


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	Coordination: City Attorney’s Office, City Manager’s Budget Office, and Department of Parks, Recreation, and Neighborhood Services	Dept. Approval: /s/ Rick Bruneau
Council District(s): Citywide			CMO Approval:  6/8/23

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDERS WITH HCI ENVIRONMENTAL & ENGINEERING SERVICE AND TUCKER CONSTRUCTION, INC. FOR THE REMOVAL AND DISPOSAL OF TRASH, DEBRIS, AND BIO-WASTE AT ENCAMPMENT SITES

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

- a) Negotiate and execute purchase orders with HCI Environmental & Engineering Service (Corona, CA) to extend services for up to four additional six-month option terms for a total of 10 options through December 30, 2025, subject to the appropriation of funds; and
- b) Negotiate and execute purchase orders with Tucker Construction, Inc. (San José, CA) to extend services for up to four additional six-month option terms for a total of 10 options through December 30, 2025, subject to the appropriation of funds.

Desired Outcome: Authorizing the City Manager to take this action allows the City to continue to receive the services for the removal and disposal of trash, debris, and bio-waste at encampment sites.

BASIS FOR RECOMMENDATION:

The BeautifySJ Program is responsible for providing cleanup services to over 150 unhoused persons encampment sites within the City. While these services were initially procured to address concerns related to the prevention of the spread of COVID-19, they have now been identified by City Council and staff as a priority to ensure the health and safety of all residents. BeautifySJ utilizes HCI Environmental & Engineering Service and Tucker Construction, Inc. to provide cleanup services including the disposal of trash, debris, and bio-waste at encampment locations.

Purchase orders were authorized by City Council in October 2020¹, as a result of a competitive solicitation. Initial purchase orders were issued to HCI Environmental & Engineering Service, NRC Environmental, Inc., and Tucker Construction, Inc. Staff renewed the purchase orders with HCI Environmental & Engineering Service and Tucker Construction, Inc. biannually through the exercise of options with the final option slated to end on December 30, 2023. Staff intends to start working on a new competitive solicitation for the provision of these services in the fall 2023. BeautifySJ recommends adding additional options to extend the terms of the current purchase orders through December 30, 2025, so it can continue to receive services while developing the new solicitation. Approval of this recommendation will ensure the City continues to have services for the removal and disposal of trash, debris, and bio-waste at encampment sites.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

COST AND FUNDING SOURCE:

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2023-2024 Proposed Operating Budget Pg.*	Last Budget Action (Date, Ord. No)
001	0642	Non-Personal/Equipment	\$42,993,641	\$3,100,000	626	N/A

*The 2023-2024 Proposed Operating Budget was released on May 2, 2023 and is scheduled to be reviewed on June 13, 2023 and adopted on June 20, 2023 by City Council.

FOR QUESTIONS CONTACT: Albie Udom, Deputy Director of Finance – Purchasing & Risk Management, at albie.udom@sanjoseca.gov.

¹ October 20, 2020, [Resolution](#)