

**MINUTES OF THE AD HOC COMMITTEE  
ON DEVELOPMENT SERVICES**

**SAN JOSE, CALIFORNIA**

**THURSDAY, JUNE 22, 2017**

The Ad Hoc Committee for Development Services of the City of San José convened at 9:00 a.m. in the Committee Rooms 118-120, Council Wing, City Hall.

**PRESENT:** Councilmember Johnny Khamis, Chair; Mayor Sam Liccardo, Vice Chair; Councilmember Raul Peralez; Councilmember Dev Davis and Councilmember Sylvia Arenas, Members.

**ABSENT:** All Present.

**STAFF:** Assistant Director of Planning, Building & Code Enforcement Rosalynn Hughey; City Planner Emily Lipoma; Director of Public Works Barry Ng; Public Works Division Manager Ryan Do; Deputy Director of Public Works Chu Chang Planning Office Steve McHarris, San José Deputy Fire Chief Ivan Le and Legislative Secretary Mykel Jeffrey.

**CALL TO ORDER AND ROLL CALL**

**REVIEW OF WORK PLAN**

- 1. Key Process Improvements**
  - i. Near Term Process Improvements**
  - ii. Development Services Dashboard**

Documents Filed: Presentation: Timeliness of Plan Check Review – First Cycle Only.

Assistant Director of Planning, Building & Code Enforcement Rosalynn Hughey; City Planner Emily Lipoma; Director of Public Works Barry Ng; Public Works Division Manager Ryan Do; Deputy Director of Public Works Chu Chang; Planning Office Steve McHarris and San José Deputy Fire Chief Ivan Lee presented the report on the Near Term Process Improvements and the Development Services Dashboard and answered questions from the Committee.

Committee discussion ensued.

## **REVIEW OF WORK PLAN (Cont'd.)**

### **1. Key Process Improvements (Cont'd.)**

Public Comment: Rihad Katwan thanked the Committee for streamlining the restaurant permit process and suggested expanding the program to retail and other types of businesses in the Downtown Area.

### **2. Update on Development Services Staffing**

Assistant Director of Planning, Building & Code Enforcement Rosalynn Hughey and Deputy Director of Public Works Chu Chang offered the Update on Development Services Staffing.

### **3. Status Report on Major Development Projects**

Documents Filed: Attachment: Development Services Major Projects List.

Assistant Director of Planning, Building & Code Enforcement Rosalynn Hughey presented the Status Report on the Major Development Projects.

### **4. Customer/Public Feedback**

Councilmember Johnny Khamis opened the floor for Public Testimony:

Public Comment: Mike Kim offered concerns regarding paying to upgrade the fire system to Command 12 after the permit was already issued and requested more information about the project.

### **5. Next Meeting**

Councilmember Johnny Khamis stated that the meetings would be every other month to accommodate for staff reports.

### **6. Adjournment**

Councilmember Johnny Khamis adjourned the meeting at 10:28 a.m.

**Draft**

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Councilmember Johnny Khamis, Chair  
Ad Hoc Development Committee

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