



HOUSING DEPARTMENT

Resolution Authorizing Emergency Procurement for Service Providers for the Safe Sleeping Navigation Hub and the Motel Program

June 17, 2025
City Council Meeting

Item 8.8

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Presentation Overview

- **Program Overview:** Safe Sleeping Navigation Hub and Motel Programs
- **Recommendation:** Utilize Resolution 2024-438 (Shelter Crisis Declaration) to authorize entering into contractual agreement with supportive service provider.
- Supportive service costs captured in the FY 2025-2026 budget.

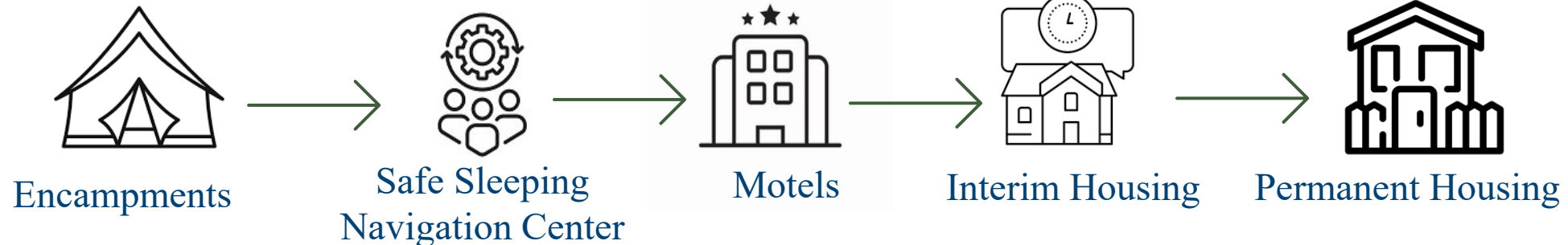
- **June 18, 2024, Council Direction:**
 - Resolution 2024-279 authorized temporary housing options without further action from City Council.
 - Resolution 2024-280 authorized public works to construct outdoor sleeping and basic needs sites **or other temporary housing options without further action from City Council.**
- Information memorandum issued regarding the selected five motel sites for the temporary housing options.

Recommendation Summary

- **Adopt a resolution authorizing emergency procurement**
- Authority to execute grant agreements totaling \$9.26M
 - Safe Sleeping Navigation Hub: \$2.4M
 - Motel Program: \$6.86M
- **Operator:** HomeFirst Services of Santa Clara County
- **Contract Term:** July 1, 2025 - June 30, 2026 (retroactive)

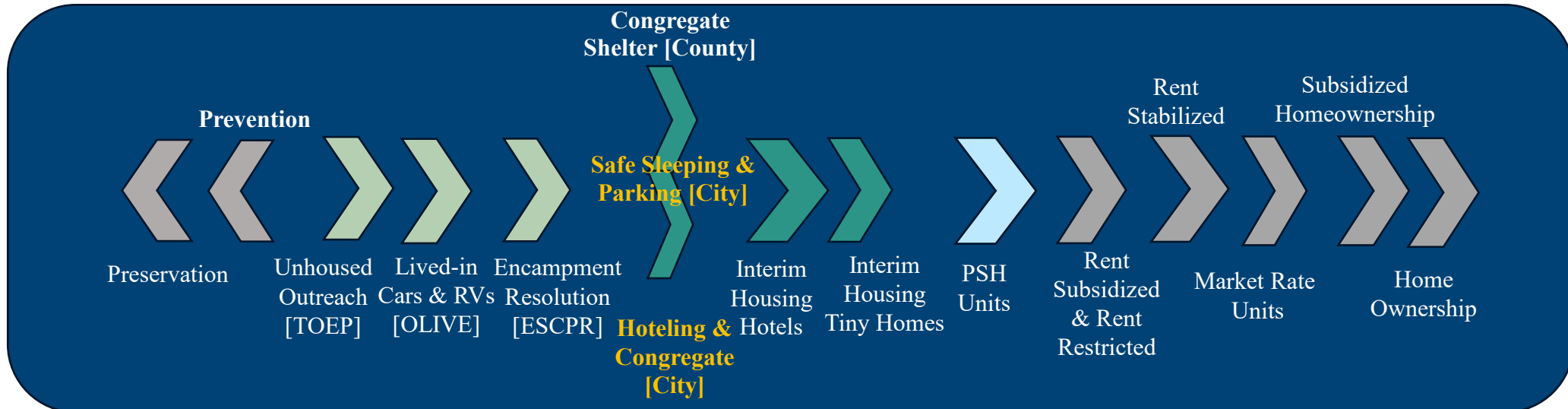
Safe Sleeping Navigation Hub Overview

- **Location:** 1157 E. Taylor Street, San Jose
- **Capacity:** 56 tents (48 regular + 8 ADA)
- **Purpose:** Triage and transition point from encampments
- **Estimated Impact:** Serves 200+ residents
- **Budget:** \$2.4M
 - Security: \$230K
 - Food: \$300K
 - Supportive Services: \$1.175M
 - Property Management: \$295K
 - Overhead/Indirect: \$400K



Motel Program Overview

- **Total Units:** ~ 251 rooms (~ 331 beds) across 5 motels
- **Added Feature:** Potential of up to 20 safe parking spaces
- **Placement Source:** Participants come from abatements, waterways, by way of the Navigation Hub (or direct placement)
- Program participants screened/triaged in alignment with site designation
- **City Operates Motel Programs:** Motel Voucher Program, Arena, Pacific Motor Inn



Motel Program Overview (Continued)

Sites:

- Alura Inn (42 rooms)
- Bristol Hotel (47 rooms)
- Casa Linda Motel (34 rooms)
- Fontaine Inn (52 rooms)
- Motel 6 (76 rooms)

Operations Model:

- 24-hour staffing
- Site security
- Case management
- Food services
- Connections to health and medical services
- Assistance applying for permanent housing

Monitoring, Evaluation, and Accountability

- Motel occupancy (after ‘ramp-up period’) will be shared on the Emergency Interim Housing Asset Management dashboard.
- Contracts include ‘flexible language’ for efficiencies related to security, food, and maintenance costs.
- Updates will be provided in the City’s Consolidated Annual Homelessness Report.

Public Benefit

Need:

- 5,400 unsheltered
- Gap of over 3K shelter spaces
- Urgent need for decent, safe, and managed spaces.

Benefit:

- Accelerates goal towards 1,000 new EIH units
- Waterway and Encampment Resolution Funding alignment
- Responsive, flexible, and scalable

Recommendation

- 1) Approve staff recommendation to adopt emergency resolution.
- 2) Delegate authority to negotiate and execute contracts for Safe Sleeping Navigation Hub and Motel Program operation agreements with selected service provider.

Next Steps: Begin program operations in August 2025.



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