

CIVIL SERVICE COMMISSION
Regular Meeting Minutes
October 2, 2025

CALL TO ORDER: 4:00 p.m.

PRESENT: Chair Sharon Hightower; Commissioner Tom Cochran. (*arrived at 4:02 p.m.*); Commissioner Sam Swift; and Commissioner Gary Diquisto.

ABSENT: Vice Chair Joan Smith.

VACANCY: None.

STAFF: Megan Roche, Deputy City Clerk; and Yasmin Johnson, Deputy City Clerk.

ABSENT: Gabriel Rodriguez, Senior Deputy City Attorney.

ORDERS OF THE DAY

Action: Upon motion by Commissioner Swift, seconded by Commissioner Diquisto, and carried unanimously, the Orders of the Day were approved. (3-0-2; Absent: Smith, Cochran)

PUBLIC COMMENTS

None provided.

CONSENT CALENDAR

Action: Upon motion by Commissioner Swift, seconded by Commissioner Diquisto, and carried unanimously, the Commission approved the following items on the Consent Calendar: the Memorandum from Human Resources dated September 22, 2025 providing the Amendments to the Classification Plan; the Memorandum from Human Resources dated September 22, 2025 providing the Hiring Summary Report for August 2025; and the September 4, 2025 Regular Meeting Minutes. (3-0-2; Absent: Smith, Cochran)

CITY ATTORNEY/CLERK'S OFFICE REPORT

No report from the City Attorney's Office.

Deputy City Clerk, Megan Roche, announced that the nomination period for the Employee Nominated Public Member seat on the Civil Service Commission has closed. The seat is currently filled by Commissioner Gary Diquisto who applied to be re-appointed, Mr. Diquisto was the only qualified applicant that applied. She also reported that the following Hearing dates for **Case No. 25-13** were *cancelled, per the Appellant's withdrawal of appeal*: October 20, 2025; October 21, 2025; and October 23, 2025.

HEARINGS SCHEDULED (OPEN SESSION)

None provided.

HEARINGS SCHEDULED (CLOSED SESSION)

No reportable actions were taken in closed session.

ADJOURNMENT

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:04 p.m.

Approved on:

Attest:

Civil Service Commission

City Clerk, Toni Taber, MMC, Secretary



Yasmin Johnson

Deputy City Clerk, City of San José