



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: BOARDS AND COMMISSIONS
APPOINTMENTS**

DATE: December 7, 2020

RECOMMENDATION

Approve the following Arts Commission appointment:

- (a) District 4 Seat: Appoint Lynn Rosenthal to a term ending June 30, 2022

OUTCOME

Appointment to the vacant seats on each of the Commission will allow the commission to continue conducting business.

BACKGROUND

Section 2.08.180 of the San José Municipal Code (SJMC) indicates that each Councilmember, including the Mayor, shall nominate one Commissioner to each Council-Nominated Commission.

ANALYSIS

The application of the nominated candidate is attached. The Memorandum from the Office of the City Attorney regarding conflicts of interest is also attached, while code enforcement reviews returned no issues.

EVALUATION AND FOLLOW-UP

A duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions. The Office of the City Clerk and City Council Offices are still recruiting for additional vacancies.

PUBLIC OUTREACH

The Office of the City Clerk created a graphic for use in council office newsletters and sent the graphic to all council districts for distribution in their district newsletters. The flyer was also posted on Facebook and Twitter and the Boards and Commissions page. The memorandum has been posted on the City Clerk's website as part of the December 15, 2020 City Council Meeting Agenda.

COORDINATION

This memorandum has been coordinated with the Office of the City Attorney.

CEQA

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.