



Memorandum

TO: RULES AND OPEN
GOVERNMENT
COMMITTEE

FROM: Toni Taber, MMC

SUBJECT: SEE BELOW

DATE: April 23, 2026

SUBJECT: RETROACTIVE APPROVAL AND APPROVAL OF TOGETHERSJ NEIGHBORHOOD ENGAGEMENT PROGRAM SPONSORED BY MAYOR MATT MAHAN AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Retroactively approve and approve the TogetherSJ Neighborhood Engagement Program as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the May 5, 2026 Council Agenda for action.

BACKGROUND

On April 9, 2024, Council adopted a resolution authorizing the City of San José to enter into an agreement with the State of California, Office of Planning and Research, California Volunteers to [accept the Phase Two Grant Funding for TogetherSJ](#), a program which focused on building neighbor-to-neighbor engagement through emergency preparedness trainings, beautification initiatives, neighborhood association activities, and other volunteer programming.

ANALYSIS

This grant authorized and funded City procurement and distribution of community-focused materials and supplies. These expenditures are not covered under any of the permitted uses outlined in City Council Expenditure and Reimbursement Policy 0-38. Purchases include, but are not limited to: neighborhood-specific branding materials, supplies and permits required for beautification efforts, and event supplies for community gatherings. The grant agreement term expired on January 31, 2026, but various projects that the Mayor's Office, in partnership with City Departments, has supported under this grant remain ongoing.

Approval is requested to expend funds to complete various projects the Mayor's Office has supported under the TogetherSJ grant funding, to allow the Mayor's Office to continue effective engagement practices and ensure ongoing support for neighborhood identity and participation.

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In compliance with existing fundraising disclosure requirements, the Mayor's Office will report any solicitations made and donations received for the event in the elected official's Disclosure of Fundraising Report (DFR-1). Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the April 29, 2026 Rules Committee Agenda and the May 5, 2026 City Council Agenda.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.



TONI J. TABER, MMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.