



# Memorandum

**TO:** CITY COUNCIL

**FROM:** Toni Taber, CMC  
City Clerk

**SUBJECT: MAYOR/COUNCIL TRAVEL  
BUDGET**

**DATE:** June 14, 2019

Per Council Travel Policy 9-5, "For proposals requesting funding from the Mayor/Council Travel Budget, the City Clerk's Office will submit a statement with the travel request showing how much uncommitted funds remain in the Mayor/Council Travel Budget and how much year-to-date each trip has cost."

Description	Balance
Mayor Council Travel Budget (FY19-20)	\$20,000.00
Mayor Sam Liccardo travel to Silicon Valley Organization's 2019 Annual Study Session (Nashville, Tennessee, September 4-5, 2019)	(\$2,800.00)
Vice Mayor Charles Jones travel to Silicon Valley Organization's 2019 Annual Study Session (Nashville, Tennessee, September 3-6, 2019)	(\$4,000.00)
<b>Remaining Balance for FY19-20</b>	<b>\$13,200.00</b>