



## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, MMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** May 29, 2025

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**SUBJECT: Request for Travel Authorization for Mayor's Staff**

**Recommendation**

As recommended by the Rules and Open Government Committee on May 28, 2025, authorize travel, accept travel payments to the City of San José, and designate Mayor's Staff, Michael Lomio and Stephen Caines, as the City representatives to attend the Harvard Young American Leaders Program from June 24 to June 27, 2025 in Cambridge, Massachusetts. (Source of Funds: Knight Foundation)

CEQA: Not a Project, File No. PP17-010, City Organizational and Administrative Activities resulting in no changes to the physical environment. (Mayor)

[Rules Committee referral 5/28/2025 - Item B.2]



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT  
COMMITTEE

**FROM:** Mayor Matt Mahan

**SUBJECT:** REQUEST TO TRAVEL

**DATE:** May 19, 2025

**Approved:**

Date: 05/19/2025

**Recommendation:** Authorize travel, accept travel payments to the City of San José, and designate Mayor's staff, Michael Lomio and Stephen Caines, as the City representatives to attend the Harvard Young American Leaders Program.

**Location:** Cambridge, MA

**Meeting Dates:** June 24<sup>th</sup> to June 27<sup>th</sup>, 2025

**Source of Funds:** Knight Foundation

**Purpose:** Michael Lomio and Stephen Caines to be designated as the City of San José representative at the Harvard Young American Leaders Program. Michael is the Mayor's Senior Land Use & Economic Development Policy Advisor and works with key staff in the City Manager's Office to improve the City's economic vitality. Stephen Caines is the Chief Innovation Officer and Budget Director for the Mayor's Office.

Rooted in Harvard Business School's U.S. Competitiveness Project, the Young American Leaders Program brings together emerging leaders from across the country to explore innovative strategies that drive shared prosperity. Over four intensive days, participants learn from one another, exchange best practices, and discuss how to apply new ideas to their home cities. Michael and Stephen will showcase San José's approach to economic development and contribute to conversations shaping the future of American communities.