's website for the October 24, 2018 Rules Committee Agenda and the October 30, 2018 City Council Agenda.

### **CEQA**

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.