



COUNCIL AGENDA: 8/15/2023

ITEM: 2.20

FILE NO: 23-1106

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** August 15, 2023

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**SUBJECT: Retroactive Approval of Multiple Special Events Sponsored by Council District 8 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events**

## **Recommendation**

As recommended by the Rules and Open Government Committee on August 9, 2023:

- (a) Retroactively approve the CERT Community Meeting at Evergreen Branch Library scheduled on May 11, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (b) Retroactively approve the Community Cleanup at Lake Cunningham scheduled on May 13, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (c) Retroactively approve the District 8 Community Budget Meeting at East Valley Family YMCA scheduled on June 8, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (d) Retroactively approve the Meadowfair Neighborhood Association Meeting at Meadowfair Park scheduled on June 15, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (e) Retroactively approve the Health Fair and Wellness Walk at Eastridge Mall scheduled on June 30, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (f) Retroactively approve the Music in the Park at Evergreen Village Square scheduled on July 29, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (g) Retroactively approve the Movie Night at Evergreen Village Square scheduled on August 11, 2023 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (h) Approve and accept donations from various individuals, businesses, or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Candelas)

[Rules Committee referral 8/9/2023 - Item B.5]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Domingo  
Candelas, District 8

**SUBJECT:** SEE BELOW

**DATE:** 08/03/2023

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APPROVED:

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**SUBJECT: RETROACTIVE APPROVAL OF VARIOUS DISTRICT 8 EVENTS AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

## **RECOMMENDATION**

1. Retroactive approval of Various District 8 Events as City Council sponsored Special Events and approve the expenditure of funds. These events are as follows:
  - CERT Community Meeting at Evergreen Branch Library on May 11th, 2023
  - Community Cleanup at Lake Cunningham on May 13th, 2023
  - District 8 Community Budget Meeting at East Valley Family YMCA on June 8th, 2023
  - Meadowfair Neighborhood Association Meeting at Meadowfair Park on June 15<sup>th</sup>, 2023
  - Health Fair and Wellness Walk at Eastridge Mall on June 30th, 2023
  - Music in the Park at Evergreen Village Square on July 29<sup>th</sup>, 2023
  - Movie Night at Evergreen Village Square on August 11, 2023
2. Approve and accept donations from various individuals, businesses, or community groups to support the events.
3. Place the item on the August 15th, 2023, City Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The purchase of event supplies and food for the outlined District 8 Events were for the community who attended to:

- 1) learn about city hall services and provide input on their priorities, and/or
- 2) learn about and access community organization services, and/or

### **ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Domingo Candelas will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the August 9th, 2023, Rules Committee Agenda and the August 15th, 2023, City Council Agenda.

### **CEQA**

- x Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.