

CIVIL SERVICE COMMISSION
Regular Meeting Minutes
March 5, 2026

CALL TO ORDER: 4:01 p.m.

PRESENT: Chair Sharon Hightower; Vice Chair Joan Smith; Commissioner Tom Cochran; Commissioner Sam Swift; and Commissioner Gary Diquisto.

ABSENT: All present.

VACANCY: None.

STAFF: Gabriel Rodriguez, Senior Deputy City Attorney; Megan Roche, Deputy City Clerk; and Yasmin Johnson, Deputy City Clerk.

ABSENT: All present.

ORDERS OF THE DAY

Action: Upon motion by Commissioner Smith, seconded by Commissioner Swift, and carried unanimously, the Orders of the Day were approved. (5-0-0)

PUBLIC COMMENTS

None provided.

CONSENT CALENDAR

Action: Upon motion by Commissioner Smith, seconded by Commissioner Swift, and carried unanimously, the Commission approved the following items on the Consent Calendar: The February 5, 2026 Regular Meeting Minutes. (5-0-0)

CITY ATTORNEY/CLERK'S OFFICE REPORT

Senior Deputy City Attorney, Gabriel Rodriguez, had nothing to report.

Deputy City Clerk, Megan Roche provided the Commissioners with an update and projected timeline regarding their new City-issued emails; she also offered scheduling details regarding the proposed tentative hearing dates for Item VI below.

HEARINGS SCHEDULED (OPEN SESSION)

- The *tentative* hearing date for the Appeal(s) for the Fire Captain Promotional Exam was scheduled for Thursday, June 4, 2026 at 4:00 p.m. (*if needed*).
- The *tentative* hearing date for the Appeal(s) for the Fire Engineer Promotional Exam was scheduled for Thursday, August 13, 2026 at 4:00 p.m. (*if needed*).

HEARINGS SCHEDULED (CLOSED SESSION)

No reportable actions were taken in closed session.

ADJOURNMENT

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:06 p.m.

Approved on:

Attest:
Civil Service Commission
City Clerk, Toni Taber, MMC, Secretary



Yasmin Johnson
Deputy City Clerk, City of San José