

CITY COUNCIL ACTION REQUEST

DEPARTMENT(S) Finance	CEQA Not a Project, Public Project File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	COORDINATION City Attorney's Office; City Manager's Budget Office; Fire Department	Director Approval /s/ Maria Öberg
COUNCIL DISTRICT(S) Citywide			CMO Approval  8/8/25

SUBJECT: Actions Related to the Purchase Order with Scott's PPE Recon, Inc. for Turnout Gear Inspection, Cleaning, Repair, and Alteration Services

RECOMMENDATION

Adopt a resolution authorizing the City Manager or her designee to exercise up to six one-year options to extend the term of the purchase order with Scott's PPE Recon, Inc. (Lodi, CA) for turnout gear inspection, cleaning, repair, and alteration services, with the last option year ending on or about September 19, 2031, subject to the appropriation of funds.

BASIS FOR RECOMMENDATION

The Fire Department requires turnout gear inspection, cleaning, repair, and alteration services to ensure personal protective equipment is adequately maintained for use by firefighting personnel. Turnout gear is designed to withstand high heat applications while providing flame resistance and thermal insulation. Turnout gear must be regularly inspected, cleaned, and repaired to ensure it remains fully operational and safe for firefighting use.

In June 2024, a competitive Request for Quotes was released by the Finance Department to procure these services. The Request for Quotes provisioned for a one-year initial term and six additional one-year options for the City of San José to extend the term. One responsive bid was submitted, and no protests were received. The sole bidder did not qualify for the City of San Jose's local or small business preference. Staff awarded the contract to Scott's PPE Recon, Inc. pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(1). The purchase order for the initial term starting on September 20, 2024 and ending on September 19, 2025, was executed under the City Manager's authority. City Council approval is required for continuity of services after the initial term. The cost for the September 20, 2025 to September 19, 2026 option period is projected to be in the amount of \$300,000, and future options will be subject to the appropriation of funds. Approval of this recommendation will ensure the City of San José continues to receive these essential services with minimal impact to operations.

COMMISSION RECOMMENDATION AND INPUT

There is no commission recommendation or input associated with this action.

COST AND FUNDING SOURCE

The recommended action relating to this purchase order of \$300,000 is funded by the Turnout Cleaning appropriation in the Construction Tax and Property Conveyance Tax Fund: Fire Protection Purposes. The 2025-2026 Adopted Operating Budget was approved on June 10, 2025 and adopted on June 17, 2025 by the City Council.

FOR QUESTIONS CONTACT: Albie Udom, Deputy Director of Finance, Purchasing and Risk Management, at Albie.Udom@sanjoseca.gov.