



Memorandum

TO: TRANSPORTATION AND ENVIRONMENT COMMITTEE

FROM: John Ristow

SUBJECT: SEE BELOW

DATE: September 14, 2022

Approved

Date

9/9/22

SUBJECT: DOWNTOWN PARKING BOARD FY 2021-2022 ANNUAL REPORT AND FY 2022-2023 WORK PLAN

RECOMMENDATION

Approve the Downtown Parking Board (DPB) Annual Report for FY 2021-2022 and Work Plan for FY 2022-2023.

BACKGROUND

San José Municipal Code Section 2.08.030.C and Council Policy 0-4, Consolidated Policy Governing Boards and Commissions, Council Policy 0-4, require each board and commission subject to Section 2.08 to submit their annual report of accomplishments and annual work plan of activities to be undertaken, to the designated Council Committee each fiscal year. The Transportation & Environment Committee is the designated Council Committee for the Downtown Parking Board.

ANALYSIS

The Downtown Parking Board continued to hold virtual meetings throughout FY 2021-22. Highlights of the Annual Report include the Board's ongoing focus on review and recommendations related to the Parking Fund financials and Capital Improvement Projects. Additionally, the Board reviewed various parking program and policy items, such as:

- Reviewed an overview and history of the existing Parking Meter Area District Reserves and conceptual alternatives such as individual district reserves
- Provided feedback and Downtown Parking Board position on proposed amendments to the Master Parking Rate Schedule, including:
 - Sunsetting of various discounted parking programs, such as the Clean Air Vehicle Parking Permit Program
 - Establishment of the Commercial Real Estate Parking Program
 - Various parking and special event rates for off-street facilities

- Reviewed Transportation Demand Management Ordinance Update and Downtown Transportation Plan; and
- Staff updates on various parking programs, including downtown resident parking options and the existing 90 minutes of free parking program available at various City garages

The FY 2022-2023 work plan focuses on the Board's continued review and recommendations related to the City's General Purpose Parking Fund (Fund 533) and Parking Capital Fund (559), and general operations/policies of the City's on- and off-street parking programs. A key workplan item throughout FY 2022-23 will include the ongoing review of the existing Meter District Area Reserve and opportunities to amend the reserve structure to establish individual meter area reserves, and opportunities to implement demand responsive pricing for parking on- and off-street.

Outcome

By adopting this Work Plan, the Downtown Parking Board will have direction from Council on items to cover in their meetings for FY 2022-2023.

/s/

JOHN RISTOW

Director of Transportation

For information or questions please contact Heather Hoshii, Division Manager, Department of Transportation at (408) 793-4131.

Attachment A: FY 2021-22 Downtown Parking Board Annual Report

Attachment B: Proposed FY 2022-23 Downtown Parking Board Work Plan