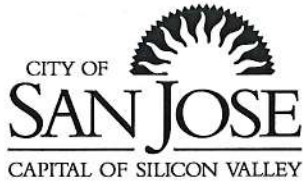


COUNCIL AGENDA: 8/13/19  
FILE: 19-581  
ITEM: 2.10



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Jim Shannon

**SUBJECT:** SEE BELOW

**DATE:** July 30, 2019

Approved

Date

7/31/19

**SUBJECT: ADOPTION OF APPROPRIATION ORDINANCE AND FUNDING SOURCES RESOLUTION AMENDMENTS IN THE SEWER SERVICE AND USE CHARGE CAPITAL FUND TO REBUDGET FUNDS TO 2019-2020 FOR PROJECT COMPLETION**

## RECOMMENDATION

Adopt the following 2019-2020 Appropriation Ordinance and Funding Sources Resolution amendments in the Sewer Service and Use Charge Capital Improvement Fund:

- a) Increase the Beginning Fund Balance by \$260,000; and
- b) Increase the Public Art appropriation to the Office of Economic Development by \$260,000.

## OUTCOME

Approval of this memorandum will allow for the timely completion of the Public Art project identified in this memorandum.

## BACKGROUND

At the end of each fiscal year, all appropriations lapse and any unspent funds become part of the following year's beginning fund balance. In order to complete projects not completed at the end of the 2018-2019 fiscal year, remaining funds must be re-appropriated, or rebudgeted, to 2019-2020. Usually, such funds are rebudgeted through the 2018-2019 Annual Report scheduled for City Council consideration in October 2019. However, due to the project's urgency, the Administration is recommending a rebudget at this time.

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**Subject: Rebudgeting of Funds to 2019-2020 to Complete Projects**

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### **ANALYSIS**

Due to delays in the project identified in this memorandum, a rebudget adjustment will be necessary to complete the Public Art project described below during late summer and early fall.

#### **Public Art - Sewer Service and Use Charge Capital Improvement Fund**

The rebudgeting of unexpended funds in the amount of \$260,000 is necessary for the Office of Economic Development to encumber the fabrication and installation of the public art contract at the Children's Discovery Museum. The public art project is part of a two-part project that maps, educates, and makes visible to residents and visitors the mostly invisible sanitary sewer and storm sewer systems and how water flows through these systems. This funding will be used for the second component of this project at the Children's Discovery Museum which will install sculptures, flow mappings, and viewing vaults that expose piping. This early rebudget would secure funds needed to encumber the artist contract, who is anticipated to start by September 2019.

### **EVALUATION AND FOLLOW-UP**

No additional follow up actions with the City Council are expected at this time.

### **PUBLIC OUTREACH**

This memorandum will be posted on the City's website for the August 13, 2019, City Council agenda.

### **COORDINATION**

This memorandum has been coordinated with the Office of Economic Development.

### **COMMISSION RECOMMENDATION/INPUT**

This item does not have input from any board or commission.

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**COST SUMMARY/IMPLICATIONS**

A year-end reconciliation was completed for the project recommended in this memorandum to ensure that unexpended funds are available to rebudget. There is no net increase in total project cost.

**BUDGET REFERENCE**

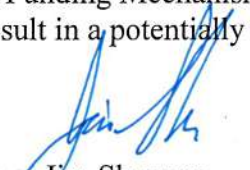
The table below identifies the fund and appropriation recommended to be modified with this memorandum.

Fund #	Appn #	Appn. Name	Total Appn.	Rec. Budget Action	2019-2020 Proposed Capital Budget Page*	Last Budget Action (Date, Ord. No.)
545	R999	Beginning Fund Balance	\$12,899,024	\$260,000	V-45	6/18/2019, 79162
545	5957	Public Art	\$9,000	\$260,000	V-48	6/18/2019, 30286

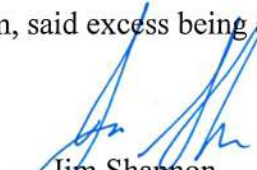
\* The 2019-2020 Proposed Capital Budget was adopted by the City Council on June 18, 2019.

**CEQA**

Not a Project, File No. PP17-004, Government Funding Mechanism or Fiscal Activity with no commitment to a specific project which may result in a potentially significant physical impact on the environment.

  
Jim Shannon  
Budget Director

I hereby certify that there will be available for appropriation in the Sewer Service and Use Charge Capital Improvement Fund in Fiscal Year 2019-2020 moneys in excess of those heretofore appropriated therefrom, said excess being at least \$260,000.

  
Jim Shannon  
Budget Director

For questions please contact Jim Shannon, Budget Director, at 408-535-8142.