


**CITY COUNCIL ACTION REQUEST**

<b>DEPARTMENT(S)</b> Finance	<b>CEQA</b> Determination of Consistency with the Norman Y. Mineta San José International Airport Master Plan Amendment Environmental Impact Report, (Resolution No. 79497), File No. ER22-279.	<b>COORDINATION</b> Airport Department; City Attorney's Office; City Manager's Budget Office	<b>Director Approval</b> <i>/s/</i> Maria Öberg
<b>COUNCIL DISTRICT(S)</b> Citywide			<b>CMO Approval</b>  4/15/25
<b>SUBJECT: Actions Related to the Purchase Order with Mesa Energy Systems, Inc. for the Removal and Installation of Air Handler Units</b>			
<b>RECOMMENDATION</b>			
Adopt a resolution authorizing the City Manager or her designee to: <ul style="list-style-type: none"> <li>(a) Execute a purchase order with Mesa Energy Systems, Inc. (Irvine, CA) for the removal and installation of air handler units beginning on or about May 1, 2025, and ending on or about April 30, 2026, for a not-to-exceed amount of \$800,000; and</li> <li>(b) Exercise up to six one-year options to extend the term of the purchase order, with the last option ending on or about April 30, 2032, subject to the appropriation of funds.</li> </ul>			
<b>BASIS FOR RECOMMENDATION</b>			
<p>The San José Mineta International Airport (Airport) is responsible for overseeing the maintenance, repair, and operation of air handler units at the Airport. Air handler units provide conditioned and fresh air to passengers, tenants, and Airport personnel in addition to maintaining a comfortable environment through climate control. The Airport's current air handler units are roughly 40 years old and have limited parts availability. The age of these units and limited access to repair parts has led to equipment downtime. The installation of new air handler units will provide increased system efficiency and help keep maintenance costs and equipment downtime to a minimum.</p> <p>In January 2025, a competitive Request for Bids was released by the Finance Department to procure these services. The Request for Bids provisioned for a one-year initial term and an additional six one-year options for the City to extend the term. One responsive bid was submitted, and no protests were received. The sole vendor did not apply for the City's local or small business preference. Staff recommends award to Mesa Energy Systems, Inc. as the sole, responsive, and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(1). Approval of this recommendation ensures the City receives these essential services.</p>			
<b>COMMISSION RECOMMENDATION AND INPUT</b>			
No commission recommendation or input associated with this action.			
<b>COST AND FUNDING SOURCE</b>			
The recommended action relating to this purchase order of \$800,000 is funded by the Terminal Building Modifications appropriation in the Airport Renewal and Replacement Fund.			
<b>FOR QUESTIONS CONTACT:</b> Albie Udom, Deputy Director of Finance - Purchasing and Risk Management, at <a href="mailto:Albie.Udom@sanjoseca.gov">Albie.Udom@sanjoseca.gov</a> .			