



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Sarah Zárate

SUBJECT: Annual City Council Referral Status Report **DATE:** October 16, 2024

Approved

Date:

10/16/24

RECOMMENDATION

- (a) Accept the Annual City Council Referral Status Report.
- (b) Drop select City Council Referrals listed in the staff memorandum.
- (c) Defer the City Council Referral listed in the staff memorandum.

SUMMARY AND OUTCOME

Accepting the Annual City Council Referral Status Report will fulfill Council Policy 0-12's requirement for the City Administration to issue an annual report on the status of City Council Referrals to the Rules and Open Government Committee.

Dropping the selected City Council Referrals will instruct staff to cease work on those items and refocus staff efforts on higher priority work. Deferring the selected Council Referral will direct staff to temporarily pause related actions until a later, specified date.

BACKGROUND

Council Policy 0-12 establishes uniform procedures for processing and tracking requests for policy analysis. Council Policy 0-12 defines City Council Referrals (in relevant part) as major studies of "an item of a legislative, service delivery, policy, and/or investment nature" that may require over 40 hours of staff work, fiscal resources, complex policy analyses, City Council action, and/or changes to the San José Municipal Code.¹

¹ <https://www.sanjoseca.gov/home/showpublisheddocument/112018/638518933024700000>

The Administration ensures City Council Referrals are completed by the agreed timeline and regularly provides a summary of outstanding City Council Referrals to the City Council through direct correspondence. The City Manager most recently provided summaries of outstanding City Council Referrals on February 15, 2024 and August 28, 2024.

On May 7, 2024, City Council adopted an updated Council Policy 0-12, which requires the City Manager (or her designee) to issue an annual City Council Referral status report to the Rules and Open Government Committee. This report complies with that requirement.

ANALYSIS

This report provides both aggregate and itemized status updates of outstanding City Council Referrals. It recommends dropping three existing City Council Referrals and recommends deferring one additional existing City Council Referral.

City Council Referral Status Updates

Since July 1, 2021, City Council has issued 592 City Council Referrals to the City Administration.² These City Council Referrals vary greatly in complexity: some require as little as approximately 40 hours of staff time, while others require multi-year efforts by teams of staff from multiple departments. City Council Referrals are issued through two main sources: (1) the annual budget process; and (2) actions during City Council and Council Committee meetings. The table below shows the status and source of all City Council Referrals issued since July 1, 2021.

Table 1 – City Council Referral Source and Status by Fiscal Year				
	Complete	In Progress	Not Started	Total
2021-2022	102	17		119
City Council or Committee Meeting	15	4		19
Annual Budget Process	87	13		100
2022-2023	141	25		166
City Council or Committee Meeting	39	13		52
Annual Budget Process	102	12		114
2023-2024	110	60	3	173
City Council or Committee Meeting	36	33	1	60
Annual Budget Process	74	27	2	103

² On July 1, 2021 the City Manager's Office began tracking Council Referrals in a consolidated database; this data is provided for reference. City Council Referrals issued before July 1, 2021, are primarily tracked by the responsible department. Note: the Administration does not track or monitor City Council Referrals issued to other Council Appointees.

Table 1 – City Council Referral Source and Status by Fiscal Year				
	Complete	In Progress	Not Started	Total
2024-2025	4	79	51	134
City Council or Committee Meeting		2	4	6
Annual Budget Process	4	77	47	128
Grand Total	357	181	54	592

The majority of City Council Referrals are assigned to a relatively small number of departments and/or offices.³ Approximately half of all City Council Referrals since July 1, 2021 were assigned to one of three departments: (1) the Parks, Recreation and Neighborhood Services Department; (2) the City Manager’s Office of Economic Development and Cultural Affairs; and (3) the Transportation Department. Table 2 below shows how City Council Referrals are distributed by department.

Table 2 – Number of City Council Referrals by Lead Department					
	Fiscal Year				
Lead Department	2021-2022	2022-2023	2023-2024	2024-2025	Total
Parks, Recreation and Neighborhood Services	37	33	29	29	128
City Manager – Office of Economic Development and Cultural Affairs	12	31	22	33	98
Transportation	23	23	17	18	81
Housing	12	13	17	7	49
Planning, Building and Code Enforcement	9	15	9	8	41
City Manager’s Office	5	8	22	3	38
Police	2	11	12	7	32
Public Works	3	7	11	4	25
Library	3	7	5	8	23
City Manager – Office of Administration, Policy, and Intergovernmental Relations	5	2	4	5	16
City Manager – Budget Office	2	3	8	3	16
Information Technology	2	2	1	3	8
Energy	1	0	5	1	7
Environmental Services	0	4	1	1	6
City Manager - Office of Racial and Social Equity	0	1	3	1	5
City Manager – Office of Emergency Management	1	1	1	1	4
City Manager – Office of Employee Relations	0	0	4	0	4
Fire	0	1	1	2	4

³ Note: many City Council Referrals require staff time and resources from multiple departments. Table 2 organizes City Council Referrals by the department assigned the primary responsibility for completing the City Council Referral.

Table 2 – Number of City Council Referrals by Lead Department					
	Fiscal Year				
Lead Department	2021-2022	2022-2023	2023-2024	2024-2025	Total
Human Resources	0	2	1	0	3
Finance	1	1	0	0	2
City Manager – Office of Civic Innovation	1	0	0	0	1
City Manager – Office of Communications	0	1	0	0	1

In FY 2023-2024, City Council issued 128 City Council Referrals to the Administration through the FY 2024-2025 Adopted Budget, and 60 City Council Referrals through other City Council and Council Committee actions. During that same period, the Administration closed 157 outstanding City Council Referrals (including City Council Referrals issued before FY 2023-2024).

There are currently 235 open City Council Referrals. As of August 28, 2024, City staff reported 181 of these were in progress; and 54 were not yet started.⁴ About 75% (179 of 236) of open City Council Referrals are from annual budget processes, including 124 new City Council Referrals from the FY 2024-2025 Adopted Budget.

Attachment A – City Council Referral Status Update provides the status of all City Council Referrals as of August 28, 2024 that were either completed or issued since the City Manager’s February 2024 update. Please note that some City Council Referrals may have changed statuses since this list was compiled.

City Council Referrals – Proposed Drops and Deferrals

“Dropping” a City Council Referral instructs City staff to stop all related action.
“Deferring” a City Council Referral directs City staff to temporarily pause related action until a specified future date.

Over the last few months, departments reviewed existing City Council Referrals to identify items suitable to recommend dropping and/or deferring. Departments screened existing City Council Referrals to determine whether: (1) continued action was impossible or impractical; (2) the City Council Referral was not in alignment with existing City Council Focus Areas; and/or (3) dropping or deferring action on the City Council Referral would allow staff to refocus resources on higher priority work.

⁴ The vast majority of City Council Referrals that have not yet been started (51 of the 54) were issued in the past six months, including during the FY 2024-2025 budget process.

Using these principles, City staff reviewed all existing outstanding City Council Referrals. Through this process, staff identified three City Council Referrals to recommend dropping, and one City Council Referral to recommend deferring.

Staff recommends dropping the following City Council Referrals:

- Referral # 2021-06-15-3.3pcf: Parks and Community Facility Improvements: Police Activities League (Parks, Recreation, and Neighborhood Services)
- Referral # 2023-06-13-3.4mba: 2020-2025 Community Plan to End Homelessness Assessment (City Manager's Office)
- Referral # 2023-06-13-3.4smf: SJ Makers for Friday Night Activation at Backesto Park (Parks, Recreation, and Neighborhood Services)

A justification of the recommendation to drop these referrals is described in detail in Attachment B - List of City Council Referrals Recommended to Drop.

Staff recommends deferring the following City Council Referral to June 2026:

- Referral # 2024-03-19-3.3dwo: Digital Wayfinding Ordinance (Planning, Building and Code Enforcement/Office of Economic Development and Cultural Affairs)

A justification of the recommendation to defer this referral is described in detail in Attachment C – List of City Council Referrals Recommended to Defer.

These referrals are included as outstanding referrals in Tables 1 and 2 above.

EVALUATION AND FOLLOW-UP

The City Manager will provide an updated summary of outstanding City Council Referrals to the City Council through direct correspondence in spring of 2025.

The Administration will bring forward an annual report on City Council Referral statuses to the Rules and Open Government Committee in the fall of 2025.

COORDINATION

This memorandum was coordinated with the City Attorney's Office and the City Manager's Budget Office.

PUBLIC OUTREACH

This memorandum will be posted on the City's website for the October 23, 2024 Rules and Open Government Committee meeting.

COMMISSION RECOMMENDATION AND INPUT

No commission recommendation or input is associated with this action.

CEQA

Not a Project, File No. PP17-008, General Procedure and Policy Making resulting in no changes to the physical environment.

PUBLIC SUBSIDY REPORTING

This item does not include a public subsidy as defined in section 53083 or 53083.1 of the California Government Code or the City's Open Government Resolution.

A handwritten signature in black ink that reads "Sarah Zárate". The signature is written in a cursive, flowing style.

Sarah Zárate
Director, Office of Administration, Policy,
and Intergovernmental Relations, City
Manager's Office

For questions, please contact Tom Westphal, Deputy Director, City Manager's Office of Administration, Policy, and Intergovernmental Relations, at thomas.westphal@sanjoseca.gov.

ATTACHMENT A: City Council Referral Status Update as of 8.24.24

ATTACHMENT B: List of City Council Referrals Recommended to Drop

ATTACHMENT C: List of City Council Referrals Recommended to Defer

Attachment A -- City Council Referrals as of 8.28.24

This attachment provides the status of all City Council Referrals as of August 28, 2024 that were either completed or issued since the City Manager's February 2024 update.
Please note: some City Council Referrals may have changed statuses since this list was compiled in August 2024.

Title	Referral Description	Date of Referral	Target Date to Complete	Progress	Senior Staff Lead	Lead Dept. / Office	Date Closed
Addressing Encampments and Recreation Vehicles Around Schools	Staff to return to Council in 90-days (November 2023) with a) a draft ordinance, b) a cost estimate for full implementation and enforcement, and c) recommendations and considerations for an expedited or phased enforcement with existing resources for prohibiting encampments and recreational vehicle dwelling within 150 feet of the property line of licensed preschools, daycares, and K-12 schools.	8/9/2023		Complete	Passons, Omar;#246	City Manager	8/27/2024
"Thank You, America" Monument	City Manager is directed to allocate \$296,000 to complete the "Thank You, America" Monument and direct the Office of Cultural Affairs to engage the community in the selection of a final design. (BD #67 Esparza)	6/14/2022		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	7/13/2024
1300 Berryessa Supportive Parking Project.	Memorandum from Mahan, Kamel, Torres, Cohen, Davis 1. Direct staff to return to Council in January 2024 with: a. A revised construction budget that reduces the total project cost by 25% to 50% and considers a phased approach that prioritizes opening the site sooner; and b. A timeline detailing when individuals will be allowed onto the site. 2. Continue to work with the County on a potential cost-sharing model for operations.	12/12/2023		Complete	Loesch, Matthew;#267	Public Works	2/29/2024
2022 Department Initiated Investigations Report	Direct staff to update Duty Manual section C 1710 to classify "loss of equipment" as a separate allegation (from "procedure" allegation classification). Staff to track and report "loss of equipment" data in next year's DII Report.	9/19/2023		Complete	Joseph, Paul;#296	Police	4/4/2024
2023-2024 City Council Focus Areas Second Quarter Status Report	• Direct the City Manager to explore the best way to incorporate a more holistic picture of homelessness as part of the Reducing Unsheltered Homelessness scorecard. Return to City Council with further scorecard and dashboard recommendations to align with the City and County Plan to End Homelessness. • Direct the City Manager to bring the Focus Area Scorecard Report to the City Council for discussion on a semi-annual basis in the month of September and the month of February of each fiscal year, while continuing to update the dashboards quarterly.	2/13/2024	10/8/2024	In Progress	Beckel, Dolan;#152	City Manager	
2024 Legislative Program and Legislative Priorities	Memorandum from Councilmember Torres 2. Seek state and federal grants for food insecurity programs in alignment with the Legislative Program. 3. Seek state and federal grants for the Med 30 position within our fire department in alignment with the Legislative Program. 4. Return before June 30 with an information memorandum on the status of items 2 and 3.	11/28/2023		Complete	Zarate, Sarah;#108	City Manager	6/10/2024
Addressing Homelessness Focus Area Performance Metrics	As part of the City Council directed revisions to the City Council Focus Area addressing homelessness, additional performance metrics should measure investments against 1) the number of people living in unmanaged encampments, 2) the amount of acreage protected along our waterways and other metrics as directed to comply with State Water Board reporting requirements, 3) the reduction in Tier 3 encampments, and 4) net new placements created, including EIH, safe sleeping, safe parking, permanent supportive housing units, reconnections to family through the new Homeward Bound program and hotel/motel rooms. To maintain momentum and ensure good stewardship of taxpayer resources, the Administration should continue to embrace performance management at the departmental and executive levels that flows directly from these governance-level metrics.	6/11/2024	10/8/2024	In Progress	Beckel, Dolan;#152	City Manager	
Adoption of Ordinances to Establish 14 New Rule 20A Underground Utility Districts - CPUC and PG&E	Memorandum from Councilmembers Cohen and Foley (a) Direct the City Manager to continue with the planned undergrounding of utilities lines based on the current availability of funds and in accordance with the guidelines outlined in the aforementioned City Council item; and staff should proceed with CPUC recommendations for Rule 20A, ensuring that the undergrounding process adheres to regulatory standards and timelines. (b) Direct the City Manager to advocate with CPUC and PG&E to increase the maximum reimbursement for the cost of upgrading electrical panels. (c) Direct the City Manager to return to council annually to provide updates on the progress made by the CPUC and PG&E regarding the recommended sites for undergrounding; and to allow for transparency and accountability in the process, ensure that stakeholders are informed of developments and any potential challenges encountered.	4/9/2024	12/31/2024	In Progress	Loesch, Matthew;#267	Public Works	
After School Care and Homework Assistance	The City Manager is directed to allocate an additional \$50,000 in one-time funding from the ESR for student scholarships in Council District 7. (BD #14 Doan)	6/13/2023		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	6/1/2024
Amendment to the Agreements with Team San José.	Memorandum from Mahan, Cohen, Davis, Foley: Approve the Team San José (TSJ) Contract Extension and: 2. Direct the City Manager to: 1. Research and analyze how TSJ's performance metrics compare to other cities with similar venues and how they align with our current desired outcomes for economic development and downtown vibrancy. 2. Assess the feasibility of marketing San José more effectively to diverse audiences, including local, regional, statewide, and national markets. 3. Conduct a Request for Information (RFI) within the next three years to better inform a future Request for Proposal (RFP). 4. Using industry knowledge captured from the RFI, release an RFP at least 18 months before the final 5-year option with TSJ expires—ensuring the process is competitive and potential bidders can bid on subsections of operations separately, such as theater operations, Convention and Visitors Bureau, and convention operations and management. 3. Direct the City Manager to create a 2026 working group that includes Team San Jose, the Office of Economic Development and Cultural Affairs, and other arts, business, community, and labor stakeholders, as well as the Mayor's office, District 3 Council Office, and District 6 Council Office and provide a status update of the working group to the Community and Economic Development Committee as part of the Team San Jose Semi-Annual Status Report in September 2024.	6/18/2024		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	8/13/2024

Amendment to Title 20 (Zoning Ordinance or Zoning Code) for the Parking and Transportation Demand Management Policy Ordinance for simpler compliance and flexibility for outdoor dining	Modify the ordinance to provide simpler compliance and greater flexibility for outdoor dining in zoning designations and districts outside of downtown. a. Allow outdoor uses on private property within 150 feet of a residential use to apply for a permit through a simpler, less expensive process than that prescribed for a Special Use Permit—such as the process used for a Public Works “parklet permit.” b. The permit should enable businesses and restaurants to continue using their private parking lots within 150 feet of a residential use where those businesses do not violate any specified conditions for safe and neighborhood-friendly operation. i. Return to Council with the list of those specified conditions, the violation of which could provide the basis for the revocation of a permit to operate outdoors. ii. One of those conditions should incorporate a “catchall” prohibition on any conduct creating a “public nuisance” as defined by other statutory and case law. 2. Suspend enforcement against outdoor dining and outdoor uses on private property as recommended in Staff’s Supplemental Memorandum dated November 23, 2022 until this new program is approved by Council and implemented.	12/6/2022		Complete	Burton, Chris;#120	Planning, Building & Code Enforcement	5/21/2024
Amendment to Title 24 of the San José Municipal Code for a Proposed Responsible Construction Ordinance	(1) Direct staff to do additional outreach with developers, contractors, and labor communities. (2) Include part (a) and (b) of the memorandum from Ortiz, Torres, Jimenez, Davis to the ordinance: (a) Replace the proposed size threshold exemption from “less than 15,000 square feet of new construction or remodeling” to “less than 10,000 square feet of new construction or remodeling.” (b) Include a Prohibition on Retaliation Section that No Developer or Permit Holder, contractor or subcontractor shall discriminate or retaliate against any person or entity for cooperating with an investigation under this ordinance or for making a complaint concerning an alleged violation of this ordinance. (3) Return City Council on January 23 with an amended ordinance.	12/12/2023		Complete	Loesch, Matthew;#267	Public Works	1/23/2024
Amendment to Title 24 of the San José Municipal Code for a Proposed Responsible Construction Ordinance	Direct the City Manager to return to City Council with a Responsible Construction Ordinance that modifies the proposed ordinance, posted for the December 12, 2023 City Council meeting, that reflects the following modifications: (a) Limit the basis for violation to an unpaid wage theft judgment to employees and contractors who are working on the San José permitted project that is the subject of the certificate of occupancy. (b) Limit the unpaid final wage theft judgments to final judgments that can be confirmed by the contractor through the California Labor Commissioner’s portal. (c) Exempt from the regulation projects that are subject to prevailing wage under state law, and projects that are under 10,000 sq. ft. AND with the following additions and modifications from Councilmembers Davis, Jimenez, Torres, Ortiz, and Foley memorandum: 1. Before receiving a building permit, applicants will attest that, to the best of their knowledge, all contractors and subcontractors hired or to be hired to provide labor on their project are either not listed on the outstanding unpaid wage theft judgments list at the time of attestation or, if they are listed, will produce proof of satisfaction of the judgment(s) before work begins. (a) Applicant attestations will be based on checking California Department of Industrial Relations Judgment Search to ensure that none of their contractors or subcontractors have outstanding unpaid wage theft judgments in the construction industry. Exhibit A shows the search terms to be used. Each project will perform the search once on or around the date of the attestation and use those search results (aka “outstanding judgments list”) as needed for the duration of the project. (b) If a contractor or subcontractor is added to the project subsequent to building permit receipt, the project owner is responsible for checking each new company that is hired either is not on their outstanding judgments list or produces proof that the judgment has been satisfied before beginning work on the project. (c) If a contractor or subcontractor is not on the outstanding judgments list at the outset, but later receives a wage theft judgment, does not pay, and is subsequently added to the California Department of Industrial Relations database, the project owner would not be held responsible unless the unpaid judgment is for work on the project. (d) As provided in the original ordinance draft, a project owner who hired a contractor or subcontractor who was on the outstanding judgments list without producing proof of satisfaction of the judgment before beginning work would be required to pay the judgment or cause the contractor owning the money to pay the judgment, before receiving the final Certificate of Occupancy. (However, if a contractor or subcontractor was not on the outstanding judgments list but was subsequently added to the California Department of Industrial Relations database, the project owner would not be responsible unless the unpaid judgment is for work on the project.) (e) As provided in the original ordinance draft, only contractors and subcontractors that meet the materiality threshold for a project are included. 2. All projects at or above 10,000 square feet are included, regardless of project labor agreements or prevailing wage requirements.	1/23/2024		Complete	Loesch, Matthew;#267	Public Works	1/23/2024
Animal Care Services’ Dog and Cat License Fee Waiver	Return to Council in Fall 2023 with an ordinance to add an exemption for License Fees under SJMC Section 7.20.550 to waive the Animal Care Services’ Dog and Cat License Fee for those meeting certain income eligibility criteria. Update on the Schedule of Fees and Charges to reflect this exemption in the 2023-2024 Midyear Budget Review in February 2024.	6/13/2023		Complete	Loesch, Matthew;#267	Public Works	1/31/2024
Approval of the Fiscal Year 2024-2025 Mayor’s March Budget Message	Direct City Manager to evaluate updates to Council Policy 1-18 (under Operating Budget, #20 Office of the Mayor and City Council District Office Budgets in Transition years) to apply year-end rebudgets from Council Offices where a Councilmember is terming out, to ensure outgoing staff pay outs are covered (for vacation and sick time, for example) prior to dividing the rebudget amounts evenly between the first and second half of the fiscal year. Move Ortiz, Candelas, Jimenez memorandum with following amendments: Replace recommendations #1 and #2 with “In alignment with the direction in the March Budget Message, direct the City Manager, and to: 1) include the Proposed Budget an analysis of the impact of the reallocation of any Measure E revenue for the provision of essential services to our unhoused residents and meet stormwater permit requirements, including the impact of the City’s ability to issue new NOFAs for affordable housing and the impact, if any, of NOFA-waitlisted projects and projects in the pipeline; and 2) proposed alternative scenarios that would lessen the impact on funding for affordable housing. 3. Direct the City Manager to explore additional funding mechanisms for operations and maintenance to improve our Neighborhood Parks. [in alignment with MBM] 4. Direct the City Manager to identify modifications to existing regulations that will allow equity-based distribution of park impact fees throughout the city. [on a going forward basis] 5. Direct the City Manager to explore ways to provide care for the pets of unhoused people living in new EIHs as they transition into permanent housing. 6. Direct the City Manager to develop an MBA to expand the TRUST (Trusted Response Urgent Support Team) program by funding a third TRUST team based in East Santa Clara County. 7. Direct the City Manager to prepare cost estimates for the planning and design of at least one emergency shelter to be located on a site identified by staff as part of AB 2339 implementation. Staff may provide cost estimates for additional sites at their discretion. Any relevant cost estimates would be brought forward as part of our analysis to implement AB 2339, which may occur after the budget process. 8. Direct the City Manager to identify programs in the Housing Element that have a positive fiscal impact, evaluate the feasibility of expediting implementation of these programs, and, if relevant, prepare an MBA detailing the resources necessary to implement these programs. [This can be done as an Information Memorandum or a Report to CED] Kamei: Oversized Vehicles – include in the City Manager’s exploration of one-time or ongoing funding to address oversized vehicles, enforcement mechanisms to prohibit vanlords in the City of San Jose Torres: Direct the City Manager to prepare on MBA as requested by the Rules Committee on March 6, 2024 related to SJ Luv (Item ROGC 24-529) to understand the effectiveness of strategies and revenue measures	3/19/2024		Complete	Shannon, Jim;#55	City Manager - Budget	5/25/2024

Arts, Culture and Hospitality Funding - Study Session	Direct City Manager to develop an agenda and facilitate a Study Session with the objectives and goals to explore different funding mechanisms that can be used to add more funds to the arts community, as outlined in Manager's Budget Addendum #58. Direct City Clerk to set a City Council Study Session in Fall/Winter 2023	6/13/2023		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	2/16/2024
Audit of BeautifySJ	Direct the City Manager to conduct an audit of BeautifySJ program safety, training, and employee support protocols, including: a. Reviewing training provided to employees conducting encampment abatements and clean-ups, particularly those who work directly with unhoused individuals or are exposed to hazardous waste and other potentially hazardous conditions; b. Reviewing the safety protocols in place for employees conducting encampment abatements and cleanups, including evaluation of protective gear and security; c. Assessing potential impacts on staff who regularly conduct encampment abatements and work with and encounter people living in abject poverty or suffering from mental health conditions and addiction in encampments. This could include reviewing worker's compensation claims, staff turnover, absence, or vacancy rates, or other relevant data. Return to Rules or Council by end of March 2023 (before the budget process)	1/11/2023		Complete	Schembri, Jennifer;#98	Human Resources	6/28/2024
Bay Area Regional Housing Bond	Memorandum from Mahan, Kamei, Jimenez, Cohen, Davis: 2. If voters approve the Regional Housing Bond, direct the City Manager to return with a spending plan in Spring 2025 consistent with state law that reflects the following priorities: a. Fifty-two percent of the funding shall be used for the construction of new affordable housing and be spent consistent with the City's existing Affordable Housing Investment Plan which includes a set aside of 45% for Extremely Low Income Housing. i. The first issuance of bond proceeds will prioritize the pipeline of projects on the 2023 NOFA waitlist. ii. Prior to issuing any funding, staff shall conduct a comprehensive review of the City's underwriting guidelines and Notice of Funding Availability (NOFA) process and return to Council with proposed cost-control measures to maximize unit production and time savings. b. Twenty-eight percent of the funding shall be used on immediate, low barrier, and flexible solutions that provide safe and dignified shelter. Solutions may include: i. Emergency interim housing ii. Acquisition and rehabilitation of motels/hotels. iii. Acquisition of land for safe parking or safe sleeping. iv. Acquisition and conversion of industrial or commercial buildings. v. Construction of new and/or redesigning of existing congregate shelter. vi. Acquisition of market rate housing to convert to permanent deed restricted housing. vii. Operations and services associated with interim housing if State law is amended to allow for bond proceeds to be used for providing services. c. Fifteen percent shall be used for the preservation of affordable housing, with a priority for privately-owned affordable housing developments with expiring deed restrictions. d. If State law is amended to allow for bond proceeds to be used for providing services: i. Five percent of bond proceeds shall be used for tenant protections. ii. If State law is not amended, five percent of the funding shall be used for the construction of new affordable housing in accordance with 2.a. e. Conduct robust community engagement on the spending plan with these priorities before the spending plan returns to City Council for approval. f. Conduct a study session for Council on the spending plan. 3. Any changes to the allocations described in Recommendation 21 shall require two thirds vote of the city council in addition to complying with applicable state law. 4. Direct the Housing Department and Planning, Building and Code Enforcement to prepare a plan to provide appropriate technical and administrative support, and coordinated efficient permitting, for local funding applications to access the regional funds administered by BAHFA, and return to council with a status report no later than May 6, 2025.	6/4/2024		Complete	Solivan, Erik;#365	Housing	8/27/2024
Beautify San José - District 7 Murals	Murals can be an effective strategy for reducing tagging and graffiti in our community. The City Manager is directed to allocate \$30,000 to sponsor two mural projects infrequently targeted areas within District 7 with a combined area not exceeding 1,000 sq ft	6/15/2021		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	6/28/2024

BeautifySJ Vehicle Blight Status Report	<p>Direction from memorandum from Cohen, Davis, Ortiz, Kamei, Mahan and items #1 and #2 of memorandum from Batra: Memorandum from Cohen, Davis, Ortiz, Kamei, Mahan:</p> <ol style="list-style-type: none"> 1. Addressing abandoned and illegally parked vehicles: (DOT) 2. Return to City Council with an ordinance to address the parking of all boats, unoccupied trailers, and other accessories (equipment and signage like advertising, pumps, tanks, etc.) on the street by the end of 2023. 3. Improve compliance of the 72-hour parking limit ordinance by more prominently marking vehicles with a large warning message when they have violated the time limit. If they still do not move, provide citations, and eventually tow vehicles. 4. Consider expanding and marketing the Free Unwanted Car Pickup program, potentially partnering with a non-profit, that facilitates residents disposing their unwanted vehicles, to include public property. 5. Explore ways this can be integrated into the SJ 311 app. (ITD) 6. Potentially allow vehicle owner to mark the notice of violation or call a number if they want the vehicle towed if they are the legal owner of the vehicle. 7. Shift resources to respond to at least 10,000 complaint-based investigations of vehicles that are violating the 72-hour parking ordinance, while continuing focused proactive enforcement. 8. Pursue legislative and ordinance changes to address health, safety, and environmental impacts of lived-in vehicles to address dumping bio-waste and other safety hazards. 9. Improving the SJ 311 application: (ITD) <ol style="list-style-type: none"> a. Provide more courteous and clear replies to vehicle blight reports. b. Offer an opportunity for one appeal/rebuttal of the decision with guidance given on what the requirements are and why the original complaint did not meet the parameters. 10. Develop and present recommendations to the Transportation and Environment Committee (T&E) of how to improve street sweeping performance through enforcement of parking restrictions: (DOT) <ol style="list-style-type: none"> a. Explore the use of alternating sweep schedules that allow residents to park on one side of their street on street sweeping day. b. Explore a method for tracking street sweeping and where trouble spots are to focus outreach and enforcement. 11. Develop communications and marketing campaign to inform residents of their street sweeping days, including providing sweeping schedules to City Councilmembers' offices to distribute to their districts. 12. Provide a verbal status report every six months to T&E Committee in FY23-24, followed by annual reports in subsequent fiscal years. (DOT) <p>Memorandum from Batra:</p> <ol style="list-style-type: none"> 1. Investigate methods that can be used to report the number of vehicles that have been towed and impounded but were later released to determine how many vehicles were truly abandoned and how many were reclaimed by their owners. (DOT) 2. Explore alternative methods that can be used to obtain precise movement and status of a reported vehicle since its initial reporting. (IT) 	5/16/2023		Complete	Tawfik, Khaled;#207	Information Technology	6/3/2024
BeautifySJ Vehicle Blight Status Report	<p>Direction from memorandum from Cohen, Davis, Ortiz, Kamei, Mahan and items #1 and #2 of memorandum from Batra: Memorandum from Cohen, Davis, Ortiz, Kamei, Mahan:</p> <ol style="list-style-type: none"> 1. Addressing abandoned and illegally parked vehicles: (DOT) 2. Return to City Council with an ordinance to address the parking of all boats, unoccupied trailers, and other accessories (equipment and signage like advertising, pumps, tanks, etc.) on the street by the end of 2023. 3. Improve compliance of the 72-hour parking limit ordinance by more prominently marking vehicles with a large warning message when they have violated the time limit. If they still do not move, provide citations, and eventually tow vehicles. 4. Consider expanding and marketing the Free Unwanted Car Pickup program, potentially partnering with a non-profit, that facilitates residents disposing their unwanted vehicles, to include public property. 5. Explore ways this can be integrated into the SJ 311 app. (ITD) 6. Potentially allow vehicle owner to mark the notice of violation or call a number if they want the vehicle towed if they are the legal owner of the vehicle. 7. Shift resources to respond to at least 10,000 complaint-based investigations of vehicles that are violating the 72-hour parking ordinance, while continuing focused proactive enforcement. 8. Pursue legislative and ordinance changes to address health, safety, and environmental impacts of lived-in vehicles to address dumping bio-waste and other safety hazards. 9. Improving the SJ 311 application: (ITD) <ol style="list-style-type: none"> a. Provide more courteous and clear replies to vehicle blight reports. b. Offer an opportunity for one appeal/rebuttal of the decision with guidance given on what the requirements are and why the original complaint did not meet the parameters. 10. Develop and present recommendations to the Transportation and Environment Committee (T&E) of how to improve street sweeping performance through enforcement of parking restrictions: (DOT) <ol style="list-style-type: none"> a. Explore the use of alternating sweep schedules that allow residents to park on one side of their street on street sweeping day. b. Explore a method for tracking street sweeping and where trouble spots are to focus outreach and enforcement. 11. Develop communications and marketing campaign to inform residents of their street sweeping days, including providing sweeping schedules to City Councilmembers' offices to distribute to their districts. 12. Provide a verbal status report every six months to T&E Committee in FY23-24, followed by annual reports in subsequent fiscal years. (DOT) <p>Memorandum from Batra:</p> <ol style="list-style-type: none"> 1. Investigate methods that can be used to report the number of vehicles that have been towed and impounded but were later released to determine how many vehicles were truly abandoned and how many were reclaimed by their owners. (DOT) 2. Explore alternative methods that can be used to obtain precise movement and status of a reported vehicle since its initial reporting. (IT) 	5/16/2023		Complete	Ristow, John;#122	Transportation	6/3/2024
Calle Willow Business District - Street Trees	In order to create an urban canopy that supports both of these business districts, the City Manager is directed to allocate \$25,000 in one-time funding from the ESR to the Calle Willow business district to remove the concrete and plant trees in each business district. (BD #63 Torres)	6/13/2023		Complete	Ristow, John;#122	Transportation	6/28/2024
Cannabis Business Regulations and Annual Operating Fee Comparisons	<p>Direction to:</p> <ol style="list-style-type: none"> 1. Reduce the Cannabis Storefront Retail annual fee to \$30,000 per year subject to when the fees and chargers are bought forth and in future years allow a reasonable annual CPI adjustment to maintain cost recovery but not increase scope of regulation without an additional City Council vote. 2. In direct relation to the decrease of annual fee, align our city's regulations with state regulations, by identifying and eliminating duplicative and burdensome regulations within the San José Municipal Code. Staff is tasked to make the necessary cuts to the Division of Cannabis Regulation to make the program cost recovery within the lower fee structure and without shifting any cost to the General Fund. 	3/19/2024		Complete	Joseph, Paul;#296	Police	5/24/2024
City Fireworks for 4th of July Celebration	The City Manager is directed to allocate \$150,000 in one-time funding from the ESR to produce a 4th of July fireworks show in partnership with the District 10 Council office, the Almaden Valley Women's Club, and the Kiwanis Club of Almaden Valley. (BD #49 Batra)	6/13/2023		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	3/31/2024
City Initiatives Roadmap: Customer Service Vision and Standards Initiative Report	Recommendation 5.2 of the report: Procure a Customer Relationship Management (CRM) solution to centralize customer data collection, tracking, and sharing (long term). AND consolidate into a single CRM platform solution or have multiple platforms work together; and explore solutions or ability to enhance anonymous reporting capability and make transfers of issues between City services and County services simpler and smoother	3/7/2023		Complete	Beckel, Dolan;#152	City Manager	8/27/2024
Climate Smart San Jose	City Manager is directed to allocate \$200,000 for Climate Smart SJ. Additional work remains on a reach code and building electrification policy, and additional funding will assist staff in accelerating that work. (MBA # 32)	6/14/2022		Complete	Romanow, Kerrie;#224	Environmental Services	1/30/2024

Collection and Use of Tree-Related in-lieu fees, enforcement of tree planting conditions on development and the cost of tree planting audit	Report back to the Transportation & Environment Committee (T&E) meeting in June 2023 on the completion status of audit recommendations and a plan for completing Audit Recommendation #6, and come back to T&E at the end of 2023 with an update. 2. Report back to the T&E annually on the metrics for tree removal permitting and mitigation, with details on collection and utilization of in-lieu fees. 3. Ensure that tree removal mitigation adopted as part of the city's billboard policy is included as part of the monitored process. 4. Ensure that the City Tree Replacement Policy includes provisions for trees on private property, in public spaces, and along parking strips. 5. Place 50 % of tree in-lieu fees collected to return to the district from which it was collected and the remaining 50% in the citywide tree mitigation fund. 6. Evaluate the city's tree removal permit and fee requirements to minimize difficulty for residents while still supporting the city's goal of preserving and enhancing San Jose's tree canopy. 7. Ensure a robust public outreach process is in place to inform the public about the usable process for tree replacement trees. and And with rec #5 - Place 50 % of tree in-lieu fees collected to return to the district from which it was collected and the remaining 50% in the citywide tree mitigation fund to include a policy threshold for mitigation fees and prioritize communities with lack of canopy and Cohen – bring back a policy to determine use consideration of funds for allocation of citywide funds	1/10/2023		Complete	Ristow, John;#122	Transportation	6/28/2024
Commercial Corridor Power Washing	The City Manager is directed to allocate \$100,000 in one-time funding from the ESR to provide two rounds of pressure washing in commercial corridors located along Alum Rock Ave., King Rd., and Story Rd. (BD #45 Ortiz)	6/13/2023		Complete	Ristow, John;#122	Transportation	6/28/2024
Comprehensive Review of City Programs with Income Eligibility Criteria	Include a comprehensive review of other City Programs with income eligibility criteria to help assess the financial situation of those who are unable to afford the renewal of these fees, in the scheduled Fees and Charges study session.	6/13/2023		Complete	Shannon, Jim;#55	City Manager - Budget	5/25/2024
Creation of a City Council Policy for Uniform Transitions during Changes in Elected Officials	Direct the City Manager and City Attorney to study and evaluate the feasibility of a City Council policy for Council consideration which addresses the need for a uniform transition during changes in elected officials. We ask that this work will be completed in 90 days and will include, but not be limited to the following: 1. Mayor and City Council Offices to use City-based accounts for ownership and access credentials for social media, website domain registrations, constituent databases, and software subscriptions, as well as require administrative accounts for the Information Technology Department and/or the City Clerk to administer costs, contracts, and transitions when there is a change in elected officials. Data is not to be shared with any other department or office and must be safeguarded. 2. Consistent with Assembly Bill 1637, provide a general plan for the City to adopt ".gov", coordinate City ownership of registrations by the City's Information Technology Department and/or the City Clerk and applying security and privacy standards set per City Council policy. a. Any non-.gov may only continue operation as a pointer to a .gov resource. b. All domains are to be City property and not registered as individual property. c. Administrative privileges and credentials must be administered by the City's Information Technology Department and/or the City Clerk. 3. City-based social media accounts are to be set as business accounts for the use of the office and should be used as the primary account for constituent communications. 4. Optimize a smooth transition experience for outgoing and incoming elected officials to ensure the residents of San José are always served. 5. Ensure the Clerk's Office maintains a checklist of all City owned and purchased assets, both digital and physical. 6. Anything else related to the transition of elected officials that staff identifies as applicable. 7. Address and evaluate any potential legal issues. 8. Exemptions should apply for the continued use of previously created and in-use social media accounts, as well as for domains/websites of the current Mayor and Councilmembers until a change in elected official occurs, however login credentials and account ownership should be provided to the appropriate city department.	9/20/2023	10/22/2024	In Progress	Tawfik, Khaled;#207	Information Technology	
De Anza Park Restroom Renovation	The City Manager is directed to allocate \$15,000 in one-time funding from District 9's C&C Fund and \$65,000 in one-time ESR funding to renovate the bathroom. (BD #69 Foley)	6/13/2023	8/1/2025	In Progress	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	
Eliminating Park Event Permit Fees	City Manager is directed to allocate \$4,000 to eliminate park permit fees on a one-time basis for neighborhood associations requesting a permit to activate a park in their neighborhood. (BD #57 Foley)	6/14/2022		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	9/1/2022
Emergency Interim Housing Programs (CM Candelas)	Memorandum from Candelas: Direct staff to engage health care providers to come up with preventive care solutions at our Emergency Interim Housing sites to reduce emergency service calls such as Santa Clara County Health and Hospital System, Kaiser Permanente, Stanford Health Care, or other public and private partners.	10/24/2023	1/1/2025	In Progress	Solivan, Erik;#365	Housing	
Emergency Interim Housing Programs (CM Torres)	Memorandum from Torres: 1. Direct staff to closely monitor HomeFirst's performance in all City contracts, including any issues with their staff, and ensure contract performance metrics are met. 2. Direct staff to provide an information memorandum by February 2024 on performance data on all service providers.	10/24/2023		Complete	Solivan, Erik;#365	Housing	3/15/2024

Emergency Interim Housing Programs (Mayor Mahan, CM Jimenez, Cohen, Foley)	Mahan, Jimenez, Cohen, Foley: Direct staff to: 1. In collaboration with service providers, develop and include key performance indicators when returning to Council with an update within one year of the start of implementation, such as: a. Number of residents served and exits to temporary or permanent housing; b. Average length of stay and daily utilization rates; and c. Cost per participant served at each site. 2. Produce an information memo by February 2024 with an analysis of the SJ Bridge program at Guadalupe EIH, including any potential recommendations to scale the model to other communities and key performance indicators: a. Number of residents from Guadalupe enrolled in the program; b. Number of participants connected to permanent or living wage jobs; and c. Number of participants transitioned to permanent housing. 3. Return to Council within one year with further analysis of opportunities to restructure program design to fund operations, including but not limited to: a. Leveraging the State's CalAIM initiative; b. Charging nominal rent on a case-by-case basis; and c. Expanding partnership opportunities with the Housing Authority to leverage federal dollars at additional sites. 4. Renegotiate the City's lease agreement with Caltrans to remove the requirement to limit a participant's stay to six months at the Felipe Bridge Housing Community. 5. Ensure the level of security agreed upon by the VTA Board, staff and union representation is provided at the Cerone EIH. 6. Evaluate the need for 24/7 security at each future site with the option to reduce security on a case-by-case basis if deemed appropriate by onsite EIH staff and residents. 7. Provide flexibility to ensure serving specific subpopulations does not conflict with local preference or lead to underutilization of beds across sites. 8. Prioritize the staff recommendation to develop standardized CAC roles and responsibilities for each interim housing site, with a composition that includes a seat for a person with lived experience.	10/24/2023	7/1/2025	In Progress	Solivan, Erik;#365	Housing	
Employee Transit Passes	City Manager is directed to allocate one-time funding from the Parking Fund to support VTA Smart Passes for small businesses in the Downtown and surrounding business districts subjected to parking meters, such as East Santa Clara Street and Japantown. An allocation of \$200,000 could serve more than 500 employees for two years.	3/15/2022		Complete	Ristow, John;#122	Transportation	7/1/2024
Encampment Criteria/Framework for Costly and Unsafe Conditions	The City Manager should develop a criteria/framework that identifies areas in the city where the impacts of encampments are most costly and create unsafe conditions for all residents and the environment.	3/21/2023	12/31/2024	In Progress	Passons, Omar;#246	City Manager	
Enhanced Blight Response Near Emergency Interim Housing Communities	To expand the city's capacity to respond to blight, the City Manager is directed to allocate one-time funding of \$350,000 from the ESR for enhanced services for communities in the immediate vicinity of an EIH. This funding would expand BeautifySJ's ability to proactively and more quickly respond to calls for blight-related services, including but not limited graffiti, illegal dumping, and other cleanup needs. (BD #23 Jimenez, MBA #35)	6/13/2023	10/1/2024	In Progress	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	
Expand Intervention Resources for Unhoused Residents at Jails, Foster Care, and Hospitals	The City Manager is directed to work with the County's Office of Reentry Services, Office of Supportive Housing, Department of Family and Children's Services, and local health plans to explore partnerships and associated funding needs for a jail "in reach" intervention program that would focus on helping incarcerated unhoused residents navigate from custody straight to a home, increase housing support for unhoused residents recovering from hospital stays, and opportunities to support self-sufficiency and housing for former foster youth.	3/21/2023	12/31/2024	In Progress	Passons, Omar;#246	City Manager	
Expanded Abandoned Shopping Carts Ordinance	Engage with large retailers that fall under Municipal Code 9.60 and, in collaboration with the City Attorney, return to Council with recommendations and draft language for an expanded Abandoned Shopping Cart ordinance to enable the City to collect abandoned shopping carts at a faster rate, return them to their owners, and ensure full cost recovery via an increase in the existing fee associated with this ordinance.	3/19/2024		Complete	Burton, Chris;#120	Planning, Building & Code Enforcement	5/1/2024
Expanding Tree Canopy	The City Manager is directed to explore whether additional staff or contracts with community partners will result in more trees in the ground by the end of this year, and – as previously directed by Council – focus tree planting efforts in districts with the lowest tree canopy.	3/21/2023		Complete	Ristow, John;#122	Transportation	6/28/2024
Furnish Park Improvements	The City Manager is directed to allocate \$35,000 from District 8's C&C fund to replace the picnic tables, BBQ pits and benches at furnish Park. (BD #30 Candelas)	6/13/2023	10/1/2024	In Progress	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	
Financial Need Based Stipends for Community Engagement Activities/Processes	Direction to staff to research and explore compensation, stipends, and/or incentives for residents who participate in community engagement activities/processes and direct staff to return to City Council in spring 2023.	11/8/2022		Complete	Hughey, Rosalynn;#121	City Manager	5/28/2024
GP23-006 - City-Initiated General Plan Amendment to Change the Envision San José 2040 General Plan Land Use Designation for Mobilehome Parks in the City of San José	Memorandum from Mahan, Jimenez, Cohen, Doan, Foley Direct staff to perform outreach that is clearly understandable to manufactured homeowners and mobilehome park residents during the General Plan Amendment process for future Mobilehome Park designation modifications to: (a) Communicate the intention of the General Plan designation modification is to protect and preserve existing mobilehome parks; and (b) Communicate that residential mobilehome uses will continue to be permitted under the new Mobilehome Park designation.	12/12/2023		Complete	Burton, Chris;#120	Planning, Building & Code Enforcement	6/28/2024
Grant for Recovery Café San José Nutrition-Dense Meal Program	The City Manager is directed to allocate \$10,000 in one-time funding from the ESR for a grant to Recovery Café to purchase proteins and fresh produce to supplement the donations they receive and serve 4,000 meals to those in need. (BD #70 Foley)	6/13/2023	11/1/2024	In Progress	Solivan, Erik;#365	Housing	
Gun Safety Contract Work with the State of CA Department of Justice (DOJ)	City Manager is directed to set aside \$150,000 to contract with the DOJ for this work, or related gun safety communication efforts.	6/14/2022	6/30/2025	In Progress	Joseph, Paul;#296	Police	
Holding Negligent Property Owners Accountable and Protecting and Preserving the Former First Church of Christ Scientist Building.	Direct the City Manager to: a. Coordinate with the City Attorney to increase the maximum code enforcement fines that can be applied to property owners responsible for chronic code violations involving designated city, state, or federal landmarks from \$100,000 to \$500,000. b. Once implemented, continue assessing additional fines for any ongoing code violations related to the former First Church of Christ, Scientist building until reaching the new maximum fine amount of \$500,000. Consider increasing the maximum daily fine from \$2,500 to \$10,000. c. Work with the City Attorney to engage County of Santa Clara County and other relevant parties, including affordable and market rate housing developers, to explore repurchase and redevelopment of the property. Staff has green lit items 1, 2.a and 2.b; and yellow lit 2.c; Item C.2 approved; staff to return to Council by end of 2023	8/30/2023	12/31/2024	In Progress	Klein, Nanci;#179	Economic Development & Cultural Affairs	

Improving Educational Outcomes for Latino Youth - Hispanic Foundation College Success Program	The City Manager is directed to allocate \$25,000 in one-time funding from the ESR to the Hispanic Foundation of Silicon Valley, further strengthening their ability to empower aspiring students in achieving their educational goals. (BD #40 Ortiz)	6/13/2023		Complete	Bourne, Jill;#182	Library	6/28/2024
Improving Educational Outcomes for Latino Youth - East Side Education Initiative	The City Manager is directed to allocate \$25,000 in one-time funding from the ESR specifically for the East Side Education Initiative. (BD #42 Ortiz)	6/13/2023	1/1/2025	In Progress	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	
Improving Educational Outcomes for Latino Youth - Escuela Popular	The City Manager is directed to allocate \$15,000 in one-time funding from the ESR to sustain and enhance the services offered by Escuela Popular. (BD #41 Ortiz)	6/13/2023		Complete	Bourne, Jill;#182	Library	6/28/2024
Improving Educational Outcomes for Latino Youth - Latino Education Advancement Foundation (LEAF)	The City Manager is directed to allocate \$25,000 in one-time funding from the ESR to support the programs facilitated by LEAF (BD #59 Torres)	6/13/2023		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	5/1/2024
Increasing Dog Waste Disposal Pilot in City Parks	The City Manager is directed to allocate \$18,000 in one-time funding from the ESR to launch a pilot program where PRNS replenishes dog waste bag dispensers as part of regular park maintenance schedules at four parks in District 4. The pilot program recognizes limited PRNS staff bandwidth while offering an opportunity to test solutions that help keep parks clean. The pilot program should be evaluated after a year of operation to help inform a citywide, long-term solution. (BD #7 Cohen)	6/13/2023	9/30/2024	In Progress	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	
Lawrence Pedestrian Overpass Feasibility Study	The Valley Transportation Authority (VTA) has initiated the process for creating Plan 2050, which aims to identify priority projects that could include a Lawrence Pedestrian Overpass. The City Manager is directed to allocate \$26,000 in one-time funding from the Parks Trust Fund and \$126,000 from District 1's C&C Fund for the Lawrence Pedestrian Overpass feasibility study. This study will help the City be more competitive in future funding applications for improved pedestrian infrastructure in this area. (BD #53 Kamei)	6/13/2023	10/1/2024	Not Started	Ristow, John;#122	Transportation	
Luna Park Business District - Street Trees	In order to create an urban canopy that supports both of these business districts, the City Manager is directed to allocate \$52,800 in one-time funding from the ESR towards the Luna Park Business District (BD #62 Torres)	6/13/2023		Complete	Ristow, John;#122	Transportation	6/28/2024
MBA - 2020-2025 Community Plan to End Homelessness Assessment	Direct City staff to work with the County of Santa Clara and other key Continuum of Care partners to conduct a needs assessment that clearly identifies the actions and resources that will be required to meet the following goals laid out in the 2020-2025 Community Plan to End Homelessness: a. House 20,000 people through the supportive housing system; b. Double temporary housing and shelter capacity; and c. Expand the Homelessness Prevention System and other early interventions to serve 2,500 people per year	6/13/2023	12/31/2024	In Progress	Passons, Omar;#246	City Manager	
McKee Road Vision Zero Safety Improvement Project	Direction to: Follow-up and provide information on the Disadvantaged Business Enterprises process requirements	10/4/2022	12/31/2024	In Progress	Loesch, Matthew;#267	Public Works	
Mobile Home Park Land Use Designation Work	Direction to: 1. Return to Council with a detailed multi-year plan and timeline to complete the General Plan Land Use designation work for the remaining 56 mobile home parks in the City, including returning through the Mid-Year Budget Review with resources needed to complete land use designations this fiscal year for the 12 most at risk parks identified in the staff report, and returning through the Budget Process with resources needed to redesignate all of the remaining parks in the City, and a detailed plan and timeline for doing so. 2. Streamline the public outreach process for the land use designation work, recognizing that this is work that our mobile home residents have both been aware of and actively fighting for since 2015. 3. Include Millpond 2 along with the other 12 parks assessed by staff to be highest risk to be redesignated this fiscal year through the Mid-Year Budget Review process. Thus making the complete list of parks to be redesignated this year: Oak Crest, Lamplighter, Quail Hollow, Chateau La Salle, Mill Pond 1 and 2, Caribees, Hometown, San Jose Mobile Home and RV Park, San Jose Trailer Park, La Buona Vita, Sunshadow, and Silver Creek Mobile Estates. 4. Align the relevant portions of the Housing Element with the plan and timeline for this work to ensure consistency.	10/18/2022		Complete	Burton, Chris;#120	Planning, Building & Code Enforcement	6/28/2024
Modifications to Council Policy 5-6	The City Manager is directed to initiate policy work required to decrease the miles-per-hour threshold within Council Policy 5-6 to 31 miles-per-hour to enable the construction of speed humps on more residential streets that would benefit from slower speeds. (BD #24 Jimenez)	6/13/2023		Complete	Ristow, John;#122	Transportation	6/28/2024

Multiple Programs Serving Households Experiencing Homelessness in Fiscal Year 2024-2025	<p>Memorandum from Mahan, Jimenez, Cohen, Foley:</p> <p>Accept staff recommendations with the following additional direction related to staff recommendations (b)(8) through (b)(11) with the renewals contingent upon the providers' agreement to be in accordance and aligned with these performance metrics:</p> <p>(1) Direct the City Manager to:</p> <p>(a) Develop policy and procedures for new emergency interim housing (EIH) agreements regarding property management and performance management of the supportive services partners that set clear, contractual outcomes and appropriate performance metrics.</p> <p>(b) Consider the following potential metrics in the development of the policy and procedures for inclusion in future agreements:</p> <p>(i) Total number of people housed in the EIH units</p> <p>(ii) Total number of people on waitlist</p> <p>(iii) Total number of exits</p> <p>(iv) Total number of unit abandonments</p> <p>(v) Total number of successful exits, which includes other interim and permanent housing options, further broken down by:</p> <p>(1) Exits to subsidized housing</p> <p>(2) Exits to unsubsidized housing</p> <p>(3) Reunifications with family or loved ones</p> <p>(4) Exits to long-term care</p> <p>(5) Unknown or other exit destinations</p> <p>(vi) Unit utilization rates and subsequently bed rates</p> <p>(vii) Average cost per unit turn</p> <p>(viii) Total annual cost of unit turns</p> <p>(ix) Annual Physical Needs Assessment to project future capital expenditures</p> <p>(x) Average number of days for unit turnover, from vacated to occupied</p> <p>(xi) Average length of stay by exit type</p> <p>(xii) Number of residents engaging in case management services as defined by policy and procedures</p> <p>(xiii) Any other metrics that will help the Council understand the performance and effectiveness of EIHs</p>	6/18/2024	9/30/2024	In Progress	Solivan, Erik;#365	Housing	
Neighbor-to-Neighbor/Beautify Your Block Consolidation	Consolidate the Beautify Your Block Initiative and Neighbor-to-Neighbor Grant programs into a single effort to boost hands-on community involvement in blight reduction and beautification with priority given to neighborhoods within low-income census tracts.	3/19/2024		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	6/29/2024
Office of Retirement Services Interim Audit Report	<p>Memorandum from Mayor Mahan:</p> <p>2. Direct the City Attorney and City Administration, and Boards judiciary counsel, to bring forward Municipal Code changes to amend the Plans (SJMC3.28.155 and SJMC 3.36.385, and any other applicable sections) with provisions stating the City's procurement process in Part 4.12 of the Municipal Code and the City's procurement policies apply to the Boards' contracts and amend Section 7 in the Sunshine resolution to add its application to the Boards.</p> <p>3. Direct the City Attorney and City Administration to review the City Charter and bring forward any proposed changes to ensure appropriate oversight, while maintaining the independence where necessary of the Retirement Boards.</p>	10/24/2023		Complete	Schembri, Jennifer;#98	City Manager - Employee Relations	8/6/2024
Olinder Community Center Mural	The City Manager is directed to allocate \$50,000 in one-time funding from District 3's C&C Fund to restore the Olinder Community Center Mural painted by artist Juan Raul. (BD #58 Torres)	6/13/2023	11/1/2024	In Progress	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	
Ordinance Amending Various Sections of Title 20 of the San José Municipal Code and to Make Other Technical, Non Substantive, or Formatting Changes (Options for Implementing AB 1033)	Direct the City Manager and the City Attorney to return to the City Council with options for an ordinance implementing AB 1033, allowing the separate sale of ADUs, as part of the next round of routine Zoning Code amendments.	12/5/2023		Complete	Burton, Chris;#120	Planning, Building & Code Enforcement	6/11/2024
Ordinance Amending Various Sections of Title 20 of the San José Municipal Code and to Make Other Technical, Non Substantive, or Formatting Changes (State Advocacy)	Direct the Intergovernmental Relations Team to provide the City Council an informational memorandum on what measures the city can take regarding residential development and its impact on commercial tenants/small businesses at the state level.	12/5/2023		Complete	Zarate, Sarah;#108	City Manager	6/27/2024
Parkland Lease Revenue Measure	Explore placing a measure on the upcoming November 2024 ballot that would allow the City to enter long-term retail and commercial leases on City park land and direct the resulting revenues back into our parks, returning to Council no later than the end of May 2024 with a status update and any polling results.	3/19/2024		Complete	Zarate, Sarah;#108	City Manager - Administration, Policy, & Intergovernmental Relations	6/18/2024
Parks and Community Facility Improvements - Police Activities League 2	The Police Activities League (PAL) provides athletic programs for youth in East San José and operates out of the City-owned J.R. Blackmore PAL Stadium Complex. A \$400,000 Master Plan process that will commence in the fall 2021. Councilmember Carrasco would like to see renovations include converting the dirt to a rubberized surface, re-paving the parking lot, and improving the bleachers, PA system, lighting, and scoreboard. The City Manager is directed to ensure that these renovations are incorporated and evaluated as a part of this planning process.	6/15/2021		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	6/28/2024
Parks and Community Facility Improvements - Taiko Bridge 5	It is my understanding that the cost of repairs to the Taiko Bridge at the Japanese Friendship Garden still need to be finalized. I direct the City Manager to finalize this cost estimate, and identify potential grant funding sources that can address these repairs as well as a consulting services providing traditional, culturally-informed techniques and practices for long-term care and maintenance of our Garden.	6/15/2021		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	5/24/2024
Partnerships to Increase Downtown Vibrancy	The City Manager should approach large anchor institutions in Downtown, including SJSU, Adobe and Sharks Sports & Entertainment to explore the potential for creative partnerships around pop-ups, programming and public art that will contribute to vibrancy.	3/21/2023		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	6/28/2024

Paseo de San Antonio Update	City Manager is directed to add \$75,000 to the line item for Downtown pedestrian activation with a requirement to revise design in the existing Park Paseo plan, identifying ground floor activation opportunities, public realm improvements and enhanced outdoor dining. Outcome: Formulation of revised design plan or determination that existing conditions no longer warrant a revised design plan.	6/14/2022		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	7/30/2024
PP23-007 - An Ordinance Amending Various Sections of Title 20 of the San José Municipal Code (Zoning Ordinance or Zoning Code)	The Council referred the consideration of requiring fire sprinkler systems in qualifying Accessory Dwelling Units to be sold as condominiums to the Community and Economic Development Committee. No specific date or timeframe was given; staff will provide a Committee meeting date.	6/11/2024	8/26/2024	In Progress	Sapien, Robert;#285	Fire	
PP24-004 – Emergency Residential Shelters- An Ordinance Amending Various Sections of Title 20 of the San Jose Municipal Code (Zoning Ordinance or Zoning Code) Related to Emergency Residential Shelters	Memorandum from Jimenez, Kamei, and Mahan: Direct staff to increase the maximum number of beds from 100 to 150 before requiring a Conditional Use Permit.	6/11/2024		Complete	Burton, Chris;#120	Planning, Building & Code Enforcement	6/18/2024
Programming in our Parks - Viva Parks Events in CD10	The City Manager is directed to allocate one-time funding from the ESR for 25 Viva Parks events in the coming fiscal year, including \$58,709 for five Viva Parks events in District 10.	6/13/2023		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	6/28/2024
Programming in our Parks - Viva Parks Events in CD2	The City Manager is directed to allocate one-time funding from the ESR for 25 Viva Parks events in the coming fiscal year, including \$76,000 for seven events (three Viva Parks events, two Viva Parks events with Movie Nights events, and two Viva Parks with Paint Nite events) in District 2.	6/13/2023		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	6/28/2024
Programming in our Parks - Viva Parks Events in CD3	The City Manager is directed to allocate one-time funding from the ESR for 25 Viva Parks events in the coming fiscal year, including \$54,000 for five Viva Parks events in District 3.	6/13/2023		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	6/28/2024
Programming in our Parks - Viva Parks Events in CD8	The City Manager is directed to allocate one-time funding from the ESR for 25 Viva Parks events in the coming fiscal year, including \$107,296 in one-time funding for Viva Parks with Movie Nights and other park activations in District 8.	6/13/2023		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	6/28/2024
Prohibiting the Unlawful Possession of Catalytic Converters	Memorandum from Ortiz, Candelas, Davis, Jimenez, Doan: 1. Direct staff to create a standard training for officers to properly identify catalytic converters, as they vary between brands, makes, and models, and distinguish them from other car parts. 2. Amend the staff recommendation regarding a 12-month timeframe to instead reflect a 36- month timeline in which violations need to occur to be considered a subsequent violation(s) from the first initial violation. a. Therefore, all subsequent violations by repeat offenders will continue to be fined at \$4,000 per stolen catalytic converter for 3 years. 3. Amending the proposed Administrative Citation Schedule of Fines to establish civil fines for unlawful possession of a catalytic converter specifying increased fines for repeat violations of the same code provision by the same person to the following amounts: a. \$2,000 per stolen catalytic converter for a first offense, b. \$4,000 per stolen catalytic converter for a second offense within a 36-month period from the date of the first violation, c. \$6,000 per stolen catalytic converter for a third and subsequent violations within a 36-month period from the first violation.	2/6/2024		Complete	Joseph, Paul;#296	Police	2/6/2024
Proposed One Year Extension of the Measure E Real Property Transfer Tax Refund for Qualifying Nonprofit Real Property Transfers Pilot Program	Direct staff to return to CED Committee with a status report on the Measure E Real Estate Transfer Tax Refund for Qualifying Nonprofit Real Property Transfer Pilot Program, including any recommendations to end the pilot or establish a formal program.	6/20/2023		Complete	Hughey, Rosalynn;#121	City Manager	6/27/2024
Regulating the Rental of Recreational Vehicles for Living on City Streets.	Direct the City Manager to coordinate with the City Attorney's Office to evaluate the viability of an enforcement program similar to Los Angeles to regulate the leasing of vans/vehicles for use as dwellings on City streets and report back to the City Council.	9/13/2023		Complete	Joseph, Paul;#296	Police	1/31/2024
Rent Stabilization Strategic Plan Update	Direct staff to: 1) Take draft recommendations to HCD 2) Return to CED Committee in the Fall 2023 3) Go back to City Council in the Fall 2023	4/24/2023	9/17/2024	In Progress	Solivan, Erik;#365	Housing	
Resolution on Federal Recognition for Muwekma Ohlone Tribe	1. Consider a resolution of the City Council of the City of San José declaring the City's support of federal recognition of the Muwekma Ohlone Tribe. 2. Add the draft resolution of the City Council of the City of San José declaring the City's support of federal recognition of the Muwekma Ohlone Tribe to the City Council Agenda for its regular meeting of August 27, 2024. Additional direction: Amend the resolution to remove the 11th Whereas clause referring to California Congresswoman Zoe Lofgren; direct staff to provide a presentation on background, impacts, and additional input/information related to the resolution	8/7/2024	12/31/2024	Not Started	Maciel, Zulma;#173	City Manager - Office of Racial and Social Equity	

Response to the Investigations of Police Misconduct in San José Report by Woel, Lah, Fakhoury, LLP - IPA Positions	Direct the City Manager to return with an MBA on evaluating adding two or more positions to the Independent Police Auditor office.	11/14/2023		Complete	Wilcox, Leland;#107	City Manager - Budget	5/30/2024
Retirement Boards of Administration's Adoption of City Policies and Recommended Policies for City's Adoption for Office of Retirement Service Operations	The Retirement Boards of Administration's Report on the adoption of City policies and recommended policies for City's adoption for Office of Retirement Services operations was accepted with the following direction: Direct the City Manager to work with the Office of Retirement Services to determine a method for addressing disagreements on controls, including but not limited to, procurement, finance, discipline, and travel policy; when ORS addresses deviations to City policies; to enhance coordination and address disagreements on controls when there are deviations to City policies proposed by ORS or Retirement Boards and report back to Council.	4/23/2024		Complete	Schembri, Jennifer;#98	City Manager - Employee Relations	8/6/2024
Safe Parking Program Requirements.	1. Direct the City Manager to evaluate amending the Citywide Safe Parking Program to remove registration, operability, and insurance requirements, and return to Council for consideration and approval. 2. Direct the City Manager to engage LifeMoves to amend the operation agreement for the VTA Santa Teresa Safe Parking program to remove registration, operability, and insurance requirements, and return to Council for consideration and approval.	9/13/2023	10/31/2024	In Progress	Solivan, Erik;#365	Housing	
Safety Improvements at Hester Avenue Tunnel	The City Manager is directed to allocate \$32,230 in one-time funding from District 6's C&C Fund to install diamond plate lids over the stairwells at each side of the Alameda undercrossing. (BD #12 Davis)	6/13/2023		Complete	Ristow, John;#122	Transportation	6/28/2024
Schiele Avenue & Alameda Park Historic District	The City Manager is directed to allocate \$100,000 in one-time funding from the ESR to help bring the Schiele Avenue and Alameda Park Historic District designation back to the City Council for consideration by the end of this fiscal year. (BD #13 Davis)	6/13/2023	9/25/2024	In Progress	Burton, Chris;#120	Planning, Building & Code Enforcement	
Seed Money for Future Alum Rock Village Sign	The City Manager is directed to allocate \$53,000 from the ESR towards the future construction of a sign reading "Welcome to the Alum Rock Village" or another similar formulation determined through a process managed by relevant city staff in consultation with the District 5 Council Office and community members. (BD #38 Ortiz)	6/13/2023		Complete	Loesch, Matthew;#267	Public Works	6/28/2024
Seismic Safety	City Manager is directed to accelerate our progress dramatically on exploring incentives and other mechanisms for seismic retrofits of soft-story buildings and return to Council with options to incentivize or require the seismic upgrades.	3/15/2022	9/30/2024	In Progress	Burton, Chris;#120	Planning, Building & Code Enforcement	
Senior Safari Program Grant	The City Manager is directed to provide one-time grants from the ESR to the following organization: \$5,000 to the Happy Hollow Foundation to support the Senior Safari Program. (BD #10 Doan)	6/11/2024	9/30/2024	In Progress	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	
SJ Makers for Friday Night Activation at Backesto Park	The City Manager is directed to allocate \$20,000 in one-time funding from the ESR to SJ Makers for Friday Night Activation at Backesto Park to safely keep the park open past sunset so that residents can enjoy vendor pop-ups and evening basketball. (BD #60 Torres)	6/13/2023		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	6/28/2024
SJBridge Restructured Referral Process	Restructure SJBridge's referral process in line with the Housing Department's recommendations, and spread the program across every emergency interim housing.	3/19/2024		Complete	Solivan, Erik;#365	Housing	5/1/2024
Small Business Marketing Pilot	The City Manager is directed to allocate \$30,000 in one-time funding from the ESR to the Latino Business Foundation to help 30 small businesses in District 3 utilize social media to grow their revenue. (BD #57 Torres)	6/13/2023		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	6/28/2024
Spring Intergovernmental Relations Report	Direct the Intergovernmental Relations team to adopt a position of support for the following pieces of legislation. <ul style="list-style-type: none"> •SB 1300 (Cortese) – Addressing California's Mental Health Crisis •AB 3035 (Pellerin) – Agricultural employee housing – SUPPORT IF AMENDED •AB 2881 (Lee) – The Social Housing Act – MONITOR AND RETURN TO COUNCIL •AB 2584 (Lee) – Ban Corporate-Owned Single-Family Homes – SUPPORT IN CONCEPT •AB 1990 (Carrillo) – Criminal procedure: arrest, shoplifting •AB 2030 (Davies) – Public contract: small business participation •SB 982- (Wahab) – Crimes: organized theft •AB 2200 (Karla) – Guaranteed Health Care for All •SB 1431 (Cortese) – San José State University: fire building protection standards •AB 3089 (Jones-Sawyer) – Chattel Slavery: a formal apology •SB 1211 (Skinner) – Land use: ADUs: Ministerial Approval – MONITOR AND RETURN TO COUNCIL <p>Definition of Done: IGR will complete letters of support for AB 1300, AB 1990, AB 2030, SB 982, AB 2200, SB 1431, AB 3089. IGR will issue a letter of 'Support if Amended' on AB 3035. IGR will clarify AB 2584 to see if aligned with Council direction received; if so, issue a letter of support. IGR will monitor AB 2881 and SB 1211 and include them in the Summer IGR report.</p> <p>Target to Complete Date: Letters of support will be issued by May 15, 2024.</p>	4/23/2024		Complete	Zarate, Sarah;#108	City Manager - Administration, Policy, & Intergovernmental Relations	8/27/2024
Status Report on Policies Adopted by Retirement Boards Administration for Operation of Office of Retirement Services Interim Audit Report	Direct staff (OER/CAO) to review proposed policy recommendations by the Retirement Boards Administration for the operation of the Office of Retirement Services prior to final Council consideration in early spring 2024.	12/12/2023		Complete	Schembri, Jennifer;#98	City Manager - Employee Relations	6/28/2024

Strategy for Ongoing Operating and Service Costs for Interim Housing Sites	Direct City staff to develop a proposed plan for funding the significant ongoing operating and services costs associated with the City's current and planned interim housing sites. In developing this plan, staff should: a. Consider options for creating a dedicated funding stream to limit impacts to the General Fund; b. Prioritize the preservation of the Council-approved Measure E allocation formulas; c. Explore cost-sharing agreements with the County, Housing Authority, and other key partners; and d. Present their recommendations as part of the 2024-2025 budget development process.	6/13/2023		Complete	Shannon, Jim;#55	City Manager - Budget	2/28/2024
Street Parking (Boats, Unhitched Trailers, etc.)	The City Manager should explore new solutions for administering street parking capacity and allowing accelerated removal of boats, trailers, and similar vehicles or accessories impacting public rights-of-way, including the cost and staffing implications of this level of enforcement.	3/21/2023		Complete	Ristow, John;#122	Transportation	8/27/2024
Support for the Federal Fiscal Year 2025 Moving to Work Annual Plan	Direct IGR to work with HUD and federal elected officials to ensure that vouchers are not reduced – allocation trade offs/ can we get \$500 supplement from federal government to ensure there is no loss –maximum impact of dollars.	3/26/2024		Complete	Zarate, Sarah;#108	City Manager - Administration, Policy, & Intergovernmental Relations	8/27/2024
Supporting Local Businesses - Latino Business Foundation Silicon Valley (LBFSV) Mujeres Imparables Program	The City Manager is directed to allocate \$10,000 in one-time funds from the ESR for a grant to LBFSV to continue their work and empower more future entrepreneurs to achieve financial independence. (BD #79 Foley)	6/13/2023		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	6/28/2024
Supporting Small Business along the Story Road Corridor	The City Manager is directed to initiate a two-year consulting contract using \$120,000 in one-time funding from the ESR to engage with business and property owners to create a Story Road Business Community Association, or whatever name participating businesses deem appropriate. (BD #17 and BD #21 Doan)	6/13/2023		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	3/1/2024
Thang Do Memorial	City Manager is directed to contribute up to \$25,000—in collaboration with Thang's family, AEDIS Architects, and the American Leadership Forum—to engage with a local artist or artisan for a memorial for Thang Do at a location reflecting his architectural contribution to our city.	3/15/2022		Complete	Klein, Nanci;#179	Economic Development & Cultural Affairs	11/1/2023
The Blue Zones Project Grant	The City Manager is directed to allocate one-time funding of \$150,000 from the ESR to the Blue Zones Project. If the full funding from other government agencies and philanthropic organizations is not secured within two years, the \$150,000 allocation shall be returned to the ESR for other uses. (BD #8 Davis)	6/13/2023	3/1/2025	In Progress	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	
Traffic Calming and Pedestrian Safety - Kooser Crosswalk	City Manager is directed to allocate \$125,000 to install high-visibility markings and flashing beacons at the existing crosswalk, and study the feasibility of adding bulb outs, a median, or reconstruct curb ramps. (BD #50 Foley)	6/14/2022	12/31/2024	In Progress	Ristow, John;#122	Transportation	
Traffic Calming Pedestrian Safety - Canoas Garden Avenue 4	Installation of a Canoas Garden Avenue crosswalk to ensure safety for pedestrians who walk from the VTA Curtner Light Rail Station and University Preparatory Academy. The City Manager is directed to allocate \$125,000 in one-time funds from the Essential Services Reserve for this project.	6/15/2021	12/31/2024	In Progress	Ristow, John;#122	Transportation	
Traffic Calming Pedestrian Safety - District Three	Additional one-time funds of \$100,000 from the Essential Services Reserve for traffic calming projects in District 3 to address resident safety concerns	6/15/2021	12/31/2024	In Progress	Ristow, John;#122	Transportation	
Traffic Calming Pedestrian Safety - Foxworthy Avenue	The District 9 office has heard numerous reports from residents of speeding along Foxworthy Avenue. The City Manager is directed to allocate \$20,000 in one-time funds from the Essential Services Reserve and \$130,000 from the District's Safety-Pedestrian Improvements project balance to perform a comprehensive traffic calming study to determine effective traffic calming treatments for Foxworthy Avenue.	6/15/2021		Complete	Ristow, John;#122	Transportation	8/27/2024
Traffic Calming Pedestrian Safety - Hillsdale and Vista Park 10	Several sideshows have occurred at the intersection of Hillsdale and Vista Park. The City Manager is directed to allocate \$270,000 in funds from the District's Safety-Pedestrian Improvements project balance to construct a pilot roundabout to prevent sideshows, speeding, and street racing from occurring at this location	6/15/2021		Complete	Ristow, John;#122	Transportation	8/27/2024
Traffic Safety Improvements - Meridian	The City Manager is directed to allocate \$12,500 of one-time funding each from the ESR and the Safety-Pedestrian Improvements allocation in the Traffic Capital Program to install electronic smart radar signs at Meridian (south of York St.).	6/13/2023		Complete	Ristow, John;#122	Transportation	6/28/2024

Traffic Safety Improvements - New Jersey Ave	The City Manager is directed to allocate \$20,000 from the Safety-Pedestrian Improvements allocation in the Traffic Capital Program to enhance a school crosswalk with quick build infrastructure at New Jersey Ave. and Josephine Ave.	6/13/2023	12/31/2024	In Progress	Ristow, John;#122	Transportation	
Traffic Safety Improvements - Payne Ave	The City Manager is directed to allocate \$36,000 in one-time funding from the ESR and \$9,000 the Safety-Pedestrian Improvements allocation in the Traffic Capital Program for the design, installation, and programming of radar signs on Payne Avenue, between Winchester Blvd. and San Tomas Expressway. (BD #54 Kamei)	6/13/2023	12/31/2024	Not Started	Ristow, John;#122	Transportation	
Traffic Safety Improvements - Scott St	The City Manager is directed to allocate \$50,000 in one-time funding from the Safety-Pedestrian Improvements allocation in the Traffic Capital Program to install speed humps on Scott St. (BD #10 Davis)	6/13/2023	6/30/2025	In Progress	Ristow, John;#122	Transportation	
Urban Forestry Trimming Pilot in CD1	The City Manager is directed to allocate \$117,000 in one-time funding from the ESR to provide grants to District 1 residents to trim trees along the public right-of-way that could have an impact on safety. (BD #51 Kamei)	6/13/2023		Complete	Ristow, John;#122	Transportation	6/28/2024
Vacant Building Blight Enforcement	The City Manager is directed to allocate \$170,000 in one-time funding from the ESR to hire one Code Enforcement Inspector II and provide for their non-personal costs. The City of San José anticipates this position being at least partially cost recovery. \$85,000 is expected to be recovered from the hiring of this position. (MBA #5)	6/13/2023		Complete	Burton, Chris;#120	Planning, Building & Code Enforcement	6/28/2024
Vehicle Blight Performance	And, as directed in the March Budget Message, the City Manager is directed to track the progress of this reinvigorated Vehicle Abatement Program and regularly report back to Council until performance significantly improves.	6/13/2023		Complete	Ristow, John;#122	Transportation	6/3/2024
Volunteer Management	The City Manager is directed to embrace longstanding City Auditor recommendations to incorporate more centralized volunteer management capacity in order to support and coordinate citywide efforts— i.e., for fingerprinting, technology platforms, fellowship recruitment and grant applications, and coordination of cross-departmental projects—thereby liberating capacity within departments.	6/16/2020	12/31/2025	Not Started	Beckel, Dolan;#152	City Manager	
Wage Theft Prevention Policy Revision	Council approved the staff report and the memo from Vice Mayor Kamei, and Councilmembers Candelas and Cohen with the following modifications in their memo: Technical change for Item 1. b) i): i) Under Bid or Proposal Disqualification Circumstances, section I: "A potential contractor that has submitted a formal or informal bid or proposal to provide supplies, materials, goods, and/or services to the City pursuant to San Jose Municipal Code Chapter 4.12 shall be disqualified if the potential contractor has received two or more final wage judgments from the California Labor Commissioner's Office in the last five years prior to the date of submission, including but not limited to Civil Wage and Penalty Assessments (CWPA's) and Bureau of Field Enforcement (BOFE) citations related to wages, hours or benefits, or has one or more unpaid wage judgments including but not limited to CWPA's and BOFE citations in the past five years prior to the date of submission of a bid or proposal to provide supplies, materials, goods and/or services." Item 2. Return to City Council by November 2023 to coordinate with the South Bay Labor Council, the Santa Clara and San Benito Counties Building and Construction Trades Council, the Wage Theft Coalition, and other stakeholders affected by the ordinance to develop and return to Council with a Responsible Construction Ordinance for the City of San Jose. Item 3. Direct staff to study if a condition for successful bidders to demonstrate that workers are covered by Collective Bargaining Agreements could also be applied to construction in the future. Staff to provide an informational memo on when staff plans to return to Council with the study and analysis.	4/11/2023		Complete	Loesch, Matthew;#267	Public Works	1/23/2024
Warmline 211 System	City Manager is directed to allocate up to \$100,000 in FY 22-23 from the Budget Stabilization Reserve or another identified source for a Warmline to report hate incidents.	6/14/2022	6/30/2025	In Progress	Joseph, Paul;#296	Police	
Youth Commission Leadership Training	To invest in the Youth Commissioners' leadership skills and capacity, the City Manager is directed to allocate \$11,000 in one-time funding for commissioner leadership training from the ESR. (MBA #6)	6/13/2023		Complete	Bourne, Jill;#182	Library	6/28/2024
Youth Empowerment Alliance	The City Manager is directed to execute staff's recommended resource allocation plan for 2023-2024, which includes \$3.26 million for grantmaking programs that reduce violence and \$2.65 million to community-based organizations. (MBA #23)	6/13/2023		Complete	Cicirelli, Jon;#161	Parks, Recreation & Neighborhood Services	2/1/2024



Request to Drop or Defer Existing Council Referral

Referral Name Parks and Community Facility Improvements – Police Activities League 2

Referral Date / Source 6/15/2021 City Council, Item 3.3 – Budget Referral

Requesting Department Parks, Recreation, and Neighborhood Services

Department Rep. Name Jon Cicirelli / Sara Sellers

Staff Recommendation			
<input checked="" type="checkbox"/> DROP: Discontinue action on the Council Referral.		<input type="checkbox"/> DEFER: Delay action on Council Referral until __[enter date]__* *If selecting this action, please add a new estimated completion date in the “Expanded Justification” section below.	
Staff Evaluation			
Is continued action on this Council Referral impossible or impractical? (Explain below) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does this Council Referral align with current City Focus Areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will dropping or deferring this Council Referral result in additional staff / resources prioritized to other projects aligned with current City Focus Areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will continued action on this Council Referral require substantial resources, staffing, budget, or strategic support? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Expanded Justification			
Explain the rationale for staff recommendation, including any mitigating factors that need to be considered (recent City Council action, changes to state law, significant work plan changes, etc.). Describe the impact to department staff resources and budget, including how staff time and resources would be reallocated if this recommendation were accepted.			
<p>The initial budget direction read: “The Police Activities League (PAL) provides athletic programs for youth in East San José and operates out of the City-owned J.R. Blackmore PAL Stadium Complex. A \$400,000 Master Plan process that will commence in the fall 2021. Councilmember Carrasco would like to see renovations include converting the dirt to a rubberized surface, re-paving the parking lot, and improving the bleachers, Public Announcements system, lighting, and scoreboard. The City Manager is directed to ensure that these renovations are incorporated and evaluated as a part of this planning process.”</p> <p>Parks, Recreation, and Neighborhood Services staff coordinated with Council District 5 and the City Manager’s Budget Office to reallocate these funds into the PAL Turf Replacement Referral (Parks and Community Facility Improvement – PAL Turf Replacement 3), which was underfunded. As funds have been reallocated to the turf replacement project rather than using them for a master plan process, staff recommends this referral be dropped.</p>			



Request to Drop or Defer Existing Council Referral

Referral Name MBA - 2020-2025 Community Plan to End Homelessness Assessment

Referral Date / Source 6/13/2023 City Council – Item 3.4, Budget Referral

Requesting Department City Manager's Office

Department Rep. Name Omar Passons

Staff Recommendation			
<input checked="" type="checkbox"/> DROP: Discontinue action on the Council Referral.		<input type="checkbox"/> DEFER: Delay action on Council Referral until __[enter date]__* *If selecting this action, please add a new estimated completion date in the "Expanded Justification" section below.	
Staff Evaluation			
Is continued action on this Council Referral impossible or impractical? (Explain below) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does this Council Referral align with current City Focus Areas? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will dropping or deferring this Council Referral result in additional staff / resources prioritized to other projects aligned with current City Focus Areas? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will continued action on this Council Referral require substantial resources, staffing, budget, or strategic support? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Expanded Justification			
Explain the rationale for staff recommendation, including any mitigating factors that need to be considered (recent City Council action, changes to state law, significant work plan changes, etc.). Describe the impact to department staff resources and budget, including how staff time and resources would be reallocated if this recommendation were accepted.			
<p>This item was from the Fiscal Year 2023-2024 Adopted Budget and the direction was substantially shifted by City Council as part of this year's March and June Budget messages specific to funding the significant stormwater mandates and associated housing work. In addition, the City Council adopted the City's Implementation Plan for the Community Plan to End Homelessness that detailed the City's alignment and approach to the Community Plan. At this time, attempting to complete the item would require substantial rework by the City Manager's Budget Office, even with the changed priority.</p>			



Request to Drop or Defer Existing Council Referral

Referral Name SJ Makers for Friday Night Activation at Backesto Park

Referral Date / Source 6/13/2023 City Council – Item 3.4, Budget Referral

Requesting Department Parks, Recreation, and Neighborhood Services

Department Rep. Name Jon Cicirelli/Avi Yotam

Staff Recommendation			
<input checked="" type="checkbox"/> DROP: Discontinue action on the Council Referral.		<input type="checkbox"/> DEFER: Delay action on Council Referral until __[enter date]__* *If selecting this action, please add a new estimated completion date in the “Expanded Justification” section below.	
Staff Evaluation			
Is continued action on this Council Referral impossible or impractical? (Explain below) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does this Council Referral align with current City Focus Areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will dropping or deferring this Council Referral result in additional staff / resources prioritized to other projects aligned with current City Focus Areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will continued action on this Council Referral require substantial resources, staffing, budget, or strategic support? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Expanded Justification			
Explain the rationale for staff recommendation, including any mitigating factors that need to be considered (recent City Council action, changes to state law, significant work plan changes, etc.). Describe the impact to department staff resources and budget, including how staff time and resources would be reallocated if this recommendation were accepted.			
<p>The initial budget direction was for the City Manager is to allocate \$20,000 in one-time funding from the Essential Services Reserve to SJ Makers for Friday Night Activation at Backesto Park to safely keep the park open past sunset so that residents can enjoy vendor pop-ups and evening basketball. (Budget Document #60 Torres)</p> <p>Staff defined the definition of done as: “Grant is awarded and Friday Night Activation organized or determination that organization is not qualified and funds are returned to General Fund.” Because the group was unable to obtain proper documentation to verify eligibility of status and funds were returned to the General Fund, staff recommends this referral be dropped.</p>			



Request to Drop or Defer Existing Council Referral

Referral Name Digital Wayfinding Ordinance

Referral Date / Source 3/19/2024 City Council - Item 3.3, Budget Referral

Requesting Department Planning, Building and Code Enforcement

Department Rep. Name Chris Burton/Martina Davis

Staff Recommendation			
<input type="checkbox"/> DROP: Discontinue action on the Council Referral.		<input checked="" type="checkbox"/> DEFER: Delay action on Council Referral until June 2026 *If selecting this action, please add a new estimated completion date in the "Expanded Justification" section below.	
Staff Evaluation			
Is continued action on this Council Referral impossible or impractical? (Explain below) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does this Council Referral align with current City Focus Areas? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will dropping or deferring this Council Referral result in additional staff / resources prioritized to other projects aligned with current City Focus Areas? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will continued action on this Council Referral require substantial resources, staffing, budget, or strategic support? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Expanded Justification			
Explain the rationale for staff recommendation, including any mitigating factors that need to be considered (recent City Council action, changes to state law, significant work plan changes, etc.). Describe the impact to department staff resources and budget, including how staff time and resources would be reallocated if this recommendation were accepted.			
Work on this item needs to be deferred due to competing priorities, such the supergraphics sign ordinance update in anticipation of the 2026 special events, and updates to the Senate Bill 9 ordinance which is a commitment in the Housing Element. The policy team responsible for this work lost a position in the Fiscal Year 2024-2025 budget. Suggesting deferring the completion of the ordinance until the end of the next fiscal year (June 2026).			