


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-008, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: PW, CAO, CMO-Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  5/27/2021

SUBJECT: ACTIONS RELATED TO PURCHASE ORDERS FOR MONITORING, INSPECTION, MAINTENANCE AND REPAIR SERVICES FOR FIRE AND BURGLAR ALARM SYSTEMS

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to negotiate and execute purchase orders with Security Alert Systems of California, Inc. (Gilroy, CA) for monitoring, inspection, maintenance and repair services for fire and burglar alarm systems, to extend services for up to two (2) additional one-year option terms for a total of three (3) options through August 13, 2023 under the same material terms and conditions for a not-to-exceed amount of \$900,000 through August 13, 2022, subject to the appropriation of funds.

Desired Outcome: To ensure the City's fire and burglar alarm systems are safe, functioning in optimal condition and preserved.

BASIS FOR RECOMMENDATION:

The Department of Public Works (PW) Facilities Management Division is responsible for overseeing the maintenance of fire and burglar alarm systems and security camera maintenance at over 300 City facilities. The systems are located at police facilities, fire stations, community centers, libraries, parks, and corporate yards, Happy Hollow Park and Zoo, and other City locations. The primary components of these systems that need to be maintained are panels, devices, access controls/keypads, and cameras.

Security Alert Systems of California, Inc. (Security Alert) was awarded a purchase order (PO) for these services as a result of a competitive Request for Proposal (RFP) that closed on June 7, 2019 and was approved by City Council on August 13, 2019.¹ The PO expires on August 13, 2021.

Staff plans to conduct two separate solicitations to replace the current services. The first solicitation will be a Request for Bid (RFB) for monitoring, inspection, testing, maintenance and repair services for burglar and fire systems; and the second will be a Request for Proposal (RFP) for the purchase and maintenance of security cameras and a video management system including video retention and cloud storage. Splitting these services into two solicitations is expected to increase competition during the bid process and will allow the City to procure a comprehensive enterprise video management system.

Approval of this recommendation will ensure continuity of services until staff can complete the bid and award these two solicitations. Security Alert may request an equitable price adjustment prior to the exercise of each option consistent with the applicable, living/prevaling wage increases, and/or applicable industry indices.

¹ Council Resolution August 2019: <https://records.sanjoseca.gov/Resolutions/RES79212.pdf>

Climate Smart San José: No proposed changes to service delivery, programs or staffing that has significant community/resource impacts, including any negative impact on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

Office of Equality Assurance: City of San Jose Prevailing Wage applies this purchase order.

This Council item is consistent with the City’s 2021-2022 Proposed Budget City Areas Delivery Framework: “To effectively manage, and safeguard the City’s fiscal, physical, technological and human resources to enable and enhance the delivery of City services and projects.”

COST AND FUNDING SOURCE:

Services provided are managed by the Public Works Facilities Management Division on behalf of various City Departments. Project scope, cost and funding source(s) will vary. Facilities Management will be responsible for facilitating all services, processing invoices, and charging departments directly after the work is completed.

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director of Finance at Jennifer.Cheng@sanjoseca.gov.