



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Lee Wilcox  
Julia H. Cooper  
Jim Shannon

**SUBJECT: FISCAL RECOVERY UPDATE AND  
APPROPRIATION ACTIONS TO  
CONTINUE THE CITY'S COVID-19  
PANDEMIC RESPONSE**

**DATE:** April 29, 2021

Approved

*D. DSYL*

Date

**4/30/2021**

## RECOMMENDATION

- (a) Receive a report on the status of the City's fiscal recovery efforts related to the COVID-19 pandemic.
- (b) Adopt 2020-2021 Appropriation Ordinance and Funding Sources Resolution amendments in the Coronavirus Relief Fund, the Emergency Reserve Fund, and the General Fund as described in Attachment A to the staff memorandum.

## OUTCOME

In addition to receiving a report on the status of the City's fiscal recovery and tracking efforts related to the COVID-19 pandemic, approval of the recommended actions ensure that emergency relief funding remains prioritized on assisting those most vulnerable and impacted, both in terms of health impacts and economic impacts. Specially, a total of \$10.0 million is made available for isolation and quarantine services to City residents to contain and mitigate community spread of COVID-19, an additional \$9.2 million is allocated to continue the City's support of food and necessities, and \$3.1 million will fund the City's vaccination outreach and support efforts through June 30, 2021.

## EXECUTIVE SUMMARY

When the shelter-in-place orders took effect on March 17, 2020, the City transformed its operations to respond to the COVID-19 pandemic while still preserving essential service delivery. Guided by the Emergency Operations Roadmap to slow and reduce the spread of COVID-19 and support our most at-risk people, the City's response efforts have been largely funded through federal and State sources. The Finance & Recovery Section in the Emergency Operations Center ("Finance & Recovery") is tracking expenditures across 17 different funding sources with a total that will exceed \$400 million. Since the City Council approval of actions to

reallocate funding to support the City's response on December 8, 2020<sup>1</sup>, the City is estimating to receive a net additional \$51.3 million, increasing the estimated available funding across all sources from \$351.7 million to \$403.1 million.

These resources have been critical in providing support to our community, particularly in the areas of homeless sheltering and support, food and necessities distribution, various forms of local and rental assistance, and to help reimburse the City for new and existing staff response to the pandemic. To ensure that response continues in alignment with the Emergency Operations Roadmap, funding is recommended for reallocation in the Coronavirus Relief Fund (the deadline to use these funds has been extended to December 31, 2021) and the General Fund, and new resources from the Federal Emergency Management Agency (FEMA) are being recognized in the Emergency Reserve Fund for the following programs:

- 1) Isolation and Quarantine. Actions are included to provide supported isolation and quarantine services to City residents to contain and mitigate community spread of COVID-19. The existing available budget for isolation support in the Coronavirus Relief Fund increases by \$5.5 million, from \$4.5 million to \$10.0 million. The Administration anticipates bringing forward recommendations to authorize the execution of a Cost Sharing Agreement with the County of Santa Clara as part of a future City Council action later in May.
- 2) Food and Necessities. Reflecting the continued high level of need of those unhoused, medically at-risk, and economically impacted by the pandemic, the food and necessities budget increases by a total of \$9.2 million across the Emergency Reserve Fund (\$5.4 million, FEMA reimbursable), the General Fund (\$2.4 million), and the Coronavirus Relief Fund (\$1.4 million).
- 3) Vaccination Outreach and Support. As previously directed by the City Council, the City has committed to supporting the County of Santa Clara's vaccination efforts within San José through June 30, 2021. As program costs will be reimbursed by FEMA, a budget of \$3.1 million is established in the Emergency Reserve Fund to employ 200 residents to support vaccination clinics, pay for City firefighter-paramedics to perform vaccinations at County centers and mobile clinics, and provide outreach to encourage and increase vaccination rates. Additional funding of \$1.7 million in 2021-2022 is anticipated to continue this program through August 2021.

---

<sup>1</sup> [Item 3.5, Fiscal Recovery Update and Coronavirus Relief Fund Rebalancing, 12/8/2020: https://sanjose.legistar.com/View.ashx?M=F&ID=8995101&GUID=4D9979F8-28E7-4CC1-B1DC-050D8C2A3EE3](https://sanjose.legistar.com/View.ashx?M=F&ID=8995101&GUID=4D9979F8-28E7-4CC1-B1DC-050D8C2A3EE3)

## **BACKGROUND**

Since the County of Santa Clara shelter-in-place orders first took effect on March 17, 2020, the City has allocated significant resources and focus to the COVID-19 pandemic response, including helping our most vulnerable populations and ensuring the continuity of City services. The City has accessed a variety of Federal, State, and local funding sources to assist in the response totaling, including \$178.3 million in Coronavirus Relief Funding authorized by the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act and received in April 2020 from the U.S. Department of Treasury. The Coronavirus Relief Fund (“CRF”) was incorporated into the 2020-2021 Adopted Budget through the Manager’s Budget Addendum (“MBA”) #3, Coronavirus Relief Fund and General Fund Adjustments, MBA #20, Coronavirus Relief Fund and Resident Assistance, and the Mayor’s June Budget Message for Fiscal Year 2020-2021, as approved by the City Council. As directed by the CARES Act, all CRF funding was to be spent by December 30, 2020.

On September 22, 2020, the City Council received a report on the status of fiscal recovery activities and approved (1) modifications to 2020-2021 Adopted Budget to reallocate CRF resources in accordance with the reconciliation of expenditures in 2019-2020, anticipated needs for the next several months, and the ability to expend by the funding by the December 30, 2020 deadline; and (2) the allocation of \$11.0 million from the 2020-2021 Continuity of Operations Reserve within the General Fund – reducing the reserve from \$25.0 million to \$14 million – to assist with pandemic response efforts that required additional flexibility with how resources could be spent, including Digital Inclusion (\$6.0 million), BeautifySJ Illegal Dumping (\$3.0 million), and Remote Work Facilitation (\$2.0 million).

On December 8, 2020, the City Council received a second report on the status of fiscal recovery activities and approved (1) actions to reallocate CRF resources to maximize the use of funds that were then set to expire on December 30, 2020; and 2) reallocations of limited General Fund resources to continue the City’s pandemic response beyond December 30, 2020, including liquidating the remaining \$14.0 million in the 2020-2021 Continuity of Operations Reserve and reallocating an additional \$18.5 million in General Fund departmental expenses. The Federal government subsequently extended the availability of the Coronavirus Relief Funds through December 31, 2021 in the *Consolidated Appropriations Act of 2021* enacted December 27, 2020.

With an analysis of expenditures through the end of April, it is necessary to adjust the budgeted allocations of emergency relief funding to provide additional support to isolate those exposed to or infected with COVID-19, continue food and necessities distribution to those economically impacted by the pandemic, and allocate FEMA-reimbursable resources to support the County’s vaccination and outreach efforts.

## **ANALYSIS**

The discussion below is broken down into two sections. The first section is an update on the City's fiscal recovery efforts, including an overview of funding sources and updates on any additional funding received since the report received on December 8, 2020. The second section describes the recommended budget adjustments to reallocate existing CRF and General Fund resources, and allocate new Emergency Reserve Funding to continue the City's pandemic response through June 30, 2021.

### **Fiscal Recovery Update**

At the June 24, 2020 City Council *Rules and Open Government Committee* meeting, the Administration presented<sup>2</sup> how the dispersal and use of certain federal Coronavirus Aid, Relief, and Economic Security ("CARES") Act funds, specifically the allocation of \$178.3 million in CRF moneys, would comply with the City guiding principles of government transparency and accountability<sup>3</sup>. The June 24, 2020 Information Memorandum presented a *Sources of Relief Funds* for the initial tranche of moneys the City had received to help address the impacts of the COVID-19 pandemic. The September 22, 2020 Council memorandum added \$55.4 million, which included \$11.0M in City General Funds and a \$400,000 contribution from the Santa Clara County of Education, bringing COVID-19 related funding to \$309.2 million<sup>4</sup>. On December 8, 2020, the updated *Sources of Relief Funds* table was presented to City Council<sup>5</sup>, and reflected a total of \$351.7 million.

Since then, the City has obtained an additional \$51.3 million in federal dollars. The following *Table 1. Sources of Relief Funds* presents the current status of received and/or obligated funding for the COVID-19 pandemic relief effort for a total \$403.1 million, including an additional \$9.3 million recommended to be allocated in the Emergency Reserve Fund as part of this memorandum.

---

<sup>2</sup> ROGC 20-233 *Relief Funds Transparency and Accountability*: <https://www.sanjoseca.gov/home/showdocument?id=60973>

<sup>3</sup> City of San José Council Policy Manual Policy Number 0-1: <https://www.sanjoseca.gov/home/showdocument?id=12911>

<sup>4</sup> City of San José Council File 20-1090 *Fiscal Recovery Update and Coronavirus Relief Fund Rebalancing* <https://sanjose.legistar.com/View.ashx?M=F&ID=8797456&GUID=3CF302-181F-4929-8925-A61D642CC1BB>

<sup>5</sup> City of San José Council File 20-1577 *Fiscal Recovery Update and Appropriation Actions to Continue the City's COVID-19 Pandemic Response* <https://sanjose.legistar.com/View.ashx?M=F&ID=8995101&GUID=4D9979F8-28E7-4CC1-B1DC-050D8C2A3EE3>

April 29, 2021

**Subject: Fiscal Recovery Update and Coronavirus Relief Fund Rebalancing**

Page 5

*Table 1. Sources of Relief Funds*

<b>Sources</b>	<b>Acronym</b>	<b>Dec 8, 2020</b>	<b>+/-</b>	<b>May 4, 2021</b>
Coronavirus Relief Fund	CRF	\$179,766,348		\$179,766,348
Community Development Block Grant Supplemental Funding	CDBG	12,841,925		12,841,925
Emergency Solutions Grant	ESG	35,520,318		35,520,318
Housing Opportunities for Person with AIDS	HOPWA	209,618		209,618
Federal Emergency Management Agency-Public Assistance	FEMA-PA	11,302,778	9,277,000	20,579,778
US Department of Justice-Bureau of Justice Assistance	BJA-Byrne	865,998		865,998
Federal Emergency Management Agency-Assistance for Firefighters	FEMA-AFG-S	301,124		301,124
Housing Opportunities for Person with AIDS-Competitive	HOPWA-Comp	140,108		140,108
California Emergency Homeless Housing	SB89	3,919,821		3,919,821
California Homeless Housing, Assistance & Prevention Grant	HHAP	28,498,789		28,498,789
HOME Investments Partnerships Program	HOME	11,550,646	11,676,334	23,226,980
US Department of Treasury-Emergency Rental Assistance Program*	ERAP		30,379,740	30,379,740
California Project Homekey	HomeKey	12,230,477		12,230,477
California Affordable Housing	SB2	8,697,292		8,697,292
Housing Authority Litigation Funds	HALA	2,000,000		2,000,000
Santa Clara County Office of Education	SCCOE	400,000		400,000
General Fund	General Fund	43,500,000		43,500,000
<b>Total Revenues**</b>		<b>\$351,745,242</b>	<b>\$51,333,074</b>	<b>\$403,078,316</b>

\* This does not include \$33.1 million of federal ERAP monies going directly to eligible San José residents through the State of California<sup>6</sup>.

\*\* This does not include an estimated \$223 million in American Rescue Act funding coming directly to the City through the US Department of the Treasury-Coronavirus State and Local Fiscal Recovery Fund. The City is expected to receive an initial 50% of its allocation in FY2020-21; eligibility criteria and guidelines have not yet been published.

Following are narratives on funding either identified, reallocated or adjusted after December 8, 2020:

***Federal Funds***

The additional \$9.3 million in Federal Emergency Management Agency-Public Assistance monies reflects an expected reimbursement of \$5.4 million for extended food distribution and necessities activities, \$800,000 for personal protective equipment and janitorial services, and \$3.1 million for vaccination support. The U.S. Department of Housing and Urban Development HOME Investment Partnerships program allocated \$11.7 million of formula funds through the American Rescue Plan Act (“ARP”) enacted March 11, 2021. Finally, the U.S. Department of the Treasury implemented the *Emergency Rental Assistance Program*, as authorized by the Consolidated Appropriations Act, 2021 enacted December 27, 2020, providing \$30.4 million to the City to assist households unable to pay rent and utilities due to the COVID-19 pandemic.

<sup>6</sup> City of San José Council File 21-509 *City’s COVID-19 Response: Emergency Rental Assistance Program*  
<https://sanjose.legistar.com/View.ashx?M=F&ID=9255412&GUID=686DCD5C-1FFC-4BAC-935F-C4E531666A7B>

Table 2 summarizes the current City funding status by grantor type.

*Table 2. Sources of Funds by Grantor Type*

Federal	\$ 314,699,937	78.1%
State	44,478,379	11.0%
Local	43,900,000	10.9%
	<b>\$ 403,078,316</b>	<b>100.00%</b>

**COVID-19 Response Budget Adjustments**

The objective of the recommendations included in this memorandum is to reallocate funding to support the County’s effort to isolate and provide temporary housing for extremely low-income San Jose residents infected with COVID-19, ensure continued support for food and necessities distribution, and pay for the City’s vaccination outreach and support efforts. These actions align with previous City Council direction and the Emergency Operations Roadmap as shown in Table 3.

*Table 3 – Emergency Operations Roadmap*

<b>Slow and reduce the spread of COVID-19, and support our most at-risk people</b>	
<b>Roadmap through the Epidemic: City Response – Highest Priority Actions</b>	
1. Compliance with Public Health Orders ("Shelter in Place")	+ Education, enforcement and engagement
2. Continuity of Essential City Services	+ Ensuring essential services are provided safely for the duration of the epidemic
3. Support for At-Risk Communities and Populations <ul style="list-style-type: none"> <li>▪ Food &amp; Necessity Distribution and Feeding                             <ul style="list-style-type: none"> <li>– Senior Support and Services</li> <li>– Medically At-Risk Support and Services</li> </ul> </li> <li>▪ Homeless Support and Services (Shelter Delivery and Quarantine)</li> <li>▪ Local Assistance for:                             <ul style="list-style-type: none"> <li>– Individuals and Families</li> <li>– Small Business and Non-Profit Support</li> </ul> </li> </ul>	+ County wide food distribution, focusing first on the most at-risk and then, scale and sustain + Support seniors in isolation + Support medically at-risk populations in isolation + Increase shelter, hygiene services and health support to homeless population + Local assistance for individuals and families + Support small businesses and develop understanding of new forms of assistance (e.g. SBA) and begin to operationalize
4. Powered by People – Support our people so they can act <ul style="list-style-type: none"> <li>▪ Ensure Safety of City Staff Performing Essential Services</li> <li>▪ Families Support for City Staff Performing Essential Services (including childcare)</li> <li>▪ Redeploying Staff to Essential Services and Response</li> </ul>	+ Support safety of City Staff performing essential services + Prioritize testing, child care, and other support services for staff performing essential services + Temporarily re-assign staff in non-essential services to essential or emergency management functions
<b>Enabling Actions Supporting the Response</b>	
5. Silicon Valley Strong Campaign	+ A public campaign amplifying public health messages, raising funds, and volunteers
6. Communications and Engagement with Community	+ Messaging to broader community with focus on engaging our most at-risk communities in multiple languages
7. Funding and Cost-Recovery <ul style="list-style-type: none"> <li>▪ Maximizing Cost-Recovery (CalOES and FEMA)</li> <li>▪ Securing Funding State, Federal and Private Grants</li> </ul>	+ Coordinated approach to federal, state, local, and privately raised funds with a focus on effective response and cost recovery for the City organization
8. Future Planning	+ Understanding future trajectory and impacts of COVID-19

Budget adjustments are recommended in the Coronavirus Relief Fund, the Emergency Reserve Fund, and the General Fund. While Attachment A contains all budget adjustment transactions, the transactions are summarized and described below.

### ***CRF Reallocations***

After reviewing the rate of spend and revisions to estimated needs, the Administration recommends the budget adjustment actions listed below.

- Testing, Tracing and Isolation: Increase by \$5.5 million (from \$4.5 million to \$10.0 million) to provide supported isolation and quarantine services to City residents to contain and mitigate community spread of COVID-19. The Administration anticipates bringing forward recommendations to authorize the execution of a Cost Sharing Agreement with the County of Santa Clara as part of a future City Council action later in May to allow the City to execute an agreement with the County of Santa Clara for isolation services for COVID-19 positive residents unable to safely isolate on their own.
- Food and Necessities: Increase by \$1.36 million (from \$14.0 million to \$15.36 million), reflecting the continued high level of need of those economically impacted by the pandemic. Additional resources are recommended for allocation in the Emergency Reserve Fund and the General Fund.
- Homeless Sheltering and Support: Decrease by \$3.8 million (from \$30.5 million to \$26.7 million) to help fund the County isolation contract as described below. Sufficient funding exists within other sources to maintain the City's robust effort surrounding homelessness sheltering and support.
- Local Assistance: Decrease by \$1.1 million (from \$21.7 million to \$20.6 million) to reflect savings within the appropriation, which is primarily attributable to contractual services savings, as well as staffing and outreach costs originally budgeted within Local Assistance but were expended against other emergency funding appropriations, including COVID-19 Personal Services and Communications and Translation Services. There is no service level decrease resulting from this action.
- FEMA Local Match: Eliminate the \$1.15 million budget, as regulatory changes have made all FEMA-eligible activities 100% reimbursable and a local match is no longer required.
- PPE & Janitorial Services: Reduce by \$476,000 (from \$692,000 to \$216,000), as these expenditures are reimbursable by FEMA and will be shifted to the Emergency Reserve Fund.
- Facilities Improvements: Reduce by \$320,000 (from \$2.47 million to \$2.15 million) to reflect fewer than anticipated facility improvements.

### ***General Fund Reallocations***

The December 8, 2020 memorandum included a number budget adjustments in the General Fund to support the pandemic response effort that were funded by the 2020-2021 Continuity of Operations Reserve and departmental savings. After reviewing the rate of spend and revisions to estimated needs, the Administration recommends the budget adjustment actions listed below.

- Food and Necessities: Increase by \$2.4 million (from \$18.0 million to \$20.4 million), reflecting the continued high level of need of those economically impacted by the pandemic. Additional resources are recommended for allocation in the Coronavirus Relief Fund and the Emergency Reserve Fund.

- FEMA Local Match: Eliminate the \$2.0 million budget, as regulatory changes have made all FEMA-eligible activities 100% reimbursable and a local match is no longer required.
- PPE & Janitorial Services: Reduce by \$400,000 (from \$500,000 to \$100,000), as these expenditures are reimbursable by FEMA and will be shifted to the Emergency Reserve Fund.

### *Emergency Reserve Fund Allocations*

The Emergency Reserve Fund is the location where all FEMA-eligible expenditures are budgeted, and where FEMA reimbursement revenues are received. As reimbursable activity levels have risen, primarily related to Food and Necessities, actions are needed to provide sufficient spending capacity and to budgetarily recognize anticipated reimbursement revenue. All expenditures listed below are anticipated to be 100% reimbursable by FEMA.

- COVID-19 Emergency Response: Increase by \$6.2 million (from \$6.75 million to \$12.95 million) for additional costs to be incurred for Food and Necessities initiatives that reflects the continued high level of need of those economically impacted by the pandemic (\$5.4 million), as well as additional costs and the re-classification of PPE and Janitorial Services from the Coronavirus Relief Fund and the General Fund that are eligible for FEMA reimbursement (\$800,000). Additional resources for Food and Necessities are recommended for allocation in the Coronavirus Relief Fund and the General Fund.
- Vaccination Outreach and Support: Establish a new appropriation of \$3.1 million to carry out the following support services to ensure that our most vulnerable populations have access to lifesaving COVID-19 vaccinations:
  - a. Non-medical Staff Support: (\$1,725,000)** At the request of the County, the City hired 200 residents from the impact zones to work solely at the Vaccination Clinics. The employees (temporary City employee designated as Disaster Service Workers) conduct a variety of jobs: greeter, traffic management, monitors of post vaccination area, translators, etc.). Not reflected in this amount is an additional \$1.85 million that is anticipated to be expended in July and August.
  - b. Vaccination Support (\$615,000)** City firefighters, as vaccinators, have supported at County centers and mobile vaccination programs, primarily working on overtime. Mobile clinics requires the use of vehicles and vaccination tracking. This support began in January is expected to continue through August.
  - c. Communications Support (\$399,000)**: The City has committed resources to support the County vaccination programs, including translating messages in culturally sensitive and language appropriate methods; contracting the use of media influencers to help get the message out on the need to be vaccinated, the side effects, and where to get vaccinated. The City has conducted block by block canvassing and flyering.
  - d. Community Health Center & Nonprofit Support: (\$339,000)** in order to expand vaccination access to the hardest hit areas and the most disenfranchised, the City has collaborated with nonprofit partners who receive federal and county



vaccine allocations. The City has provided facilities for the nonprofit clinic to operate vaccination activities, and City firefighters conduct vaccinations. This support began in March and is expected to continue through August.

***Summary of Total Estimated Response Costs***

Table 4 below provides a summary of the total estimated cost for the various categories of expenditures.

Table 4. COVID-19 Emergency Response Efforts:  
Sum of 2019-2020 Actuals and Revised 2020-2021 Budget (\$)

Response Effort	Coronavirus Relief Fund (CRF)			General Fund			Other Sources (FEMA, Housing, etc.)	Total Estimated Cost
	Modified Budget as of Dec 8, 2020	Recommended Budget Adjustment	Revised CRF Allocation	Modified Budget as of Dec 8, 2020	Recommended Budget Adjustment	Revised General Fund Allocation		
BeautifySJ Illegal Dumping	-	-	-	4,500,000	-	4,500,000	-	4,500,000
Communications & Translation Services	550,120	-	550,120	200,000	-	200,000	-	750,120
Consulting and Planning Support	1,356,753	-	1,356,753	500,000	-	500,000	-	1,856,753
COVID-19 Personal Services	84,784,746	-	84,784,746	-	-	-	865,998	85,650,744
Digital Inclusion	-	-	-	6,000,000	-	6,000,000	400,000	6,400,000
Emergency Rental Assistance	-	-	-	-	-	-	30,379,740	30,379,740
Facilities Improvements	2,610,222	(320,000)	2,290,222	1,000,000	-	1,000,000	-	3,290,222
FEMA Matching Expense	1,150,000	(1,150,000)	-	2,000,000	(2,000,000)	-	-	-
Food Distribution and Necessities	25,956,072	1,357,000	27,313,072	18,000,000	2,400,000	20,400,000	11,178,902	58,891,974
Homeless Sheltering and Support	35,495,362	(3,800,000)	31,695,362	-	-	-	128,649,912	160,345,274
Local Assistance	21,753,605	(1,111,000)	20,642,605	8,800,000	-	8,800,000	-	29,442,605
PPE & Janitorial Services	884,097	(476,000)	408,097	500,000	(400,000)	100,000	5,260,415	5,768,512
Remote Work Facilitation	725,372	-	725,372	2,000,000	-	2,000,000	-	2,725,372
Testing, Tracing and Isolation	4,500,000	5,500,000	10,000,000	-	-	-	-	10,000,000
Vaccination Outreach and Support	-	-	-	-	-	-	3,077,000	3,077,000
<b>Total</b>	<b>179,766,349</b>	<b>0</b>	<b>179,766,349</b>	<b>43,500,000</b>	<b>0</b>	<b>43,500,000</b>	<b>179,811,967</b>	<b>403,078,316</b>

## **CONCLUSION**

Guided by the Emergency Operations Roadmap, the City's work to respond to the pandemic and leverage external and internal funding to support the response continues. This memorandum represents the Administration's best efforts to reallocate existing pandemic-related funding to best meet the needs of our most vulnerable community members by: providing increased support to isolate low-income community members infected with COVID-19, continuing to fund our partners feeding those economically impacted by the pandemic, and working to end the pandemic through vaccination outreach and support. The Administration will remain agile to respond to changing conditions and funding availability and will provide future updates and recommendations to the City Council as appropriate.

## **EVALUATION AND FOLLOW-UP**

The Finance and Recovery Section will continue to closely monitor expenditure levels. The Administration anticipates bringing forward additional adjustments at the end of the fiscal year, as spending levels may be further revised depending upon needs and alignment to the Emergency Operations Roadmap. It is important to note that that an additional \$4.2 million for Food and Necessities Distribution is anticipated to fully fund partner needs through June 30, 2021. Absent any additional funding, the Administration will likely recommend the use of the American Rescue Plan local assistance funding to resolve the shortfall, after draft regulations are published by the U.S. Treasury Department on or about May 10, 2021.

## **CLIMATE SMART SAN JOSE**

The recommendations in this memo have no effect on Climate Smart San José energy, water, or mobility goals.

## **COORDINATION**

This memorandum has been coordinated with the City Attorney's Office.

## **COMMISSION RECOMMENDATION/INPUT**

No commission recommendation or input is associated with this action.

April 29, 2021

**Subject: Fiscal Recovery Update and Coronavirus Relief Fund Rebalancing**

Page 12

**COST SUMMARY/IMPLICATIONS**

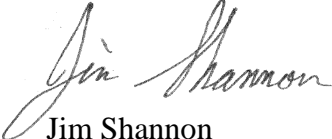
The recommended actions included in this memorandum and as displayed in Attachment A represent the Administration’s forecast of resource needs and funding availability. As information is available regarding any new State or Federal legislation that would provide additional funding to the City, should reconciled expenses require further refinement of budgeted allocations, and should public health conditions and orders require changes to EOCs response efforts, the Administration will bring forward recommended budget adjustments as necessary.

**CEQA**

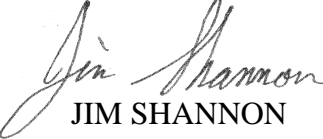
Not a Project, File No. PP17-008, General Procedure and Policy Making resulting in no changes to the physical environment.

/s/  
LEE WILCOX  
EOC Director  
Deputy City Manager

/s/  
JULIA H. COOPER  
Director of Finance

  
Jim Shannon  
Budget Director

I hereby certify that there will be available for appropriation in the Emergency Reserve Fund in the Fiscal Year 2020-2021 moneys in excess of those heretofore appropriated there from, said excess being at least \$9,227,000.

  
JIM SHANNON  
Budget Director

For questions on EOC operations and fiscal recovery, please contact Lee Wilcox, Deputy City Manager/EOC Director, at [lee.wilcox@sanjoseca.gov](mailto:lee.wilcox@sanjoseca.gov) or Luz Cofresí-Howe, Assistant Finance Director, at [Luz.Cofresi-Howe@sanjoseca.gov](mailto:Luz.Cofresi-Howe@sanjoseca.gov). For questions regarding budget adjustment actions, please contact Jim Shannon, Budget Director, at [Jim.Shannon@sanjoseca.gov](mailto:Jim.Shannon@sanjoseca.gov).

Attachment A – Recommended Budget Actions



