

Citywide Planning Activities Status Report

City Council

October 22, 2024

Item 8.1

Presenters:

Martina Davis, Division Manager, Department of Planning, Building and Code Enforcement

Ruth Cueto, Principal Planner, Department of Planning, Building and Code Enforcement

Jerad Ferguson, Principal Planner, Department of Planning, Building and Code Enforcement



*Planning, Building and
Code Enforcement*

Citywide Planning Overview

- General Plan
- Housing/Housing Element
- Ordinance and Policy
- Urban Village and Station Area Planning
- Data and Analytics
- Special Projects
- Destination Home
- 19 staff + Deputy Director (vacant)



Major Initiatives

- Tri-Element Update
 - Safety, Open Space, and Environmental Justice
- General Plan Four-Year Review (2026)
 - Update housing capacity for next Housing Element
 - Evaluate planned job and J/ER goals, implementation of the Urban Village concept, environmental indicators, affordable housing needs, etc.
- Preparation for 7th Cycle Housing Element

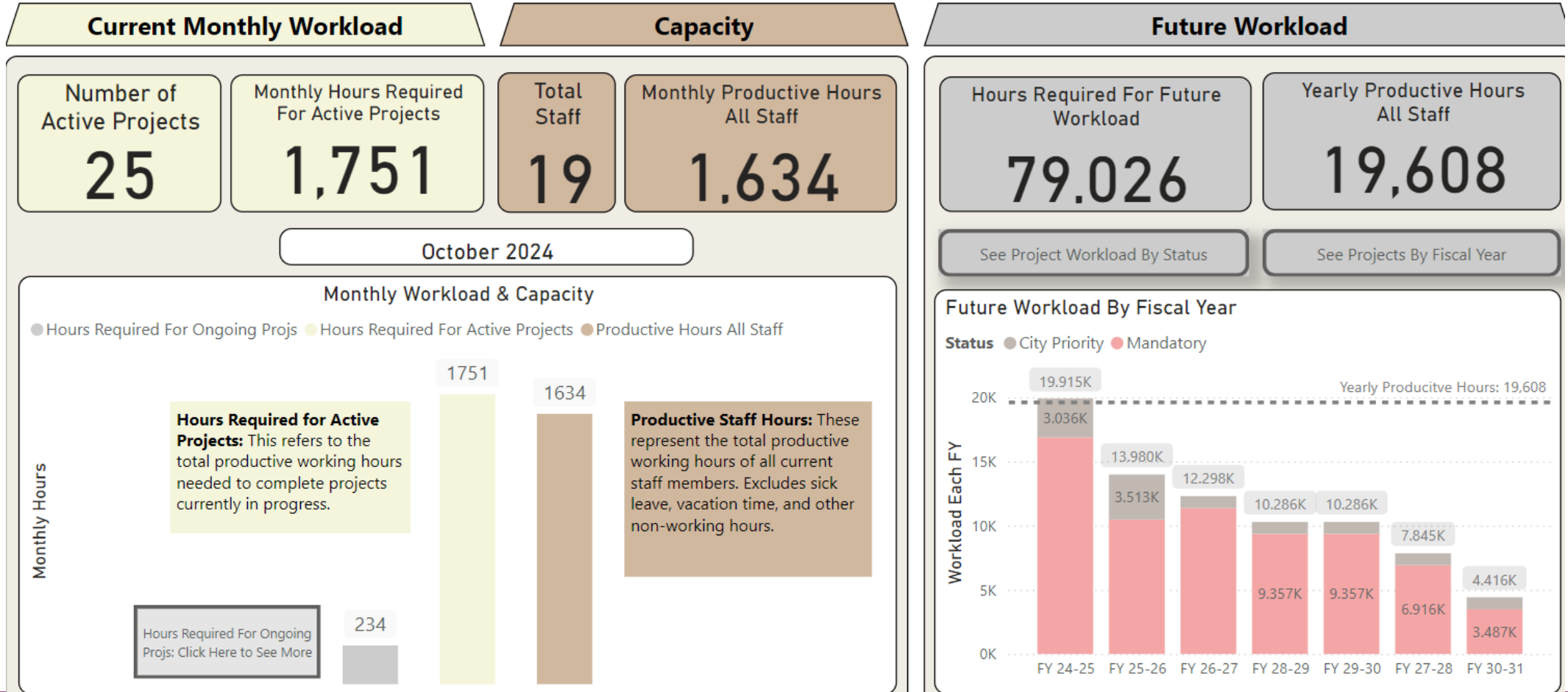


7-Year Work Plan

- Update to PBCE Customer Service Charter
- Workload estimates by Citywide staff hours to complete
 - CEQA team workload not included
- Work required/committed through adoption of the 7th Cycle Housing Element – FY 30-31
- State-mandated vs. City Priorities categories
 - State-mandated: Required by state law, Housing Element commitments, response to litigation
 - City Priorities: Projects directed by Council, other ongoing work such as coordination with IGR on state laws, data and analytics, etc.

Citywide Planning Dashboard

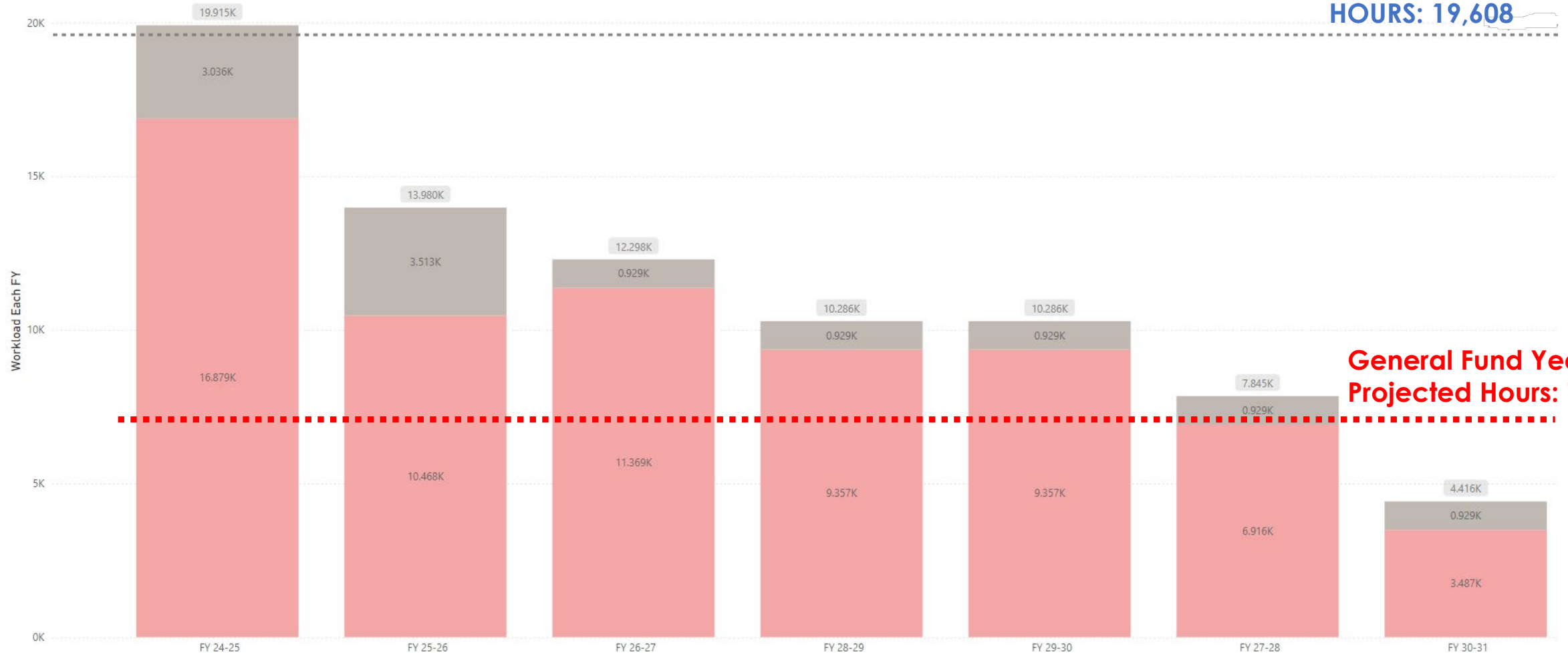
The Citywide Planning team manages multiple projects simultaneously. This dashboard provides an overview of ongoing projects, the staffing required, and the available team hours. Workload refers to the total number of projects and the hours needed to complete them. Capacity indicates the total productive working hours available for the team to complete these projects.



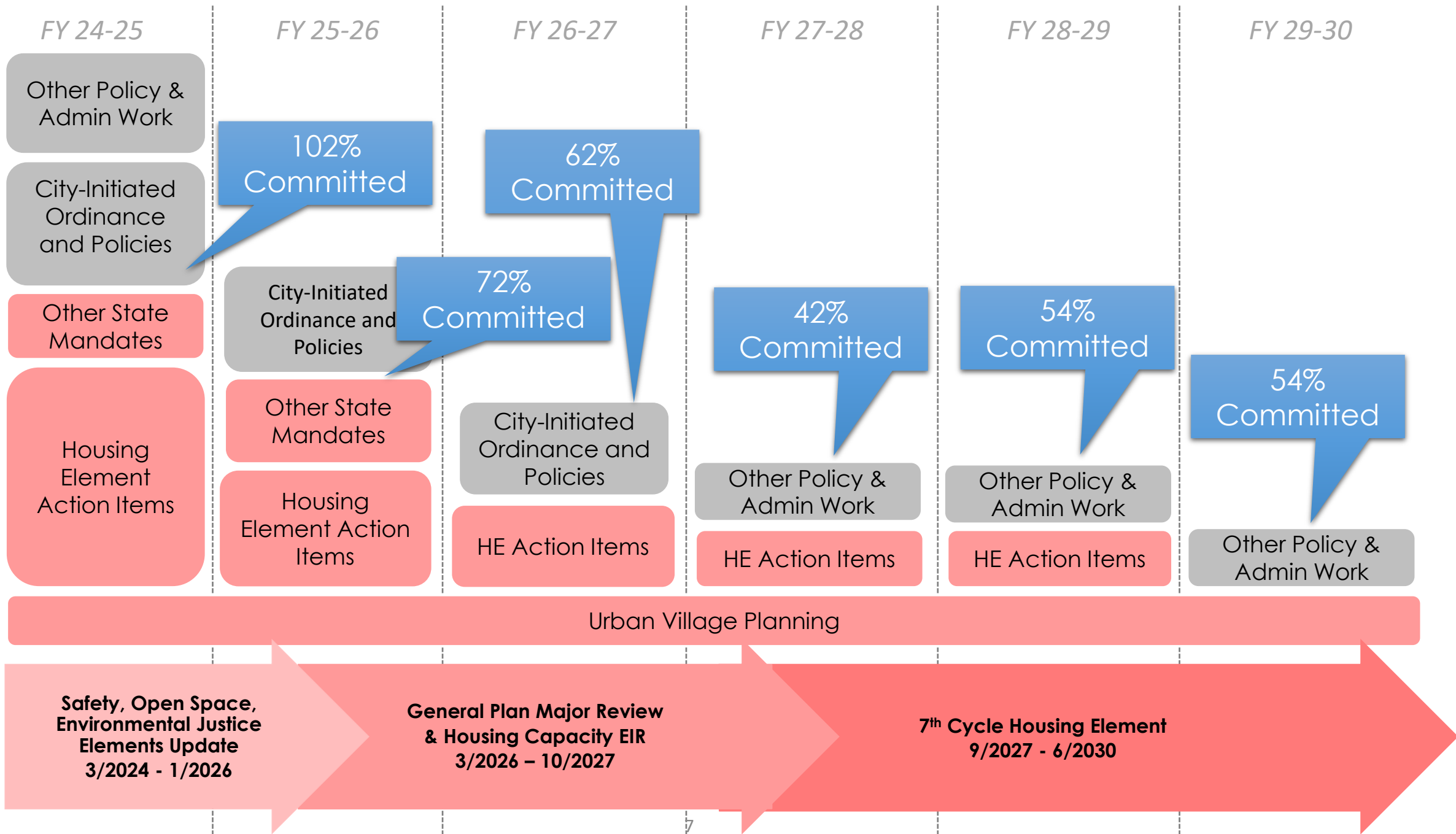
Workload by Fiscal Year

YEARLY PRODUCTIVE HOURS: 19,608

Status ● City Priority ● Mandatory



General Fund Yearly Projected Hours: 7,100



Current and Upcoming Fiscal Years

- FY 2024-2025: 102% staff hours committed
 - 87% State-mandated, 15% City Priorities
 - City Priorities include Billboard Policy 6-4 updates, Pleasant Hills Guiding Principles, Supergraphics update, Coyote Monterey Corridor, and more.
- FY 2025-2026: 72% staff hours committed
 - 54% State-mandated, 18% City Priorities
 - City Priorities include zoning updates for smoke and vape shops, special event permitting, aligning agriculture zoning with the County.
 - Additional priorities may arise such as Transit Oriented Communities planning
- FY 2026-2027: 62% staff hours committed
 - 57% State-mandated, 5% City Priorities

Staff Recommendation

1. Accept the semi-annual status report on Citywide planning activities, including Urban Village planning and aligning zoning with the General Plan.

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