



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Jim Shannon

**SUBJECT: APPROVAL OF VARIOUS
BUDGET ACTIONS FOR
FISCAL YEAR 2020-2021**

DATE: June 11, 2021

Approved

Date: 6/11/2021

RECOMMENDATION

Adopt 2020-2021 Appropriation Ordinance and Funding Sources Resolution amendments in various funds as detailed in the General Fund and Special/Capital Fund attachments to this memorandum.

OUTCOME

Approval of the recommended budget adjustments will help to ensure that appropriations are not over-expended at the end of 2020-2021, align revenues and expenditures with actual performance and assumptions used in the development of the 2021-2022 Operating and Capital Budgets, and recognize new revenues and associated expenditures.

BACKGROUND

The Budget Office has conducted a final detailed review of year-to-date expenditures, encumbrances, and revenues against year-end projected levels to align budgeted amounts with actual performance. Based on this review, the following types of adjustments to the Appropriation Ordinance and Funding Sources Resolution are recommended in this memorandum:

- Adjustments to ensure that adequate funding in various departments, city-wide expenses, capital projects, and other appropriations are available through the end of the fiscal year for estimated expenditure levels.
- Adjustments to align revenue estimates and appropriations with the latest information and assumptions used to develop the 2021-2022 Operating and Capital Budgets, including increasing the 2020-2021 Ending Fund Balance Reserve in the General Fund.
- Adjustments to recognize and appropriate funding from other agencies and from reimbursements for eligible activities.

These actions are intended to be responsive to past City Council direction to prevent after-the-fact ratifications of over-expenditures. Many of the adjustments included in this memorandum were also assumed in the development of the 2021-2022 Operating and Capital Budgets. Additionally, separate, related adjustments are also included in Manager's Budget Addendum #35 (Recommended Amendments to the 2021-2022 Proposed Operating and Capital Budgets) and the Mayor's June Budget Message for Fiscal Year 2021-2022 to rebudget or otherwise adjust funding for 2021-2022, as appropriate.

ANALYSIS

Provided below is a brief overview of the budget actions recommended in this report. Budget actions are categorized as 1) Recommended Budget Adjustments and 2) Clean-up Actions.

Recommended Budget Adjustments

The attached Budget Adjustment Summaries for the General Fund, Special Funds, and Capital Funds include actions to align estimated revenues and corresponding expenditures with actual performance. A detailed description of each recommended budget adjustment is also included, by fund and the type of adjustment. These actions are summarized below.

General Fund

Required Technical/Rebalancing Actions – Net revenue increases totaling \$22.5 million are recommended to align budgeted levels with actual collection trends and year-end projections. This includes an increase of \$18.0 million for Property Tax revenues and \$10.0 million for Real Property Transfer Tax (Measure E) revenues to align with revised anticipated collections; the transfer of \$2.0 million for the remaining balance from the Community Facilities Revenue Fund related to the sale of the Hayes Mansion property; and the transfer of \$990,000 for higher overhead costs from Special Funds due to greater than anticipated activity levels. Additionally, a decrease of \$8.2 million from Other Revenue corrects the treatment of proceeds from the refunding of City Hall bonds earlier in the fiscal year that was originally anticipated to be received in the General Fund and then transferred to the Municipal Golf Course Fund to pay off debt related to the Los Lagos Golf Course. Instead, the Los Lagos debt was directly paid off rather than passed through the General Fund.

Net expenditure adjustments totaling \$23.0 million are recommended to ensure adequate funding in various appropriations are available through the end of the fiscal year for estimated expenditure levels. Expenditure adjustments are included to increase the Police Department Personal Services appropriation by \$12.0 million (offset by the Salaries and Benefits Reserve) to reflect retirement costs attributable to wage increases assumed by the actuary that were budgeted in the Salaries and Benefits Reserve (\$4.1 million), funding to support the provisions of the MOA approved on May 11, 2021 (\$3.5 million), and to account for the remaining anticipated overage due to overtime and compensatory time payouts (\$4.4 million); and to increase the Fire Department Personal Services appropriation to primarily reflect unanticipated personnel costs for the backfill of sworn line staff on leave related to the COVID-19 pandemic and an active 2020

fire season (\$1.4 million). Other notable expenditure adjustments include an increase to Measure E reserves to correspond with an estimated increase in Real Property Transfer Tax revenues (\$10.0 million); the elimination of the General Fund Transfer to the Municipal Golf Course Fund to recognize a direct repayment of Los Lagos Golf Course debt obligations rather than a pass-through of the General Fund and in recognition of golf course revenue increases (-\$8.7 million); and a shift of funding from the Parks, Recreation and Neighborhood Services Department Personal Services appropriation to their Non-Personal/Equipment appropriation to address overages that are primarily related to higher than anticipated water costs and costs associated with temporary shelter operations and janitorial services (\$1.5 million). Also included is an increase to the Banking Services appropriation for increased credit card transaction fees due to office closures because of the COVID-19 pandemic (\$481,000). Multiple adjustments are recommended for Personal Services appropriation increases related to a combination of COVID-19 pandemic response costs, lower than anticipated vacancy rates, temporary staffing needs, and increased retirement costs to the Office of the City Attorney (\$325,000), Human Resources Department (\$300,000), Office of Economic Development (\$300,000), and Office of the City Clerk (\$135,000). Several budget adjustments for Workers' Compensation Claims, totaling a net increase of \$325,000, are included across multiple departments to align with expected claims payments: Fire (\$450,000), Other Departments (\$275,000), Transportation (\$100,000), Fire (-\$310,000), and Parks, Recreation and Neighborhood Services (-\$190,000). Finally, an increase of \$18.4 million to the 2020-2021 Ending Fund Balance Reserve is also recommended to set aside the majority of the \$26.0 million in 2020-2021 ending fund balance that was expected to be generated from a combination of excess revenues and expenditure savings and assumed as a funding source in the 2021-2022 General Fund Operating Budget.

Grants/Reimbursements/Fees – A series of revenue-supported adjustments resulting in a net positive impact to the General Fund of \$346,000 are recommended to reflect updated revenues and expenditures for grants, reimbursements, and/or fee activities. This includes actions to recognize and appropriate Fire Department reimbursements from the State for overtime and apparatus costs associated with the Fire Department Strike Team deployments (\$4.59 million revenue increase, \$4.25 million expenditure increase). There are several adjustments recommended for the Police Department including an action to recognize and appropriate fee revenues for Police Temporary Board-Ups (\$175,000) and revenue from the Federal Government for staffing costs of the Northern California Regional Intelligence Center (\$163,000). Other notable recommendations include an increase to the Office of Economic Development's Non-Personal/Equipment appropriation to recognize reimbursements from SJ City View, LLC for City-incurred costs, fees, and expenses associated with the acquisition of four parcels located in the Park Avenue public right-of-way between Market Street and South Almaden Boulevard (\$215,000); and the BeautifySJ Grants City-Wide Expenses appropriation with a corresponding increase to Other Revenue to provide additional funding for beautification and community-building efforts (\$63,000).

Special/Capital Funds

Special Fund Adjustments – These actions rebalance funds to adjust for revenue variances in the current year, recognize new grants and reimbursements, reflect changes in project and program allocations based on revised cost estimates, and shift allocations between funds. In every case, funding is available within the respective funds to offset the required adjustment.

Capital Fund Adjustments – These actions rebalance funds to adjust for revenue variances in the current year, recognize new grants and reimbursements, adjust capital allocations based on revised cost estimates and project timing, and adjust budgets to properly align project expenditures and corresponding revenues. In every instance, funding is available within the respective funds to offset the required adjustment.

Clean-Up Actions

The Recommended Budget Adjustments and Clean-Up Actions for the General Fund, Special Funds, and Capital Funds summarize all budget adjustments by fund, and additionally include technical, net-zero clean-up actions for the General Fund and Special/Capital Funds to: correct existing appropriations, avoid cost overruns at year-end through net-zero adjustments, and adjust for final fund balance reconciliations.

General Fund and Special/Capital Funds

Clean Up Actions – These actions include technical adjustments and net-zero transfers between appropriations. The following adjustments are identified by title only:

- **Appropriation Overages and Reallocations** – Actions are recommended to adjust expenditures between appropriations to align funding levels within a fund or department to prevent an over-expenditure. Offsetting (“Reallocation”) actions have been identified to address these overages. This includes the shift of funding between personal services appropriations and non-personal/equipment appropriations within the same fund to use savings to cover temporary staffing costs. In all cases these actions facilitate the completion of work efforts previously approved by the City Council.
- **Appropriation Name Change** – These actions rename appropriations to better align with the intended use of funds.
- **Salary and Benefits to Overtime Reallocation** – An action is recommended to reallocate savings in the salary and benefits line item in the Fire and Police Departments, due primarily to vacancies, to the overtime line items in the Personal Services appropriation to reflect at least a portion of actual projected expenditures.
- **Fund Balance Reconciliation** – Actions are recommended to adjust the 2020-2021 Beginning Fund Balance estimates for the Library Parcel Tax Fund, Storm Sewer Operating Fund, San José Clean Energy Operating Fund, Supplemental Law Enforcement Services

Fund, and Water Utility Fund to align with the 2019-2020 Comprehensive Annual Financial Report. These adjustments were inadvertently omitted from the 2020-2021 Mid-Year Budget Review during which any final reconciliations to the Financial Report are brought forward.

- **Transfer to the General Fund – Interest Income** – Interest earnings are transferred from several Special/Capital Funds to the General Fund. These actions adjust these transfers to reflect actual projected revenue for 2020-2021.

EVALUATION AND FOLLOW-UP

This memorandum presents recommended adjustments to align budgeted levels for 2020-2021 with current year-end estimates of revenues and expenditures. The final reconciliation of the 2020-2021 fiscal year will be presented in the 2020-2021 Annual Report, which is scheduled to be released on September 30, 2021, and the 2020-2021 Comprehensive Annual Financial Report scheduled to be released prior to the end of calendar year 2021.

CLIMATE SMART SAN JOSE

The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

PUBLIC OUTREACH

This memorandum will be posted on the City’s Council Agenda website for the June 22, 2021 Council meeting.

COORDINATION

The adjustments recommended in this memorandum have been coordinated with the various City departments.

COMMISSION RECOMMENDATION/INPUT

No commission recommendation is associated with this action.

COST SUMMARY/IMPLICATIONS

A series of budget actions are recommended in the General Fund, Special Funds, and Capital Funds to reflect anticipated year-end performance. There are sufficient resources in each fund to support the recommended budget actions.

HONORABLE MAYOR AND COUNCIL


June 11, 2021

Subject: Approval of Various Budget Actions for Fiscal Year 2020-2021

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CEQA

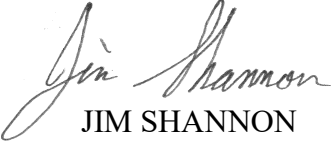
Not a Project, File No. PP17-004, Government Funding Mechanism or Fiscal Activity with no commitment to a specific project which may result in a potentially significant physical impact on the environment.


JIM SHANNON
Budget Director

Attachment A – General Fund Recommended Budget Adjustments Summary
Attachment B – General Fund Recommended Budget Adjustments and Clean-Up Actions
Attachment C – Special Funds Recommended Budget Adjustments Summary
Attachment D – Special Funds Recommended Budget Adjustments and Clean-Up Actions
Attachment E – Capital Funds Recommended Budget Adjustments Summary
Attachment F – Capital Funds Recommended Budget Adjustments and Clean-Up Action

I hereby certify that there will be available for appropriation in the amounts as listed in the fiscal year 2020-2021 monies in excess of those heretofore appropriated therefrom:

General Fund (001)	\$27,899,214
Airport Fiscal Agent Fund (525)	\$463,214,291
Airport Maintenance and Operation Fund (523)	\$5,000,000
American Rescue Plan Fund (402)	\$3,000,000
Benefit Funds – Benefit Fund (160)	\$127,000
Building Development Fee Program Fund (237)	\$7,000,000
Citywide Planning Fee Program Fund (239)	\$600,000
Community Development Block Grant Fund (441)	\$7,578,510
Construction Tax and Property Conveyance Tax Fund: Fire Protection Purposes (392)	\$11,000
Construction Tax and Property Conveyance Tax Fund: Parks City-Wide (391)	\$40,000
Construction Tax and Property Conveyance Tax Fund: Parks Yards (398)	\$44,000
Coronavirus Relief Fund (401)	\$150,000
Emergency Reserve Fund (406)	\$19,149,155
Ice Centre Expansion Bond Fund (490)	\$120,000,000
Library Parcel Tax Fund (418)	\$20,454
Planning Development Fee Program Fund (238)	\$800,000
Public Works Small Cell Permitting Fee Program Fund (242)	\$2,284,000
South Bay Water Recycling Operating Fund (570)	\$413,494
Storm Sewer Operating Fund (446)	\$2,502
Transient Occupancy Tax Fund (461)	\$93,562
Water Utility Fund (515)	\$5,055



JIM SHANNON
Budget Director

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Required Technical- Rebalancing Actions	<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
	<p>Personal Services (Overage)</p> <p>This action increases the Office of Economic Development Personal Services appropriation by \$300,000 (from \$4,368,647 to \$4,668,647) due to a combination of costs related to the COVID-19 pandemic response that could not be reimbursed or allocated to the Coronavirus Relief Fund; lower than assumed vacancy rates; and higher than anticipated retirement costs.</p>	<p>City Manager - Office of Economic Development</p>	-	\$300,000	-
<p>Transfers and Reimbursements (Transfer from Transient Occupancy Tax Fund for San Jose Downtown Association)</p> <p>This action increases the estimate from Transfers and Reimbursements by \$1,200 to recognize proceeds from the Transient Occupancy Tax Fund (TOT Fund) to align the amount received from the existing Cultural Grants Administration appropriation with the cost-of-living adjustment included in the 2020-2021 Adopted Operating Budget for the San Jose Downtown Association City-Wide Expenses appropriation. This action brings the total amount transferred from the TOT Fund to the General Fund to support the San Jose Downtown Association from \$40,000 to \$41,200. Additional actions are also recommended in this memorandum to align transfers from the General Purpose Parking Fund to the General Fund for the San Jose Downtown Association.</p>	<p>City Manager - Office of Economic Development</p>	-	-	\$1,200	
<p>City Facilities Solid Waste Collection and Processing (Overage)</p> <p>This action increases the City Facilities Solid Waste Collection and Processing appropriation by \$30,000, from \$80,000 to \$110,000, to account for increased costs associated with the collection and processing of solid waste by City staff from City properties due to higher than anticipated tonnage generated by BeautifySJ and encampment cleanups citywide. This increase is offset by savings in Environmental Services Department's Non-Personal/Equipment appropriation as recommended elsewhere in this memorandum.</p>	<p>Environmental Services Department</p>	-	\$30,000	-	

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Non-Personal/Equipment (Savings)</p> <p>This action decreases the Environmental Services Department's Non-Personal/Equipment appropriation by \$30,000 to recognize expected savings in the General Fund for hauler contract costs due to reduced occupancy of City office facilities throughout 2020-2021 resulting from the shelter-in-place order. The savings will be used to offset costs associated with the collection and processing of solid waste by City staff from City properties due to higher than anticipated tonnage generated by BeautifySJ and encampment cleanups city-wide, as described in the action to increase the City Facilities Solid Waste Collection and Processing appropriation recommended elsewhere in this memorandum.</p>	Environmental Services Department	-	(\$30,000)	-
<p>Transfers and Reimbursements (Transfer from Integrated Waste Management Fund for CDDD Revenue)</p> <p>This action decreases the estimate for revenue from Transfers and Reimbursements by \$300,000 to account for the elimination of the transfer from the Integrated Waste Management Fund (IWM) for Construction and Demolition Diversion Deposit revenue in 2020-2021. The funds are needed by the Construction and Demolition Diversion Deposit program to ensure cost recovery of the program in the IWM Fund.</p>	Environmental Services Department	-	-	(\$300,000)
<p>Property Tax Administration Fee</p> <p>This action increases the Property Tax Administration Fee appropriation by \$115,000, from \$2.0 million to \$2.1 million, to cover higher than anticipated property tax administration fees due to a combination of increased gross county-wide property tax administrative costs and decreased property tax administration revenue.</p>	Finance Department	-	\$115,000	-
<p>TRANs Debt Service</p> <p>This action increases the TRANs Debt Service appropriation by \$33,000, from \$131.4 million to \$131.5 million, to fund higher than anticipated costs for municipal advisory services. These services were utilized for the issuance of Tax and Revenue Anticipation Notes (TRANs) debt and the costs were higher than anticipated.</p>	Finance Department	-	\$33,000	-

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Banking Services This action increases the Banking Services appropriation by \$481,000, from \$1.3 million to \$1.8 million, to fund higher than anticipated merchant fees primarily for Development Services. Because City Hall was closed to the public due the COVID-19 pandemic, minimal cash/check payments were received, and increased credit card usage resulted in the higher costs.	Finance Department	-	\$481,000	-
Personal Services (Overage) This action increases the Fire Department's Personal Services appropriation by \$1.35 million. The overage is primarily attributed to costs to backfill sworn line staff that took paid administrative leave and sick leave related to COVID-19. While these costs are likely eligible for reimbursement from the Coronavirus Relief Fund (CRF), remaining CRF resources were previously programmed to support other pandemic relief and response efforts. A small portion of the overage is also attributable to costs from the active 2020 fire season that was not part of the mutual aid response.	Fire Department	-	\$1,354,000	-
Workers' Compensation Claims - Fire This action decreases the Workers' Compensation Claims – Fire appropriation by \$310,000, from \$7.5 million to \$7.2 million, consistent with actual settlements and medical treatment costs through May 2021, and projected activity for the remainder of FY 2020-2021. Though total Workers' Compensation Claims in the General Fund are estimated to exceed their combined budget by \$325,000 in 2020-2021, these costs have continued a downward direction as 2020-2021 actuals are expected to be 5% below 2019-2020 levels and 13% below 2017-2018 levels. Several actions to reallocate funds between the various Workers' Compensation Claims appropriations in the General Fund are recommended elsewhere in this memorandum to align the budget with projected needs.	Fire Department	-	(\$310,000)	-

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Other Revenue (Debt Refunding)	General Fund Revenue	-	-	(\$8,223,000)

This action decreases the estimate for Other Revenue by \$8.2 million to reflect the correct disbursement of proceeds earlier in the fiscal year from the refunding of debt associated with the construction of City Hall. The 2020-2021 Adopted Operating Budget assumed that a total of \$26.0 million in one-time funding would be received in the General Fund due to the refunding of City Hall bonds, and that a portion of this funding would be transferred to the Municipal Golf Course Fund to fully pay off the debt obligations of the Los Lagos Golf Course. However, instead of being received in the General Fund, \$8.2 million from the City Hall refunding proceeds was used to directly pay off the Los Lagos debt as part of the refunding transaction and was not received in the General Fund or transferred to the Municipal Golf Course Fund. A corresponding action to reduce the transfer to the Municipal Golf Course Fund is recommended elsewhere in this memorandum.

Property Tax	General Fund Revenue	-	-	\$18,000,000
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This action increases the Property Tax revenue estimate by \$18.0 million, from \$361.5 million to \$379.5 million, to align the budgeted estimate with anticipated collections and with assumptions included in the 2021-2022 Proposed Operating Budget. This increase primarily reflects increases in Secured Property Tax (\$14.5 million), which includes higher excess Education Revenue Augmentation Fund (ERAF) funds (\$12.0 million, from \$11.5 million to \$23.5 million), and Successor Agency to the Redevelopment Agency (SARA) Residual Property Tax revenue (\$2.5 million, from \$11.0 million to \$13.5 million). In addition, increases are recommended to Unsecured Property Tax (2.0 million, from \$14.1 million to \$16.1 million) and SB813/Supplemental Property Tax (\$1.5 million, from \$6.0 million to \$7.5 million). Increased Property Tax revenue estimates are based on updated information received in May 2021 from Santa Clara County. The increase in this revenue category is recommended to offset expenditure increases and/or establish the 2020-2021 Ending Fund Balance Reserve, as described elsewhere in this memorandum.

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Real Property Transfer Tax (Measure E)</p> <p>This action increases the Real Property Transfer Tax estimate by \$10.0 million, from \$40.0 million to \$50.0 million, to reflect higher than anticipated collections in recent months. On March 3, 2020, San José voters approved Measure E, the Real Property Transfer Tax, which per City Council policy is to be expended on homeless prevention and affordable housing projects and programs. Therefore, this memorandum includes a recommendation to increase the Real Property Transfer Tax revenue estimate by \$10.0 million and increase corresponding expenditure adjustments related to homeless prevention and affordable housing.</p>	General Fund Revenue	-	-	\$10,000,000
<p>Transfers and Reimbursements (Overhead)</p> <p>This action increases the revenue estimate for Transfers and Reimbursements by \$990,000, from \$121.5 million to \$122.5 million, to align budgeted estimates with current collection trends for overhead reimbursements. The increase in this revenue category is recommended to offset expenditure increases and/or establish the 2020-2021 Ending Fund Balance Reserve, as described elsewhere in this memorandum.</p>	General Fund Revenue	-	-	\$990,000
<p>Transfers and Reimbursements (Transfer from Community Facilities Revenue Fund)</p> <p>This action increases the revenue estimate for Transfers and Reimbursements by \$2.0 million to reflect the close out of the remaining balance within the Community Facilities Revenue Fund from the sale of the Hayes Mansion property. Corresponding actions in the Community Facilities Revenue Fund are recommended elsewhere in this memorandum. A final reconciliation will occur as part of the 2020-2021 Annual Report, which will be released at the end of September 2021.</p>	General Fund Revenue	-	-	\$2,000,000

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Homeless Response Team	Housing Department	-	(\$173,003)	-
<p>This action decreases the Homeless Response Team appropriation by \$173,003, from \$1.6 million to \$1.4 million, to reallocate projected vacancy savings to provide funding for the Responsible Landlord Engagement Initiative, which includes the costs of a limited-dated Community Programs Administrator position that was directed in the Mayor's June Budget Message for 2020-2021, but not filled until March 2021 due to delays attributable to the COVID-19 pandemic. This position provides support to property owners to manage their properties in a responsible manner, and work with tenants and community groups. A corresponding adjustment to the Responsible Landlord Engagement Initiative is recommended elsewhere in this memorandum.</p>				
Measure E - 10% Homelessness Prevention Reserve	Housing Department	-	\$115,000	-
<p>This action increases the Measure E – 10% Homelessness Prevention Reserve appropriation by \$115,000. In 2020-2021, \$115,000 was erroneously allocated from the Measure E – 10% Homelessness Prevention Reserve to establish the Measure E – Homeless Student Housing appropriation. This action is part of a series of adjustments in this memorandum to correct this administrative error by decreasing the Measure E - 45% Extremely Low Income Reserve and increasing the Measure E - 10% Homelessness Prevention Reserve.</p>				

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Measure E - 10% Homelessness Prevention Reserve	Housing Department	-	\$1,000,000	-
<p>This action increases the Measure E – 10% Homelessness Prevention Reserve in the amount of \$1.0 million, from \$1.0 to \$2.0 million, to allocate additional Real Property Transfer Tax (Measure E) proceeds in accordance with City Council Policy 1-18, Section 22. Measure E revenues are allocated to support affordable housing and homelessness prevention, with the spending plan first setting aside 5% of the overall revenues for program administration. Of the remaining funding: 45% is set aside for permanent supportive and affordable rental housing for extremely low-income households; 35% is set aside for affordable rental housing for low-income households; 10% is set aside for below market-rate for-sale housing and rental housing for moderate income households; and, 10% is set aside for homelessness prevention. A series of corresponding adjustments to allocate the estimated \$10 million increase, from \$40.0 million to \$50.0 million, in the real property transfer tax for 2020-2021 is recommended elsewhere in this memorandum.</p>				

Measure E - 10% Moderate Income Reserve	Housing Department	-	\$1,000,000	-
<p>This action increases the Measure E – 10% Moderate Income Reserve in the amount of \$1.0 million, from \$3.85 to \$4.85 million, to allocate additional Real Property Transfer Tax (Measure E) proceeds in accordance with City Council Policy 1-18, Section 22. Measure E revenues are allocated to support affordable housing and homelessness prevention, with the spending plan first setting aside 5% of the overall revenues for program administration. Of the remaining funding: 45% is set aside for permanent supportive and affordable rental housing for extremely low-income households; 35% is set aside for affordable rental housing for low-income households; 10% is set aside for below market-rate for-sale housing and rental housing for moderate income households; and, 10% is set aside for homelessness prevention. A series of corresponding adjustments to allocate the estimated \$10 million increase, from \$40.0 million to \$50.0 million, in the real property transfer tax for 2020-2021 is recommended elsewhere in this memorandum.</p>				

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Measure E - 35% Low Income Reserve</p> <p>This action increases the Measure E – 35% Low Income Reserve in the amount of \$3.5 million, from \$13.5 to \$17 million, to allocate additional Real Property Transfer Tax (Measure E) proceeds in accordance with City Council Policy 1-18, Section 22. Measure E revenues are allocated to support affordable housing and homelessness prevention, with the spending plan first setting aside 5% of the overall revenues for program administration. Of the remaining funding; 45% is set aside for permanent supportive and affordable rental housing for extremely low-income households; 35% is set aside for affordable rental housing for low-income households; 10% is set aside for below market-rate for-sale housing and rental housing for moderate income households; and, 10% is set aside for homelessness prevention. A series of corresponding adjustments to allocate the estimated \$10 million increase, from \$40.0 million to \$50.0 million, in the real property transfer tax for 2020-2021 is recommended elsewhere in this memorandum.</p>	Housing Department	-	\$3,500,000	-
<p>Measure E - 45% Extremely Low Income Reserve</p> <p>This action decreases the Measure E – 45% Extremely Low Income Reserve appropriation by \$115,000. In 2020-2021, \$115,000 was erroneously allocated from the Measure E – 10% Homelessness Prevention Reserve to establish the Measure E – Homeless Student Housing appropriation. This action is part of a series of adjustments in this memorandum to correct this administrative error by decreasing the Measure E - 45% Extremely Low Income Reserve and increasing the Measure E - 10% Homelessness Prevention Reserve.</p>	Housing Department	-	(\$115,000)	-

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Measure E - 45% Extremely Low Income Reserve</p> <p>This action increases the Measure E – 45% Extremely Low Income Reserve in the amount of \$4.5 million, from \$17.3 to \$21.8 million, to allocate additional Real Property Transfer Tax (Measure E) proceeds in accordance with City Council Policy 1-18, Section 22. Measure E revenues are allocated to support affordable housing and homelessness prevention, with the spending plan first setting aside 5% of the overall revenues for program administration. Of the remaining funding, 45% is set aside for permanent supportive and affordable rental housing for extremely low-income households; 35% is set aside for affordable rental housing for low-income households; 10% is set aside for below market-rate for-sale housing and rental housing for moderate income households; and, 10% is set aside for homelessness prevention. A series of corresponding adjustments to allocate the estimated \$10 million increase, from \$40.0 million to \$50.0 million, in the real property transfer tax for 2020-2021 is recommended elsewhere in this memorandum.</p>	Housing Department	-	\$4,500,000	-
<p>Responsible Landlord Engagement Initiative</p> <p>This action establishes the Responsible Landlord Engagement Initiative City-Wide Expenses appropriation in the amount of \$173,003 to support a Community Programs Administrator position, which was previously approved as part of the Mayor's Budget Message for 2020-2021 and filled in March 2021. The position provides support to property owners to manage their properties in a responsible manner, and work with tenants and community groups. The position was previously funded by the Low and Moderate Income Housing Asset Fund, which was determined to be an ineligible funding source. This action is offset by projected savings in the Homeless Response Team, as described elsewhere in this memorandum. Due to the delay in hiring the position in 2020-2021, and as recommended in the 2021-2022 Proposed Operating Budget, this position will be extended through June 30, 2022. To the fund the position in 2021-2022, separate recommendations are included in Manager's Budget Addendum #35, Recommended Amendments to the 2021-2022 Proposed Operating and Capital Budgets, and in the Mayor's June Budget Message for Fiscal Year 2021-2022, to rebudget funding for this position to 2021-2022.</p>	Housing Department	-	\$173,003	-

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Non-Personal/Equipment (Learning and Development)</p> <p>This action decreases the Human Resource Department's Non-Personal/Equipment appropriation by \$80,000 to reallocate funds to the Personal Services appropriation to support staffing for the Talent Development Program. The 2020-2021 Adopted Operating Budget allocated funding for the program to the Department's Non-Personal/Equipment appropriation, pending determination of the balance of contractual and in-house support to best meet program objectives. Over the course of the fiscal year, approximately \$80,000 in temporary staffing was used to help deliver the Talent Development Program and manage city-wide trainings offered through the "Powered by People" initiative. A corresponding increase to the Personal Services appropriation is recommended elsewhere in this memorandum.</p>	Human Resources Department	-	(\$80,000)	-
<p>Personal Services (Overage)</p> <p>This action increases the Human Resources Department's Personal Services appropriation by \$300,000. Through May 2021, personal services are tracking above budgeted levels. This increase reflects a combination of costs related to the COVID-19 pandemic response that could not be reimbursed or allocated to the Coronavirus Relief Fund, lower than assumed vacancy rates, and temporary staffing not included in the 2020-2021 Adopted Operating Budget. This action is partially offset by a decrease in the Human Resources Department Non-Personal/Equipment appropriation elsewhere in this memorandum for temporary staffing to deliver the Talent Development Program.</p>	Human Resources Department	-	\$300,000	-

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Workers' Compensation Claims - Other Departments This action increases the Workers' Compensation Claims – Other Departments appropriation by \$275,000, from \$1.1 million to \$1.375 million, to align the budget with actual settlements and medical treatment costs through May 2021, and projected activity for the remainder of 2020-2021. Though total Workers' Compensation Claims in the General Fund are estimated to exceed their combined budget by \$325,000 in 2020-2021, these costs have continued a downward direction as 2020-2021 actuals are expected to be 5% below 2019-2020 levels and 13% below 2017-2018 levels. Several actions to reallocate funds between the various Workers' Compensation Claims appropriations in the General Fund are recommended elsewhere in this memorandum to align the budget with projected needs.	Human Resources Department	-	\$275,000	-
City Attorney's Office Outside Litigation Reserve This action decreases the City Attorney's Office Outside Litigation Reserve by \$100,000 (from \$1.0 million to \$900,000) to offset the increase to the Office of the City Attorney's Non-Personal/Equipment appropriation as recommended elsewhere in this memorandum.	Office of the City Attorney	-	(\$100,000)	-
Non-Personal/Equipment (Outside Litigation) This action increases the Office of the City Attorney's Non-Personal/Equipment appropriation by \$100,000 (from \$1,533,774 to \$1,633,774) to fund higher than budgeted contractual services expenditures due to increased outside litigation costs, including services for specialized outside counsel, technical experts, court reporters and other consultant and expert witness services. This action will be offset by a decrease to the City Attorney's Office Outside Litigation Reserve as recommended elsewhere in this memorandum.	Office of the City Attorney	-	\$100,000	-
Personal Services (Overage) This action increases the Office of the City Attorney's Personal Services appropriation by \$325,000 (from \$15,095,991 to \$15,420,991) to address a projected overage in Personal Services costs. This projected overage is due to vacation payouts from retirements, temporary staffing, higher than anticipated retirement costs, and higher regular salaries due to key promotions within the Office.	Office of the City Attorney	-	\$325,000	-

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Personal Services (Overage)</p> <p>This action increases the Office of the City Clerk's Personal Services appropriation by \$135,000 (from \$2,224,385 to \$2,359,385) because the appropriation is projected to exceed budgeted levels by year-end. The overage is primarily due to the need for temporary staffing to assist with staffing the Charter Review and Redistricting Commissions and higher than anticipated retirement costs.</p>	Office of the City Clerk	-	\$135,000	-
<p>2020-2021 Ending Fund Balance Reserve</p> <p>This action establishes the 2020-2021 Ending Fund Balance Reserve in the amount of \$18.4 million in the General Fund, reflecting additional projected Property Tax revenue as well as the balance of the other General Fund adjustments recommended in this memorandum. Excluding the transfer of \$45.0 million from the American Rescue Plan Fund, which was deferred to 2021-2022 pending additional guidance from the United States Department of the Treasury, a total of \$26.0 million in 2020-2021 Ending Fund Balance (excluding carryover rebudgets and the use of reserves) was assumed as a funding source for 2021-2022 (Beginning Fund Balance) in development of the 2021-2022 Operating Budget from a combination of excess revenue and expenditure savings. With this action, a total of \$18.4 million of the \$26.0 million (71%) will be set aside as a net result of the various actions described in this memorandum. Additional revenues, expenditure savings, and the liquidation of carryover encumbrances are anticipated to be realized by year-end to fully meet the 2021-2022 Beginning Fund Balance estimate.</p>	Office of the City Manager	-	\$18,375,000	-
<p>City Manager Special Projects</p> <p>This action increases the City Manager Special Projects City-Wide Expenses appropriation by \$175,000 to align funding with anticipated costs for additional projects. This appropriation is allocated to fund City Council or City Manager directed special projects. A corresponding decrease to the Office of the City Manager's Non-Personal/Equipment appropriation is recommended to offset this action.</p>	Office of the City Manager	-	\$175,000	-

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>FirstNet Emergency Communications Network Reserve</p> <p>This action decreases the FirstNet Emergency Communications Network Reserve by \$78,000 to reallocate funds to the FirstNet Emergency Communications Network City-Wide Expenses appropriation to fund higher than anticipated actual costs related to FirstNet devices as discussed elsewhere in this memorandum.</p>	Office of the City Manager	-	(\$78,000)	-
<p>FirstNet Emergency Communications Network</p> <p>This action increases the FirstNet Emergency Communications Network City-Wide Expenses appropriation by \$78,000 due to higher than anticipated actual costs for FirstNet data plans, associated taxes, fees, surcharges, devices, and accessories. A corresponding decrease to FirstNet Emergency Communications Network Reserve is recommended to offset this action.</p>	Office of the City Manager	-	\$78,000	-
<p>Non-Personal/Equipment (Office of Emergency Management - FirstNet Devices)</p> <p>This action increases the Office of the City Manager's Non-Personal/Equipment appropriation by \$88,450 to cover the purchase of FirstNet devices using grant-eligible funding through the 2019 Urban Area Security Initiative (UASI). Funding for the UASI grant was budgeted entirely in the Office of the City Manager's Personal Services appropriation and with the approval of the granting agency to reallocate the funds to buy the FirstNet devices, a corresponding decrease to the Office of the City Manager's Personal Services appropriation is recommended to offset this action.</p>	Office of the City Manager	-	\$88,450	-

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Non-Personal/Equipment (Office of Racial Equity - Diversity, Equity, and Inclusion Training)</p> <p>This action increases the Office of the City Manager's Non-Personal/Equipment appropriation by \$100,000 for Diversity, Equity, and Inclusion (DEI) training. A total of \$100,000 of the Office of Racial Equity's (ORE) current year vacancy savings is recommended to be reallocated to the Non-Personal/Equipment appropriation as this work would have been conducted by ORE staff in 2020-2021, but due to delays in recruiting and hiring of new ORE positions, this training will be done by consultants next fiscal year. A separate recommendation was included in the Manager's Budget Addendum #35 and the Mayor's June Budget Message for Fiscal Year 2021-2022 to rebudget the funds to 2021-2022. When adding the rebudgeted funds to the existing non-personal/equipment allocation in the 2021-2022 Proposed Operating Budget, a total of \$200,000 is available for DEI Training next fiscal year.</p>	Office of the City Manager	-	\$100,000	-
<p>Non-Personal Equipment (Savings)</p> <p>This action decreases the Office of the City Manager's Non-Personal/Equipment appropriation by \$175,000 to reflect projected savings from supplies and materials, postage, printing, rental equipment, training, dues and subscriptions, and consultant services. This action will offset the increase to the City Manager Special Projects City-Wide Expenses appropriation as recommended elsewhere in this memorandum.</p>	Office of the City Manager	-	(\$175,000)	-
<p>Personal Services (Vacancy Savings)</p> <p>This action decreases the Office of the City Manager's Personal Services appropriation by \$188,450 to reflect vacancy savings. Corresponding actions to increase the Office of the City Manager's Non-Personal/Equipment appropriation to fund consultants to perform Diversity, Equity, and Inclusion (DEI) training and to purchase FirstNet devices are recommended elsewhere in this memorandum.</p>	Office of the City Manager	-	(\$188,450)	-

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Salaries and Benefits Reserve This action decreases the Salaries and Benefits Reserve by \$12.0 million to offset the corresponding increase to the Police Department's Personal Services appropriation. Total personal services costs for the Police Department are currently estimated to exceed budgeted levels by 2-3% due to lower than anticipated vacancies and relatively strong recruit academies, leading to higher regular salary, benefit, and retirement expenses in comparison to prior year levels (2.3%); costs associated with the recently approved San Jose Police Officers' Association (SJPOA) bargaining unit agreement; and elevated overtime usage and payouts. Actions to adjust the Department budget includes an increase (\$4.1 million) to reflect higher retirement contribution rates in the payroll system that account for actuarial-assumed wage increases which were budgeted in the Salaries and Benefits Reserve pending finalization of the new Memorandum of Agreement (MOA) with SJPOA; and additional funding (\$3.5 million) to support the provisions of the new MOA approved on May 11, 2021, which provides for a 3.85% pensionable general wage increase as well as a one-time, non-pensionable lump-sum payment of \$2,000, effective May 16, 2021. After accounting for the budget adjustments necessary to account for MOA changes and related retirement costs, overall, Personal Services expenditures are on pace to exceed budgeted levels by approximately \$4.4 million, or 1% of the Police Department's Personal Services budget. This action offsets the corresponding increase to the Police Department's Personal Services appropriation as recommended elsewhere in this memorandum.	Office of the City Manager	-	(\$12,000,000)	-
Cash for Trash 2021-2024 This action establishes the Cash for Trash Grant 2021-2024 City-Wide Expenses appropriation to the Parks, Recreation and Neighborhood Services Department in the amount of \$8,500. The term of the grant covers 2020-2021, 2021-2022, 2022-2023 and 2023-2024. The total grant award from the Santa Clara Valley Water District is \$180,000. Grant expenditures totaling \$8,500 are allocated in 2020-2021, however the revenue will be received in 2021-2022, and the remaining amount will be recognized and allocated in future years. This funding will continue the Cash for Trash program that is focused on debris removal and trash/illegal dumping collection in or along sites located adjacent to creeks and waterways.	Parks, Recreation and Neighborhood Services Department	-	\$8,500	-

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>Non-Personal/Equipment (Overage)</p> <p>This action increases the Parks, Recreation and Neighborhood Services Non-Personal/Equipment appropriation by \$1.5 million to address a projected overage in total non-personal/equipment costs for 2020-2021. The most significant reason for the overage is that water expenses are projected to exceed the budget by up to \$1.1 million, depending on the level of need prompted by a dry spring. In addition, the overage will stem, in part, from other factors, including a delay in the slowing of water usage in the fall due to dry conditions and water theft issues, both of which resulted in an abnormal spike in usage (additional \$400,000 in costs last fall). Other factors include, the Department incurring \$189,000 in utility costs above allocated levels due to the operation of the temporary shelter for families at Camden Community Center; \$148,000 in additional supplies and materials for deep cleaning restrooms related to COVID-19 adaptations that could not be charged to federal funds at this time; and \$71,000 in additional costs for the janitorial service rate increase that went into effect in late 2020 impacting the cost to maintain park restrooms. A corresponding decrease to the Parks, Recreation and Neighborhood Services Personal Services appropriation is recommended to offset this action.</p>	Parks, Recreation and Neighborhood Services Department	-	\$1,500,000	-
<p>Personal Services (Vacancy Savings)</p> <p>This action decreases the Parks, Recreation and Neighborhood Services Department's Personal Services appropriation by \$1.5 million to reflect vacancy savings. These savings will be used to offset the projected overage to the Department's Non-Personal/Equipment appropriation as described elsewhere in this memorandum</p>	Parks, Recreation and Neighborhood Services Department	-	(\$1,500,000)	-

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Transfer to the Municipal Golf Course Fund	Parks, Recreation and Neighborhood Services Department	-	(\$8,661,000)	-
<p>This action eliminates the Transfer to the Municipal Golf Course Fund in the amount of \$8.7 million to correctly account for the payoff of outstanding debt for the Los Lagos Golf Course as described elsewhere in this memorandum (\$8.2 million) and in recognition that, due to strong usage of the City's golf courses, operating revenues within the Municipal Golf Course Fund are sufficient to pay for all operating costs and not require a subsidy from the General Fund in 2020-2021. This action is also part of a series of adjustments to appropriately account for the payoff of outstanding debt subject to refunding during 2020-2021. Corresponding actions are recommended in the Municipal Golf Course Fund to adjust Transfers and Reimbursements revenue and funding for Los Lagos Debt Service.</p>				
Workers' Compensation Claims - PRNS	Parks, Recreation and Neighborhood Services Department	-	(\$190,000)	-
<p>This action decreases the Workers' Compensation Claims – PRNS appropriation by \$190,000, from \$1.15 million to \$960,000, consistent with actual settlements and medical treatment costs through May 2021, and projected activity for the remainder of 2020-2021. Though total Workers' Compensation Claims in the General Fund are estimated to exceed their combined budget by \$325,000 in 2020-2021, these costs have continued a downward direction as 2020-2021 actuals are expected to be 5% below 2019-2020 levels and 13% below 2017-2018 levels. Several actions to reallocate funds between the various Workers' Compensation Claims appropriations in the General Fund are recommended elsewhere in this memorandum to align the budget with the projected needs.</p>				

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Personal Services (Overage)	Police Department	-	\$12,000,000	-

This action increases the Police Department's Personal Services appropriation by \$12.0 million to address a projected overage in Personal Services costs for 2020-2021. Total Personal Services costs are currently estimated to exceed budgeted levels by 2-3% due to lower than anticipated vacancies and relatively strong recruit academies, leading to higher regular salary, benefit, and retirement expenses in comparison to prior year levels (2.3%); costs associated with the recently approved San Jose Police Officers' Association (SJPOA) bargaining unit agreement; and elevated overtime usage and payouts. The increase includes an adjustment (\$4.1 million) to reflect higher retirement contribution rates in the payroll system that account for actuarial-assumed wage increases which were budgeted in the Salaries and Benefits Reserve pending finalization of the new Memorandum of Agreement (MOA) with SJPOA; and, additional funding (\$3.5 million) to support the provisions of the new MOA approved on May 11, 2021, which provides for a 3.85% pensionable general wage increase as well as a one-time, non-pensionable lump-sum payment of \$2,000, effective May 16, 2021. After accounting for the budget adjustments necessary to account for MOA changes and related retirement costs, overall, Personal Services expenditures are on pace to exceed budgeted levels by approximately \$4.4 million, or 1% of the Police Department's Personal Services budget. A corresponding decrease of \$12.0 million to the Salaries and Benefits Reserve is recommended elsewhere in this memorandum to offset this action.

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Workers' Compensation Claims - Police This action increases the Workers' Compensation Claims – Police appropriation by \$450,000, from \$7.57 million to \$8.02 million, to align the budget with actual settlements and medical treatment costs through May 2021, and projected activity for the remainder of 2020-2021. Though total Workers' Compensation Claims in the General Fund are estimated to exceed their combined budget by \$325,000 in 2020-2021, these costs have continued a downward direction as 2020-2021 actuals are expected to be 5% below 2019-2020 levels and 13% below 2017-2018 levels. Several actions to reallocate funds between the various Workers' Compensation Claims appropriations in the General Fund are recommended elsewhere in this memorandum to align the budget with the projected needs.	Police Department	-	\$450,000	-
Transfers and Reimbursements (Transfer from the General Purpose Parking Fund for San José Downtown Association) This action increases the revenue estimate for Transfers and Reimbursements by \$6,300 to recognize a Transfer from the General Purpose Parking Fund to account for the cost-of-living adjustment included in the 2020-2021 Adopted Operating Budget for the San José Downtown Association City-Wide Expenses appropriation. Additional actions are also recommended in this memorandum to align transfers from the Transient Occupancy Tax Fund to the General Fund for the San José Downtown Association.	Transportation Department	-	-	\$6,300
Workers' Compensation Claims - Transportation This action increases the Workers' Compensation Claims – Transportation appropriation by \$100,000, from \$275,000 to \$375,000, to align the budget with actual settlements and medical treatment costs through May 2021, and projected activity for the remainder of 2020-2021. Though total Workers' Compensation Claims in the General Fund are estimated to exceed their combined budget by \$325,000 in 2020-2021, these costs have continued a downward direction as 2020-2021 actuals are expected to be 5% below 2019-2020 levels and 13% below 2017-2018 levels. Several actions to reallocate funds between the various Workers' Compensation Claims appropriations in the General Fund are recommended elsewhere in this memorandum to align the budget with the projected needs.	Transportation Department	-	\$100,000	-

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Required Technical-Rebalancing Actions		-	\$23,010,500	\$22,474,500
<p>Non-Personal/Equipment/Other Revenue (City View Reimbursement Agreement)</p> <p>This action increases the Office of Economic Development Non-Personal/Equipment appropriation and the corresponding estimate for Other Revenue by \$215,000 from SJ City View, LLC to reimburse the City for any City-incurred costs, fees, and expenses associated with the acquisition for four parcels located in the Park Avenue public right-of-way between Market St and South Almaden Blvd.</p>	City Manager - Office of Economic Development	-	\$215,000	\$215,000
Grants-Reimbursements-Fees				
<p>Non-Personal/Equipment/Revenue from State of California (Strike Team Reimbursement)</p> <p>This action increases the Fire Department's Non-Personal/Equipment appropriation by \$500,000 and the estimate for Revenue from State of California by \$846,000 to recognize additional reimbursements that are expected to be received by June 30, 2021 from the California Office of Emergency Services under the California Fire Assistance Agreement. In 2020-2021, Strike Teams and individual overhead resources were deployed for the following events: Apple, August Complex, Blue Ridge, Castle, Creek, Crews, CZU Lightning, Dolan, El Dorado, Glass, Hog, LNU Lightning, Mineral, North Complex, OES Pre-position/Mobilization XJC, Quail, Red Salmon Complex, River, SCU Lightning, Silverado, and W-5 Cold Springs Fires. While \$846,000 of non-personal/equipment costs were expended to support the above-referenced Strike Team deployment, due to other savings within the Department's Non-Personal/Equipment appropriation, an expense budget increase of only \$500,000 is necessary. The remaining revenue is recommended to offset expenditure increases and/or establish the 2020-2021 Ending Fund Balance Reserve, as described elsewhere in this memorandum.</p>	Fire Department	-	\$500,000	\$846,000

General Fund Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Personal Services/Revenue from State of California (Strike Team Reimbursement)	Fire Department	-	\$3,746,000	\$3,746,000

This action increases the Fire Department's Personal Services appropriation and the corresponding estimate for Revenue from State of California by \$3.75 million to recognize additional reimbursements that are expected to be received by June 30, 2021 from the California Office of Emergency Services under the California Fire Assistance Agreement. In 2020-2021, Strike Teams and individual overhead resources were deployed for the following events: Apple, August Complex, Blue Ridge, Castle, Creek, Crews, CZU Lightning, Dolan, El Dorado, Glass, Hog, LNU Lightning, Mineral, North Complex, OES Pre-position/Mobilization XJC, Quail, Red Salmon Complex, River, SCU Lightning, Silverado, and W-5 Cold Springs Fires.

Library Grants/Revenue from State of California (Library Services and Technology Act - Workforce Partnership)	Library Department	-	\$16,500	\$16,500
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This action increases the Library Grants appropriation and the estimate for Revenue from State of California by \$16,500 to recognize the receipt of a California Library Literacy grants for Library Services and Technology Act - Workforce Partnership Initiative. This funding will provide resources, training, and support for library staff working with adults in the areas of employment, unemployment benefits applications, job skills, resumes, interviewing, and career change. This initiative will also create partnerships with the California Labor and Workforce Development to share resources, training, and understanding for the benefits of California residents in the job market.

Council District #05/Other Revenue (Sponsorship)	Mayor & City Council	-	\$7,000	\$7,000
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This action increases the Council District #05 appropriation and the corresponding estimate for Other Revenue by \$7,000 to allocate revenue received from various businesses, individuals, and Goodwill of Silicon Valley. The funding will support the Holiday Tree Giveaway and Annual Leadership event co-sponsored by Council District 5.

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
<p>BeautifySJ Grants/Other Revenue</p> <p>This action increases the BeautifySJ Grants City-Wide Expense appropriation, with a corresponding increase to Other Revenue, by \$62,814 to fund additional beautification and community-building efforts in neighborhoods including community celebrations such as National Night Out and block party events. The grant also funds murals, tree plantings, and community garden/urban agriculture projects. Unspent funds previously disbursed to neighborhood organizations through a fiscal agent were returned and with this budget action, new grants can be made.</p>	<p>Parks, Recreation and Neighborhood Services Department</p>	-	\$62,814	\$62,814
<p>Non-Personal/Equipment/Fees, Rates, and Charges (Police Temporary Board-ups)</p> <p>This action increases the Police Department's Non-Personal/Equipment appropriation and the revenue estimate for Fees, Rates, and Charges by \$175,000 to align funding with anticipated temporary board-up activity for the remainder of 2020-2021. The Police Department utilizes a vendor to physically board up properties to secure the premises as needed until the property owner can attend to the site. Property owners are responsible for the costs incurred by the Department to secure their properties.</p>	<p>Police Department</p>	-	\$175,000	\$175,000

**General Fund Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Expenditure Change</u>	<u>Revenue Change</u>
Northern California Regional Intelligence Center – Police 2020/Revenue from Federal Government	Police Department	-	\$163,400	\$163,400

This action establishes Northern California Regional Intelligence Center – Police 2020 City-Wide Expenses appropriation to the Police Department in the amount of \$163,400 and recognizes offsetting Revenue from Federal Government to fund the partial costs of a temporary Police Lieutenant position in 2020-2021. These grant funds support a portion of the costs for a temporary Police Lieutenant position assigned to the Northern California Regional Intelligence Center (NCRIC). NCRIC is an all-crimes/all-threats fusion center providing analytic and technical resources to collect, evaluate, analyze, and disseminate timely information related to terrorist threats, criminal events, organized criminal activity, narcotics organizations, gang activity, and serial crime events to government and private sector agencies. Remaining costs for this position are supported by the Northern California Regional Intelligence Center – Police 2019 and Northern California Regional Intelligence Center Staffing appropriations (City match), as federal grant cycles overlap the City's fiscal year.

Grants-Reimbursements-Fees	-	\$4,885,714	\$5,231,714
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General Fund
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal		USE		SOURCE		NET COST	
		Personal Services	Non-Personal/ Equipment	Revenue	Beg Fund Balance		
DEPARTMENTAL EXPENSES							
Office of the City Attorney							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Outside Litigation)	-	\$100,000	\$100,000	-	-	\$100,000
	Personal Services (Overage)	\$325,000	-	\$325,000	-	-	\$325,000
Office of the City Clerk							
Required Technical-Rebalancing Actions	Personal Services (Overage)	\$135,000	-	\$135,000	-	-	\$135,000
Office of the City Manager							
Required Technical-Rebalancing Actions	Personal Services (Vacancy Savings)	(\$188,450)	-	(\$188,450)	-	-	(\$188,450)
	Non-Personal Equipment (Savings)	-	(\$175,000)	(\$175,000)	-	-	(\$175,000)
	Non-Personal/Equipment (Office of Emergency Management - FirstNet Devices)	-	\$88,450	\$88,450	-	-	\$88,450
	Non-Personal/Equipment (Office of Racial Equity - Diversity, Equity, and Inclusion Training)	-	\$100,000	\$100,000	-	-	\$100,000
City Manager - Office of Economic Development							
Required Technical-Rebalancing Actions	Personal Services (Overage)	\$300,000	-	\$300,000	-	-	\$300,000
City Manager - Office of Economic Development							
Grants-Reimbursements-Fees	Non-Personal/Equipment/Other Revenue (City View Reimbursement Agreement)	-	\$215,000	\$215,000	\$215,000	-	-
Environmental Services Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Savings)	-	(\$30,000)	(\$30,000)	-	-	(\$30,000)

General Fund
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal		USE		SOURCE		NET COST
		Personal Services	Non-Personal/ Equipment	Revenue	Beg Fund Balance	
DEPARTMENTAL EXPENSES						
Fire Department						
Required Technical-Rebalancing Actions	Personal Services (Overage)	\$1,354,000	-	\$1,354,000	-	\$1,354,000
Fire Department						
Grants-Reimbursements-Fees	Personal Services/Revenue from State of California (Strike Team Reimbursement)	\$3,746,000	-	\$3,746,000	\$3,746,000	-
	Non-Personal/Equipment/Revenue from State of California (Strike Team Reimbursement)	-	\$500,000	\$500,000	\$846,000	(\$346,000)
Fire Department						
Clean-Up Actions	Tech Adjust: Personal Services Shift (Salary and Benefits to Overtime Reallocation of \$4.0 million)	-	-	-	-	-
Human Resources Department						
Required Technical-Rebalancing Actions	Personal Services (Overage)	\$300,000	-	\$300,000	-	\$300,000
	Non-Personal/Equipment (Learning and Development)	-	(\$80,000)	(\$80,000)	-	(\$80,000)
Information Technology Department						
Clean-Up Actions	Tech Adjust: Development Fee Programs - Shared Resources Personal Services (Overage)	\$3,000	-	\$3,000	-	\$3,000
Mayor & City Council						
Grants-Reimbursements-Fees	Council District #05/Other Revenue (Sponsorship)	\$7,000	-	\$7,000	\$7,000	-
Parks, Recreation and Neighborhood Services Department						
Required Technical-Rebalancing Actions	Personal Services (Vacancy Savings)	(\$1,500,000)	-	(\$1,500,000)	-	(\$1,500,000)
	Non-Personal/Equipment (Overage)	-	\$1,500,000	\$1,500,000	-	\$1,500,000

General Fund
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal		USE		SOURCE		NET COST
		Personal Services	Non-Personal/ Equipment	Revenue	Beg Fund Balance	
DEPARTMENTAL EXPENSES						
Police Department						
Required Technical-Rebalancing Actions	Personal Services (Overage)	\$12,000,000	-	\$12,000,000	-	\$12,000,000
Police Department						
Grants-Reimbursements-Fees	Non-Personal/Equipment/Fees, Rates, and Charges (Police Temporary Board-ups)	-	\$175,000	\$175,000	\$175,000	-
Police Department						
Clean-Up Actions	Tech Adjust: Personal Services (Salary and Benefits to Overtime Reallocation of \$13.0 million)	-	-	-	-	-
	Tech Adjust: Non-Personal/Equipment (Reallocation to Personal Services for Sexual Assaults Workplan)	-	(\$145,000)	(\$145,000)	-	(\$145,000)
	Tech Adjust: Personal Services (Reallocation from Non-Personal/Equipment for Sexual Assaults Workplan)	\$145,000	-	\$145,000	-	\$145,000
DEPARTMENTAL EXPENSES TOTAL		\$16,626,550	\$2,248,450	\$18,875,000	\$4,989,000	-
CITY-WIDE EXPENSES						
Required Technical-Rebalancing Actions						
	Banking Services	-	\$481,000	\$481,000	-	\$481,000
	Cash for Trash 2021-2024	-	\$8,500	\$8,500	-	\$8,500
	City Facilities Solid Waste Collection and Processing (Overage)	-	\$30,000	\$30,000	-	\$30,000
	FirstNet Emergency Communications Network	-	\$78,000	\$78,000	-	\$78,000
	Property Tax Administration Fee	-	\$115,000	\$115,000	-	\$115,000
	City Manager Special Projects	-	\$175,000	\$175,000	-	\$175,000

General Fund
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	USE			SOURCE		NET COST	
	Personal Services	Non-Personal/ Equipment	Total Use	Revenue	Beg Fund Balance		
CITY-WIDE EXPENSES							
	TRANS Debt Service	-	\$33,000	\$33,000	-	-	\$33,000
	Homeless Response Team	-	(\$173,003)	(\$173,003)	-	-	(\$173,003)
	Workers' Compensation Claims - Transportation	-	\$100,000	\$100,000	-	-	\$100,000
	Responsible Landlord Engagement Initiative	\$173,003	-	\$173,003	-	-	\$173,003
	Workers' Compensation Claims - Police	-	\$450,000	\$450,000	-	-	\$450,000
	Workers' Compensation Claims - Fire	-	(\$310,000)	(\$310,000)	-	-	(\$310,000)
	Workers' Compensation Claims - Other Departments	-	\$275,000	\$275,000	-	-	\$275,000
	Workers' Compensation Claims - PRNS	-	(\$190,000)	(\$190,000)	-	-	(\$190,000)
Grants-Reimbursements-Fees	Library Grants/Revenue from State of California (Library Services and Technology Act - Workforce Partnership)	-	\$16,500	\$16,500	\$16,500	-	-
	BeautifySJ Grants/Other Revenue	-	\$62,814	\$62,814	\$62,814	-	-
	Northern California Regional Intelligence Center – Police 2020/Revenue from Federal Government	\$163,400	-	\$163,400	\$163,400	-	-
Clean-Up Actions	Tech Adjust: Measure E - Homelessness Prevention (Retitle appropriation from Homelessness Prevention)	-	-	-	-	-	-
	CITY-WIDE EXPENSES TOTAL	\$336,403	\$1,151,811	\$1,488,214	\$242,714	-	\$1,245,500

General Fund
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal		USE		SOURCE		NET COST		
		Personal Services	Non-Personal/ Equipment	Revenue	Beg Fund Balance			
EARMARKED RESERVES								
Required Technical-Rebalancing Actions	FirstNet Emergency Communications Network Reserve	-	(\$78,000)	(\$78,000)	-	-	(\$78,000)	
	City Attorney's Office Outside Litigation Reserve	-	(\$100,000)	(\$100,000)	-	-	(\$100,000)	
	Measure E - 45% Extremely Low Income Reserve	-	(\$115,000)	(\$115,000)	-	-	(\$115,000)	
	Salaries and Benefits Reserve	-	(\$12,000,000)	(\$12,000,000)	-	-	(\$12,000,000)	
	2020-2021 Ending Fund Balance Reserve	-	\$18,375,000	\$18,375,000	-	-	\$18,375,000	
	Measure E - 45% Extremely Low Income Reserve	-	\$4,500,000	\$4,500,000	-	-	\$4,500,000	
	Measure E - 35% Low Income Reserve	-	\$3,500,000	\$3,500,000	-	-	\$3,500,000	
	Measure E - 10% Moderate Income Reserve	-	\$1,000,000	\$1,000,000	-	-	\$1,000,000	
	Measure E - 10% Homelessness Prevention Reserve	-	\$1,000,000	\$1,000,000	-	-	\$1,000,000	
	Measure E - 10% Homelessness Prevention Reserve	-	\$115,000	\$115,000	-	-	\$115,000	
	EARMARKED RESERVES TOTAL		-	\$16,197,000	\$16,197,000	-	-	\$16,197,000
	TRANSFERS							
	Required Technical-Rebalancing Actions	Transfer to the Municipal Golf Course Fund	-	(\$8,661,000)	(\$8,661,000)	-	-	(\$8,661,000)
		TRANSFERS TOTAL		-	(\$8,661,000)	(\$8,661,000)	-	-

General Fund
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal	USE			SOURCE		NET COST	
	Personal Services	Non-Personal/ Equipment	Total Use	Revenue	Beg Fund Balance		
REVENUE ADJUSTMENTS							
Required Technical-Rebalancing Actions							
	Other Revenue (Debt Refunding)	-	-	-	(\$8,223,000)	-	\$8,223,000
	Transfers and Reimbursements (Overhead)	-	-	-	\$990,000	-	(\$990,000)
	Real Property Transfer Tax (Measure E)	-	-	-	\$10,000,000	-	(\$10,000,000)
	Transfers and Reimbursements (Transfer from Community Facilities Revenue Fund)	-	-	-	\$2,000,000	-	(\$2,000,000)
	Property Tax	-	-	-	\$18,000,000	-	(\$18,000,000)
	Transfers and Reimbursements (Transfer from the General Purpose Parking Fund for San José Downtown Association)	-	-	-	\$6,300	-	(\$6,300)
	Transfers and Reimbursements (Transfer from Integrated Waste Management Fund for CDDD Revenue)	-	-	-	(\$300,000)	-	\$300,000
	Transfers and Reimbursements (Transfer from Transient Occupancy Tax Fund for San Jose Downtown Association)	-	-	-	\$1,200	-	(\$1,200)
Clean-Up Actions	Tech Adjust: Transfers and Reimbursements (Interest Income)	-	-	-	\$193,000	-	(\$193,000)
	REVENUE ADJUSTMENTS TOTAL	-	-	-	\$22,667,500	-	(\$22,667,500)
	TOTAL GENERAL FUND	\$16,962,953	\$10,936,261	\$27,899,214	\$27,899,214	-	-

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Airport Fiscal Agent Fund (525)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Financing Proceeds	Airport Department			\$463,214,291
<p>This action establishes an estimate for Financing Proceeds in the amount of \$463.2 million. The recent refunding of Airport Revenue Bonds enables Airport to pay off all of the Series 2011 bonds and a portion of the Series 2014 and 2017 bonds with the Series 2021 A, B, C bonds. This refunding generates \$188.2 million in debt service savings over the life of the bonds. Corresponding actions to increase the Principal and Interest Payments and decrease Debt Service Reserve appropriations are recommended elsewhere in this memorandum.</p>				
Principal and Interest Payments	Airport Department		\$470,190,741	
<p>This action increases the Principal and Interest Payments appropriation by \$472.7 million, from \$93.9 million to \$566.6 million. The recent refunding of Airport Revenue Bonds enables Airport to pay off all of the Series 2011 bonds and a portion of the Series 2014 and 2017 bonds. This action redeems the 2011 and portions of the 2014 and 2017 bonds. The refunding generates \$188.2 million in debt service savings over the life of the bonds. Corresponding actions in this fund to recognize bond proceeds, to establish Bond Issuance Costs, and a decrease to the Debt Service Reserve are recommended elsewhere in this memorandum.</p>				
Debt Service Reserve	Airport Department		(\$9,522,541)	
<p>This action decreases the Debt Service Reserve by \$9.5 million, from \$83.9 million to \$74.4 million, to offset the actions recommended in this memorandum.</p>				
Bond Issuance Costs	Airport Department		\$2,546,091	
<p>This action establishes the Bond Issuance Costs appropriation in the amount of \$2.5 million to reflect the cost of issuing the Series 2021 refunding bonds. Corresponding actions in this fund to recognize bond proceeds and increase the Principal and Interest Payments appropriations are recommended elsewhere in this memorandum.</p>				
Airport Fiscal Agent Fund (525)		0.00	\$463,214,291	\$463,214,291

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Airport Maintenance And Operation Fund (523)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Airline Reserve Fund Distribution	Airport Department		\$5,000,000	
<p>This action reestablishes the Airline Reserve Funds Distribution appropriation in the amount of \$5.0 million. As part of the Airline-Airport Lease and Operating Agreement that went into effect July 1, 2019, any net remaining revenue at the end of a fiscal year will be paid to the signatory airlines in proportionate share of their enplaned passengers. For 2020-2021, Airport estimates the payment to be \$5.0 million. Corresponding actions in the Airport Revenue Fund are recommended elsewhere in this memorandum.</p>				
Transfer from Airport Revenue Fund (Airline Reserve Fund Distribution)	Airport Department			\$5,000,000
<p>This action increases the Transfer from the Airport Revenue Fund by \$5.0 million, from \$112.8 million to \$117.8 million. As part of the Airline-Airport Lease and Operating Agreement that went into effect July 1, 2019, any net remaining revenue at the end of a fiscal year will be paid to the signatory airlines in proportionate share of their enplaned passengers. For 2020-2021, Airport estimates the payment to be \$5.0 million. This action transfers the allocation from the Airport Revenue Fund to the Airport Maintenance and Operation Fund, the fund from which the allocation will be distributed. Corresponding actions in the Airport Revenue Fund are recommended elsewhere in this memorandum.</p>				
Banking Services	Finance Department		\$60,000	
<p>This action increases the Airport Maintenance and Operation Banking Services appropriation by \$60,000, from \$36,000 to \$96,000, to cover higher than anticipated airport landing fees as travel activity increased from the previous year. Minimal cash/check payments were received due to the closing of City Hall payment collection windows, and increased credit card usage resulted in higher than anticipated merchant fees. This action is offset by an adjustment to Operations Contingency recommended elsewhere in this memorandum.</p>				
Personal Services (Overage)	Office of the City Attorney		\$43,000	
<p>This action increases the Office of the City Attorney's Personal Services appropriation by \$43,000 to reflect higher than anticipated legal support costs due to higher salaries and retirement costs, and vacation payouts. A corresponding decrease to the Operations Contingency appropriation is recommended to offset this action.</p>				
Operations Contingency	Airport Department		(\$103,000)	
<p>This action decreases the Operations Contingency by \$103,000, from \$1.1 million to \$1.0 million, to offset the increases for the Office of the City Attorney Personal Services Overage and Banking Services.</p>				
Airport Maintenance And Operation Fund (523)		0.00	\$5,000,000	\$5,000,000

Special Funds Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

Airport Revenue Fund (521)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
<p>Transfer to Airport Maintenance and Operations Fund (Airline Reserve Fund Distribution)</p> <p>This action increases the Transfer to the Airport Maintenance and Operation Fund by \$5.0 million, from \$112.8 million to \$117.8 million. As part of the Airline-Airport Lease and Operating Agreement that went into effect July 1, 2019, any net remaining revenue at the end of a fiscal year will be paid to the signatory airlines in proportionate share of their enplaned passengers. For 2020-2021, Airport estimates the payment to be \$5.0 million. This action transfers the allocation from the Airport Revenue Fund to the Airport Maintenance and Operation Fund, the fund from which the allocation will be distributed. Corresponding actions in the Airport Maintenance and Operation Fund are recommended elsewhere in this memorandum.</p>	Airport Department		\$5,000,000	
<p>Airline Agreement Reserve (Airline Reserve Fund Distribution)</p> <p>This action decreases the Airline Agreement Reserve by \$5.0 million, from \$65.5 million to \$60.5 million, to offset the actions recommended elsewhere in this memorandum.</p>	Airport Department		(\$5,000,000)	
<p>Revenue from Federal Government (Consolidated Appropriations Act, 2021)</p> <p>This action increases the estimate for Revenue from the Federal Government by \$14.5 million, from \$31.7 million to \$46.2 million, to recognize an additional federal economic relief package for air carriers and airports. On December 27, 2020, the former President of the United States signed the Consolidated Appropriations Act, 2021 (the "Appropriations Act"), which Airport will use to mitigate the effects the pandemic has had on Airport revenues. A corresponding action to reduce Fees, Rates, and Charges is also recommended in this memorandum.</p>	Airport Department			\$14,500,000
<p>Fees, Rates, and Charges</p> <p>This action decreases the estimate for Fees, Rates, and Charges by \$14.5 million, from \$153.5 million to \$139.0 million. On December 27, 2020, the former President of the United States signed the Consolidated Appropriations Act, 2021 that provides additional economic relief to air carriers and airports. Airport will use these funds to mitigate the effects the pandemic has had on Airport revenues, including Landing Fees, Parking and Roadway, and Terminal Building revenues. A corresponding action to recognize this federal allocation in this fund is recommended in this memorandum.</p>	Airport Department			(\$14,500,000)
Airport Revenue Fund (521)		0.00	\$0	\$0

Special Funds Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

American Rescue Plan Fund (402)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
<p>Revenue from the Federal Government (American Rescue Plan Act)</p> <p>This action establishes an estimate for Revenue from the Federal Government in the amount of \$3.0 million in the American Rescue Plan (ARP) Fund to reflect federal assistance under the American Rescue Plan Act enacted on March 11, 2021. As outlined in the 2021-2022 Manager's Budget Addendum #16, Community and Economic Recovery Budget, American Rescue Plan Act funding is recommended to support a variety of prioritized, City-wide recovery workstreams in alignment with the City Roadmap. The estimated total ARP funding for the City of San José is \$212.3 million, and this action recommends recognizing \$3.0 million of the total funding in 2020-2021 to address an urgent gap in funding to continue Food and Necessities services through June 30, 2021. The majority of remaining funding, to be disbursed in two tranches, is recommended to be recognized and appropriated in 2021-2022, subject to City Council approval of the allocations recommended in Manager's Budget Addendum #16.</p>	<p>Finance Department</p>			<p>\$3,000,000</p>
<p>Resident Relief - Food and Necessities Distribution</p> <p>This action establishes the Resident Relief - Food and Necessities Distribution appropriation in the American Rescue Plan Fund in the amount of \$3.0 million to address a gap in available funding for services continuing through June 30, 2021, aligning overall funding for 2020-2021 with existing and modified agreements with Food and Necessities non-profit partners. As outlined in the 2021-2022 Manager's Budget Addendum #16, Community and Economic Recovery Budget, additional American Rescue Plan Act funding (\$22.1 million) is recommended to continue Food and Necessities services in 2021-2022, focusing on essential grocery, prepared, and shelf stable meal programs in prioritized neighborhoods.</p>	<p>Parks, Recreation and Neighborhood Services Department</p>		<p>\$3,000,000</p>	
<p>American Rescue Plan Fund (402)</p>		<p>0.00</p>	<p>\$3,000,000</p>	<p>\$3,000,000</p>

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Benefits Funds - Benefit Fund (160)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Wellness Program/Other Revenue (Performance Guarantee Failures)	Human Resources Department		\$117,000	\$117,000
<p>This action increases the Wellness Program appropriation and the corresponding estimate for Other Revenue for Contractual Performance Guarantee Penalties by \$117,000. The Contractual Performance Guarantee Penalties are collected based on service failures from vendors that resulted in additional work and priority shifts within the Human Resources Department's benefits division. These funds are recommended to be allocated to the Wellness Program to fund wellness activities. A separate recommendation was included in the Manager's Budget Addendum #35 and the Mayor's June Budget Message for Fiscal Year 2021-2022 to rebudget the funds to 2021-2022.</p>				
Benefits Consultant Fee	Human Resources Department		\$18,000	
<p>This action increases the Benefits Consultant Fee appropriation by \$18,000 to fund additional mailing notices that were sent out to employees regarding COBRA benefits. As a response to the COVID-19 pandemic, the Department of Labor extended COBRA deadlines which required additional notifications to be sent out to eligible employees. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>				
Ending Fund Balance Adjustment	Human Resources Department		(\$18,000)	
<p>This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.</p>				
MEF Legal/Transfers and Reimbursements	Human Resources Department		\$10,000	\$10,000
<p>This action increases the MEF Legal appropriation and the corresponding revenue estimate for Transfers and Reimbursements by \$10,000, from \$91,000 to \$101,000, to reflect additional revenues collected as a result of the increased number of hires in the MEF union.</p>				
Benefits Funds - Benefit Fund (160)		0.00	\$127,000	\$127,000

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Building Development Fee Program Fund (237)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Planning, Building and Code Enforcement Department		\$6,983,500	
This action increases the Ending Fund Balance to offset the actions recommended in this memorandum.				
Licenses and Permits (Building Development Fees)	Planning, Building and Code Enforcement Department			\$7,000,000
This action increases the revenue estimate for Licenses and Permits by \$7.0 million (from \$24.6 million to \$31.6 million) to recognize additional Building Development Fee revenues. The 2020-2021 Adopted Budget was developed with the expectation that development activity would be weaker than previous years as a result of the COVID-19 pandemic; however, activity levels have been steady and did not experience the sharp decline that was anticipated. Based on current collection trends, Building Development Fee revenues are anticipated to exceed the 2020-2021 Adopted Budget by \$7.0 million.				
Personal Services (Overage)	City Manager - Office of Economic Development		\$16,500	
This action increases the Office of Economic Development Personal Services appropriation by \$16,500 to reflect higher than anticipated salary and retirement costs. This action will be offset by the Ending Fund Balance.				
Building Development Fee Program Fund (237)		0.00	\$7,000,000	\$7,000,000

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Business Improvement District Fund (351)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Hotel Business Improvement District/Special Assessments	City Manager - Office of Economic Development		(\$1,480,400)	(\$1,480,400)

This action decreases the Hotel Business Improvement District appropriation and corresponding revenue estimate for Special Assessments by \$1,480,400 to reflect actual anticipated year-end performance in 2020-2021. Due to COVID-19 impacts on business and leisure travel and the County's Shelter in Place Order, there was a steep decline in tourism and hotel stays.

Business Improvement District Fund (351)		0.00	(\$1,480,400)	(\$1,480,400)
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**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Citywide Planning Fee Program Fund (239)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Fees, Rates, and Charges (Citywide Planning Fees)	Planning, Building and Code Enforcement Department			\$600,000
<p>This action increases the revenue estimate for Fees, Rates, and Charges by \$600,000 (from \$2.4 million to \$3.0 million) to recognize additional Citywide Planning Fee revenues. The 2020-2021 Adopted Budget was developed with the expectation that development activity would be weaker than previous years as a result of the COVID-19 pandemic; however, activity levels have been steady and did not experience the sharp decline that was anticipated. Based on current collection trends, Citywide Planning Fee revenues are anticipated to exceed the 2020-2021 Adopted Budget by \$600,000.</p>				
Ending Fund Balance Adjustment	Planning, Building and Code Enforcement Department		\$585,500	
<p>This action increases the Ending Fund Balance to offset the actions recommended in this memorandum.</p>				
Personal Services (Overage)	City Manager - Office of Economic Development		\$14,500	
<p>This action increases the Office of Economic Development Personal Services appropriation by \$14,500 to reflect higher than anticipated salary and retirement costs. This action will be offset by the Ending Fund Balance.</p>				
Citywide Planning Fee Program Fund (239)		0.00	\$600,000	\$600,000

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Community Development Block Grant Fund (441)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Emergency Housing Vouchers This action establishes the Emergency Housing Vouchers appropriation in the amount of \$1,000,000 to provide funding for an agreement with LifeMoves for the coordination and disbursement of emergency motel vouchers. This action aligns 2020-2021 funding with the Annual Action Plan as approved by the City Council on March 23, 2021. This action is offset by an adjustment to the Ending Fund Balance recommended elsewhere in this memorandum.	Housing Department		\$1,000,000	
Rental Support Case Management This action establishes the Rental Support Case Management appropriation in the amount of \$561,071 to assist in funding agreements with non-profit agencies including HomeFirst Outreach, Sacred Heart, YWCA, Nextdoor, Bill Wilson Center, and the Portuguese Organization for Social Services and Opportunities. This action is offset by an adjustment to the Ending Fund Balance as recommended elsewhere in this memorandum.	Housing Department		\$561,071	
Community Development Block Grant - CV3/Revenue from the Federal Government This action establishes the Community Development Block Grant - CV3 appropriation in the amount of \$7,578,510 in the Community Development Block Grant (CDBG) Fund and increases the estimate for Revenue from the Federal Government by \$7,578,510. The CDBG CV3 award of \$7,578,510 was received on March 23, 2021, but it was inadvertently recognized and appropriated in the Multi-Source Housing Fund and should have been recognized and appropriated in the CDBG Fund. This action, along with other actions recommended in the Multi-Source Housing Fund, corrects the error.	Housing Department		\$7,578,510	\$7,578,510
Ending Fund Balance Adjustment This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.	Housing Department		(\$1,561,071)	
Community Development Block Grant Fund (441)		0.00	\$7,578,510	\$7,578,510

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Community Facilities District No. 8 (Communications Hill) Fund (373)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
<p>Non-Personal/Equipment (Security Services)</p> <p>This action decreases the Transportation Department's Non-Personal/Equipment appropriation by \$70,000, from \$931,330 to \$861,330, and reallocates the funding to the Security Services appropriation, which is recommended to be established as part of a separation action included in this memorandum. The additional funding for security services is needed to cover higher than anticipated costs. This action along with a reallocation of funding from the Public Works Department's Non-Personal/Equipment appropriation (\$150,000) as described in a separate action will be offset by a new appropriation for Security Services in the amount of \$220,000.</p>	Transportation Department		(\$70,000)	
<p>Non-Personal/Equipment (Security Services)</p> <p>This action eliminates the Public Works Department's Non-Personal/Equipment appropriation by \$150,000 and reallocates the funding to establish a new Security Services appropriation. The funding was established for security services for the Community Facilities District No. 8 (Communications Hill) and is being reallocated to a new Security Services appropriation to provide flexibility for the way the security services are delivered. This action along with a decrease in the Transportation Department's Non-Personal/Equipment appropriation (\$70,000) as described in a separate action will be offset by a new appropriation for Security Services in the amount of \$220,000.</p>	Public Works Department		(\$150,000)	
<p>Security Services</p> <p>This action establishes a Security Services appropriation to the Public Works Department in the amount of \$220,000 for security services for Community Facilities District No. 8 (Communications Hill). The funds for security services were originally budgeted in the Public Works Department's Non-Personal/Equipment appropriation and are being reallocated to the new Security Services appropriation to provide flexibility for the way the security services are delivered. On April 7, 2020, the City Council adopted Alteration 1A of the Community Facilities District for Communications Hill and the associated resolutions as a result of a Special Election held at its March 10, 2020 meeting. That election added the provision of Security Services to the list of authorized services to be provided by the Community Facilities District. These services began on July 1, 2020. Security services was provided by the Secondary Employment Unit of the City's Police Department through December 2020. Private security contractors have been used since that time. The funds for these services are expected to be paid through the special tax for Community Facilities District No. 8 that are placed upon the properties within the district for the tax year 2020-2021. A corresponding decrease to the Public Works Department's Non-Personal/Equipment appropriation (\$150,000) and Transportation Department's Non-Personal/Equipment appropriation (\$70,000) are recommended to offset this action.</p>	Public Works Department		\$220,000	
Community Facilities District No. 8 (Communications Hill) Fund (373)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Community Facilities Revenue Fund (422)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Transfer to the General Fund (Hayes Mansion Close Out)	Finance Department		\$2,000,000	
<p>This action increases the Transfer to the General Fund by \$2.0 million to reflect the close out of the remaining balance within the Community Facilities Revenue Fund from the sale of the Hayes Mansion property. Corresponding actions to recognize this transfer in the General Fund are recommended elsewhere in this memorandum.</p>				
Ending Fund Balance Adjustment	Finance Department		(\$525,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>				
Hayes Close Out Costs	Finance Department		(\$1,485,000)	
<p>This action decreases the Hayes Close Out Costs appropriation by \$1.48 million, from \$1.5 million to \$15,000, to reflect actual close out costs incurred in 2020-2021 related to sale of the Hayes Mansion. Corresponding adjustments are recommended in this memorandum to align remaining funding in the Community Facilities Revenue Fund with anticipated expenditures for 2020-2021, and to transfer \$2.0 million of the remaining balance in the fund to the General Fund.</p>				
Hayes Consultant Costs	Finance Department		\$10,000	
<p>This action establishes the Hayes Consultant Cost appropriation in the amount of \$10,000 for the costs of audit services incurred in 2020-2021 related to sale of the Hayes Mansion. Corresponding adjustments are recommended in this memorandum to align remaining funding in the Community Facilities Revenue Fund with anticipated expenditures for 2020-2021, and to transfer \$2.0 million of the remaining balance in the fund to the General Fund.</p>				
Community Facilities Revenue Fund (422)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Convention Center Facilities District Revenue Fund (791)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Debt Service: Special Tax Bonds	Finance Department		\$5,000	
<p>This action increases the Debt Service: Special Tax Bonds appropriation by \$5,000, from \$8,212,000 to \$8,217,000, to account for trustee fees and bank charges that were not previously factored into the estimated total costs of debt service. A corresponding decrease to the Ending Fund Balance offsets this action.</p>				
Ending Fund Balance Adjustment	Finance Department		(\$5,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>				
Convention Center Facilities District Revenue Fund (791)		0.00	\$0	\$0

Special Funds Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

Coronavirus Relief Fund (401)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Facilities Improvements/Revenue from the Use of Money/Property	Office of the City Manager		\$650,000	\$150,000
<p>This action increases the Facilities Improvements appropriation in the Coronavirus Relief Fund by \$650,000, from \$2.15 million to \$2.8 million, partially supported by additional Revenue from the Use of Money/Property from higher than anticipated interest earnings during 2020-2021. Remaining Facilities Improvements projects include restoration of temporary shelter facilities following the movement of unhoused populations from the Bascom Community Center, Camden Community Center, and South Hall. In addition to the \$150,000 of additional interest earnings recognized as part of this action, \$500,000 of projected savings from the COVID-19 Personal Services appropriation is reallocated to support Facilities Improvements costs incurred in 2020-2021.</p>				
COVID-19 Personal Services	Office of the City Manager		(\$500,000)	
<p>This action decreases the COVID-19 Personal Services by \$500,000 to reflect projected savings in the appropriation relative to estimated costs for the period of July 1, 2020 through December 30, 2020. These funds are recommended to be reallocated to the Facilities Improvements appropriation for additional projects undertaken in 2020-2021, including restoration of temporary shelter facilities following the movement of unhoused populations from the Bascom Community Center, Camden Community Center, and South Hall.</p>				
Coronavirus Relief Fund (401)		0.00	\$150,000	\$150,000

Special Funds Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

Emergency Reserve Fund (406)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Emergency Rental Assistance/Revenue from the Federal Government	Office of the City Manager		\$14,511,155	\$14,511,155

This action increases the Emergency Rental Assistance appropriation and the corresponding increase to the estimate for Revenue from the Federal Government by \$14.5 million to reflect the second tranche of Emergency Rental Assistance grant funding from the United States Department of the Treasury, increasing total funding for Emergency Rental Assistance from \$30.4 million to \$44.9 million. These funds are intended to support renters in need of immediate assistance to avoid eviction and secure housing stability. Corresponding actions are recommended in Manager's Budget Addendum #35, Recommended Amendments to the 2021-2022 Proposed Operating and Capital Budgets to rebudget this funding to 2021-2022 given the timing of this grant award in May 2021 and aligning with program development.

Testing, Tracing, and Isolation	Office of the City Manager		\$4,500,000	
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This action establishes the Testing, Tracing, and Isolation appropriation in the amount of \$4.5 million in the Emergency Reserve Fund for expenses incurred under the Cost Sharing Agreement with the County of Santa Clara from August 2020 through December 2020 for the provision of isolation and quarantine services to city residents to contain and mitigate community spread of COVID-19. While these costs were originally anticipated to be expended within the Coronavirus Relief Fund, these costs are anticipated to be eligible for FEMA reimbursement and will instead be allocated to the Emergency Reserve Fund, which is where FEMA reimbursements are received. City funding under the combined Cost Sharing Agreements for the Isolation and Quarantine Program totals \$14.5 million, \$10.0 million of which is appropriated in the Coronavirus Relief Fund and recommended to be rebudgeted to 2021-2022 as part of Manager's Budget Addendum #35, Recommended Amendments to the 2021-2022 Proposed Operating and Capital Budgets for the term retroactive to December 31, 2020 through June 30, 2021. Corresponding actions to recognize expected reimbursements from the Federal Emergency Management Agency (FEMA) are recommended elsewhere in this memorandum.

Special Funds Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

Emergency Reserve Fund (406)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Revenue from the Federal Government (FEMA Reimbursement)	Finance Department			\$4,500,000

This action increases the estimate for Revenue from the Federal Government by \$4.5 million, from \$51.4 million to \$55.9 million, to reflect expected reimbursements from the Federal Emergency Management Agency (FEMA) for expenses incurred under the Cost Sharing Agreement with the County of Santa Clara from August 2020 through December 2020 for the provision of isolation and quarantine services to city residents to contain and mitigate community spread of COVID-19. While these costs were originally anticipated to be expended within the Coronavirus Relief Fund, these costs are anticipated to be eligible for FEMA reimbursement and will instead be allocated to the Emergency Reserve Fund, which is where FEMA reimbursements are received. City funding under the combined Cost Sharing Agreements for the Isolation and Quarantine Program totals \$14.5 million, \$10.0 million of which is appropriated in the Coronavirus Relief Fund and recommended to be rebudgeted to 2021-2022 as part of the 2021-2022 Manager's Budget Addendum #35, Recommended Amendments to the 2021-2022 Proposed Operating and Capital Budgets for the term retroactive to December 31, 2020 through June 30, 2021.

Transfer to the General Fund - Interest Income/Revenue from the Use of Money/Property	Finance Department		\$138,000	\$138,000
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This action increases the Transfer to the General Fund - Interest Income appropriation and corresponding estimate for Revenue from the Use of Money/Property by \$138,000, from \$22,000 to \$160,000, to align with actual and projected remaining interest earnings during 2020-2021 within the Emergency Reserve Fund. Actual interest earnings are higher than anticipated due to the influx of grant revenues for Emergency Rental Assistance and reimbursements from the Federal Emergency Management Agency (FEMA).

Emergency Reserve Fund (406)		0.00	\$19,149,155	\$19,149,155
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**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

General Purpose Parking Fund (533)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Transportation Department		(\$6,300)	
This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.				
Transfer to the General Fund (San José Downtown Association)	Transportation Department		\$6,300	
This action increases the Transfer to the General Fund by \$6,300, from \$210,000 to \$216,300, to account for the 3% cost-of-living adjustment included in the 2020-2021 Adopted Operating Budget for the San José Downtown Association. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.				
General Purpose Parking Fund (533)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Ice Centre Revenue Fund (432)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Revenue from Financing Proceeds (Bond Proceeds)	Finance Department			(\$120,000,000)
<p>In order to be compliant with GASB 87 accounting guidelines related to debt service and capital projects, this action shifts the funding for the Ice Centre Expansion out of this Special Revenue Fund and into the new Ice Centre Expansion Bond Fund in order to correctly track the capital revenues and expenses. This action eliminates the estimate for revenue from Financing Proceeds in the amount of \$120 million. This action is offset by an adjustment to Ending Fund Balance recommended elsewhere in this memorandum.</p>				
Ice Centre Expansion	Finance Department		(\$60,000,000)	
<p>In order to be compliant with GASB 87 accounting guidelines related to debt service and capital projects, this action shifts the funding for the Ice Centre Expansion out of this Special Revenue Fund and into the new Ice Centre Expansion Bond Fund in order to correctly track the capital revenues and expenses. This action eliminates funding in the Ice Centre Expansion appropriation in the amount of \$60 million. This action is offset by an adjustment to Ending Fund Balance recommended elsewhere in this memorandum.</p>				
Transfer to the General Fund	Finance Department		(\$1,570,000)	
<p>In order to be compliant with GASB 87 accounting guidelines related to debt service and capital projects, this action shifts the funding for the Ice Centre Expansion out of this Special Revenue Fund and into the new Ice Centre Expansion Bond Fund in order to correctly track the capital revenues and expenses. This action eliminates funding in the Ice Centre Revenue Transfer to the General Fund appropriation in the amount of \$1.6 million. This action is offset by an adjustment to Ending Fund Balance recommended elsewhere in this memorandum.</p>				
Ending Fund Balance Adjustment	Finance Department		(\$58,430,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>				
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Ice Centre Revenue Fund (432)		0.00	(\$120,000,000)	(\$120,000,000)

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Inclusionary Fee Fund (451)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Street Level Advisors)	Housing Department		\$50,000	
<p>This action increases the Housing Department's Non-Personal/Equipment appropriation by \$50,000, from \$130,000 to \$180,000, to fund a consultant agreement with Street Level Advisors to research, review, and advise for programs to support the "missing middle" residents in San Jose. An adjustment to the Ending Fund Balance is recommended elsewhere in this memorandum to offset this action.</p>				
Ending Fund Balance Adjustment	Housing Department		(\$50,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>				
Inclusionary Fee Fund (451)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Integrated Waste Management Fund (423)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
<p>Single-Family Recycle Plus (Savings)</p> <p>This action decreases the Single-Family Recycle Plus appropriation by \$500,000, from \$72.2 million to \$71.7 million, in order to recognize expected savings due to reduced costs associated with contractual solid waste activities for single family dwellings. This action will offset an increase in landfill disposal costs, likely due to the COVID-19 shelter-in-place activities. This action is offset by an increase to the IDC Disposal Agreement appropriation recommended elsewhere in this memorandum.</p>	Environmental Services Department		(\$500,000)	
<p>Yard Trimming Collection/Processing (Savings)</p> <p>This action decreases the Yard Trimming Collection/Processing appropriation by \$300,000, from \$25.8 million to \$25.5 million, to recognize expected savings due to reduced costs associated with contractual yard trimming collection and processing activities across the City. This action will offset an increase in landfill disposal costs, likely due to the COVID-19 shelter-in-place activities. This action is offset by an increase to the IDC Disposal Agreement appropriation recommended elsewhere in this memorandum.</p>	Environmental Services Department		(\$300,000)	
<p>Banking Services</p> <p>This action increases the Integrated Waste Management Banking Services appropriation by \$10,500, from \$104,000 to \$114,500, to cover higher than anticipated online transactions for Environmental Services Department Municipal Water and commercial garbage payments. Minimal cash/check payments were received due to the closing of City Hall payment collection windows, and increased credit card usage resulted in higher than anticipated merchant fees. This action is offset by an adjustment to Ending Fund Balance recommended elsewhere in this memorandum.</p>	Finance Department		\$10,500	
<p>Single Family Dwelling Processing (Savings)</p> <p>This action decreases the Single Family Dwelling Processing appropriation by \$210,000, from \$19.1 million to \$18.9 million, to recognize expected savings due to reduced costs associated with contractual solid waste processing activities for single family dwellings. This action will offset an increase in landfill disposal costs, likely due to the COVID-19 shelter-in-place activities. This action is offset by an increase to the IDC Disposal Agreement appropriation recommended elsewhere in this memorandum.</p>	Environmental Services Department		(\$210,000)	

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Integrated Waste Management Fund (423)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Transfer to the General Fund - CDDD Revenue	Environmental Services Department		(\$300,000)	
<p>This action eliminates the Transfer to the General Fund - CDDD Revenue appropriation. Construction and Demolition Diversion Deposit (CDDD) revenues are derived from expired deposits provided to incentivize the diversion of construction and demolition debris from landfills. This action will ensure that the program remains at cost recovery. This action is offset by an increase to the Ending Fund Balance recommended elsewhere in this memorandum.</p>				
Personal Services (Overage)	Planning, Building and Code Enforcement Department		\$23,000	
<p>This action increases the Planning, Building and Code Enforcement Department's Personal Services appropriation by \$23,000 to reflect higher than anticipated salary and retirement costs. This action is offset by an adjustment to the Ending Fund Balance.</p>				
IDC Disposal Agreement (Overage)	Environmental Services Department		\$1,010,000	
<p>This action increases the IDC Disposal Agreement appropriation by \$1.0 million, from \$4.4 million to \$5.4 million, to account for increased landfill disposal costs at the Newby Island Landfill associated with the City's payment obligation for solid waste generated by residential sources and City facilities. Increased landfill disposal costs are due to increased solid waste volumes primarily associated with COVID-19 shelter-in-place activities. This action is offset by savings in the Single Family Recycle Plus, Yard Trimming Collection/Processing, and Single Family Dwelling Processing appropriations, with corresponding actions to reduce the budgets recommended elsewhere in this memorandum.</p>				
Ending Fund Balance Adjustment	Environmental Services Department		\$266,500	
<p>This action increases Ending Fund Balance to offset actions recommended elsewhere in this memorandum.</p>				
Integrated Waste Management Fund (423)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Maintenance District No. 13 (Karina-O'Nel) Fund (366)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Water Usage)	Transportation Department		\$5,000	
<p>This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$5,000, from \$26,900 to \$31,900, to cover increased water usage within the maintenance district because of the dry weather. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>				
Ending Fund Balance Adjustment	Transportation Department		(\$5,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>				
Maintenance District No. 13 (Karina-O'Nel) Fund (366)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Maintenance District No. 15 (Silver Creek Valley) Fund (368)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Water Usage)	Transportation Department		\$45,000	

This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$45,000, \$818,600 to \$863,600, to cover increased water usage within the maintenance district primarily due to a number of breaks in water pipes, including a mainline break. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.

Ending Fund Balance Adjustment	Transportation Department		(\$45,000)	
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This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.

Maintenance District No. 15 (Silver Creek Valley) Fund (368)		0.00	\$0	\$0
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**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Maintenance District No. 19 (River Oaks Area Landscaping) Fund (359)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
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Non-Personal/Equipment (Water Usage and Contractual Services)	Transportation Department		\$23,000	
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This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$23,000, from \$103,350 to \$126,350, to cover increased water usage within the maintenance district because of the dry weather (\$8,500) and contractual services to repair a broken irrigation system and replace controllers for the system, remove and replace dead plants, and remove tree limbs from street trees that had the potential for failure (\$14,500). A corresponding decrease to the Ending Fund Balance is recommended to offset this action.

Ending Fund Balance Adjustment	Transportation Department		(\$23,000)	
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This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.

Maintenance District No. 19 (River Oaks Area Landscaping) Fund (359)	0.00	\$0	\$0
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**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Maintenance District No. 2 (Trade Zone Blvd.-Lundy Ave.) Fund (354)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
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Non-Personal/Equipment (Water Usage and Contractual Services)	Transportation Department		\$29,000	
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This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$29,000 (from \$46,000 to \$75,000) to cover increased water usage because of the dry weather (\$5,000) and contractual services (\$24,000) for the removal and replacement of median island landscaping and irrigation as a result of the Valley Transportation Authority rebuilding the bridge located over the BART track along Trade Zone Boulevard, west of Autumnvale Drive. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.

Ending Fund Balance Adjustment	Transportation Department		(\$29,000)	
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This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.

Maintenance District No. 2 (Trade Zone Blvd.-Lundy Ave.) Fund (354)	0.00	\$0	\$0
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**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Maintenance District No. 21 (Gateway Place-Airport Parkway) Fund (356)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Non-Personal/Equipment (Water Usage and Contractual Services)	Transportation Department		\$10,000	

This action increases the Transportation Department's Non-Personal/Equipment appropriation by \$10,000, from \$51,800 to \$61,800, to cover increased water usage because of the dry weather (\$2,000) and contractual services to replace a broken irrigation clock and plants that unexpectedly died (\$8,000). A corresponding decrease to the Ending Fund Balance is recommended to offset this action.

Ending Fund Balance Adjustment	Transportation Department		(\$10,000)	
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This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.

Maintenance District No. 21 (Gateway Place-Airport Parkway) Fund (356)		0.00	\$0	\$0
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**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Multi-Source Housing Fund (448)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Community Development Block Grant - CV3/Revenue from the Federal Government	Housing Department		(\$7,578,510)	(\$7,578,510)
<p>This action eliminates the Community Development Block Grant CV3 appropriation and decreases the estimate for Revenue from the Federal Government by \$7,578,510. The Community Development Block Grant CV3 grant award was received on March 23, 2021, but it was inadvertently recognized and appropriated in the Multi-Source Housing Fund and should have been budgeted in the Community Development Block Grant Fund. This action, along with other actions recommended in the Community Development Block Grant Fund, corrects the error.</p>				
Ending Fund Balance Adjustment	Housing Department		(\$3,100,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>				
Homelessness Prevention System	Housing Department		\$3,000,000	
<p>This action re-establishes the Homelessness Prevention System appropriation in the amount of \$3 million to fund an agreement executed in August 2020 with Destination: Home to expand operations for the Employment Initiative and Homelessness Prevention System through 2020-2021. This action corrects an error in which the Homelessness Prevention System appropriation was inadvertently eliminated as part of the 2019-2020 Annual Report. This action is offset by an adjustment to Ending Fund Balance recommended elsewhere in this memorandum.</p>				
Rebuilding for Heroes	Housing Department		\$100,000	
<p>This action increases the Rebuilding for Heroes appropriation by \$100,000, from \$100,000 to \$200,000, to provide funding to recruit landlords willing to rent to homeless veterans. The Rebuilding for Heroes program provides grants and/or forgivable loans to help landlords repair or renovate their properties. This action is offset by an adjustment to the Ending Fund Balance recommended elsewhere in this memorandum.</p>				
Multi-Source Housing Fund (448)		0.00	(\$7,578,510)	(\$7,578,510)

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Municipal Golf Course Fund (518)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Los Lagos Debt Service/Transfers and Reimbursements (Transfer from the General Fund)	Parks, Recreation and Neighborhood Services Department		(\$8,090,000)	(\$8,661,000)
<p>This action decreases the Los Lagos Debt Service appropriation by \$8,090,000, from \$9,270,000 to \$1,180,000, and eliminates the estimate for Transfers and Reimbursements revenue in the amount of \$8,661,000 to correctly account for the payoff of outstanding debt for the Los Lagos Golf Course and in recognition that a subsidy from the General Fund is not required due to increased golf course revenues. The 2020-2021 Adopted Operating Budget assumed that approximately \$8.2 million from the savings generated by the refunding of City Hall bonds would be transferred to the Municipal Golf Course Fund to fully pay off the debt obligations of the Los Lagos Golf Course. However, the \$8.2 million from the City Hall refunding proceeds was used to directly pay off the Los Lagos debt as part of the refunding transaction and was not received in the General Fund or transferred to the Municipal Golf Course Fund. The remaining appropriation amount of \$1.2 million reflects the Los Lagos Debt Service expenditures prior to the debt payoff. Finally, because of higher than anticipated golf course revenues, the General Fund is not required to subsidize the Municipal Golf Course Fund and the entire transfer amount of \$8.7 million can be eliminated.</p>				
Ending Fund Balance Adjustment	Parks, Recreation and Neighborhood Services Department		(\$571,000)	
<p>This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum</p>				
Municipal Golf Course Fund (518)		0.00	(\$8,661,000)	(\$8,661,000)

Special Funds Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

Planning Development Fee Program Fund (238)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Planning, Building and Code Enforcement Department		\$489,000	
This action increases the Ending Fund Balance to offset the actions recommended in this memorandum.				
Planning Development Fee Program - Non-Personal/Equipment (Overage)	Planning, Building and Code Enforcement Department		\$85,000	
This action increases the Planning Development Fee Program - Non-Personal/Equipment appropriation by \$85,000 (from \$213,087 to \$298,087) to reflect higher than anticipated costs related to supplies and materials, dues and subscriptions, and additional software licenses.				
Overhead	Planning, Building and Code Enforcement Department		\$226,000	
This action increases the Overhead appropriation in the Planning Development Fee Program Fund by \$226,000 (from \$873,695 to \$1,099,695) due to higher than anticipated activity levels. This action will align the budget with current collection trends for overhead reimbursements.				
Fees, Rates, and Charges (Planning Development Fees)	Planning, Building and Code Enforcement Department			\$800,000
This action increases the revenue estimate for Fees, Rates, and Charges by \$800,000 (from \$6.4 million to \$7.2 million) to recognize additional Planning Development Fee revenues. The 2020-2021 Adopted Budget was developed with the expectation that development activity would be weaker than previous years as a result of the COVID-19 pandemic; however, activity levels have been steady and did not experience the sharp decline that was anticipated. As part of the 2020-2021 Mid-Year Budget Review, it was already anticipated that revenue collections would exceed the budget and an adjustment of \$500,000 was recognized. Based on current collection trends, Planning Development Fee revenues are anticipated to exceed the 2020-2021 Modified Budget by \$800,000.				
Planning Development Fee Program Fund (238)		0.00	\$800,000	\$800,000

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Public Works Development Fee Program Fund (241)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Personal Services (Overage)	Public Works Department		\$50,000	
<p>This action increases the Personal Services appropriation in the Public Works Development Fee Program by \$50,000 (from \$10.68 million to \$10.73 million). This increase is due to higher than anticipated development permitting activity. A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.</p>				
Overhead	Public Works Department		\$130,000	
<p>This action increases the Overhead appropriation in the Public Works Development Fee Program Fund by \$130,000 (from \$2.0 million to \$2.1 million) due to higher than anticipated activity levels. This action will align the budget with current collection trends for overhead reimbursements. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>				
Ending Fund Balance Adjustment	Public Works Department		(\$180,000)	
<p>This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.</p>				
Public Works Development Fee Program Fund (241)		0.00	\$0	\$0

Special Funds Recommended Budget Adjustments Summary 2020-2021 Year-End Budget Review

Public Works Program Support Fund (150)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
<p>Personal Services (Overage)</p> <p>This action increases the Public Works Department's Personal Services appropriation by \$800,000 (from \$6.6 million to \$7.4 million). The COVID-19 pandemic has caused a shift in the amount of leave time used by staff members as well as delays on multiple capital projects. City staff previously dedicated to providing construction support services worked on non-project related work such as process improvement, training, and non-project specific documentation. Additionally, due to shelter-in-place orders and the Vacation Leave Accrual Cap extension there was a reduction in the number of staff hours charged to the Compensated Time Off appropriation. This action funds the non-project charges and reallocates the savings in the Compensated Time Off appropriation to recognize the reduced leave time used in 2020-2021. Corresponding decreases to the Compensated Time Off appropriation and the Ending Fund Balance are recommended in this memorandum to offset this action.</p>	Public Works Department		\$800,000	
<p>Non-Personal/Equipment (Public Works Program Support)</p> <p>This action increases the Public Works Department's Non-Personal/Equipment appropriation by \$100,000 (from \$736,759 to \$836,759) to cover additional costs incurred for the expanded work from home program in response to the COVID-19 pandemic. Most equipment needs were satisfied through use of Coronavirus Relief Funds, but some specialized equipment and other accessories were to be absorbed by available department funds. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>	Public Works Department		\$100,000	
<p>Compensated Time Off (Savings)</p> <p>This action decreases the Compensated Time Off appropriation by \$650,000 (from \$10.8 million to \$10.2 million). The COVID-19 pandemic has caused a shift in the amount of leave time used by staff members. Due to shelter-in-place orders and the Vacation Leave Accrual Cap extension there was a reduction in the number of staff hours charged to the Compensated Time Off appropriation. This action reallocates the savings in the Compensated Time Off appropriation as a result of the reduced leave time used and subsequent increased regular time charged to the Personal Services appropriation. A corresponding increase to the Personal Services appropriation is recommended in this memorandum to offset this action.</p>	Public Works Department		(\$650,000)	
<p>Ending Fund Balance Adjustment</p> <p>This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.</p>	Public Works Department		(\$450,000)	

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Public Works Program Support Fund (150)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Overhead	Public Works Department		\$200,000	

This action increases the Overhead appropriation in the Public Works Program Support Fund by \$200,000 (from \$1.3 million to \$1.5 million) due to higher than anticipated activity levels. This action will align budget with current collection trends for overhead reimbursement. A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.

Public Works Program Support Fund (150)

0.00	\$0	\$0
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**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Public Works Small Cell Permitting Fee Program Fund (242)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Public Works Small Cell Permitting - Personal Services (Overage)	Public Works Department		\$1,850,000	
<p>This action increases the Public Works Small Cell Permitting - Personal Services appropriation by \$1.85 million (from \$3.1 million to \$5.0 million). This increase is due to higher than anticipated small cell permitting activity. Telecommunication companies execute small cell work and require City staff to inspect. As staff time and materials for small cell permitting work are billed to telecommunication companies, increases to expenditures are anticipated to be offset with increases in revenue. A corresponding revenue estimate increase for Fees, Rates, and Charges is recommended in this memorandum to offset this action.</p>				
Fees, Rates, and Charges (Small Cell Permitting Fees)	Public Works Department			\$2,284,000
<p>This action increases the revenue estimate for Fees, Rates, and Charges by \$2.3 million (from \$4.0 million to \$6.3 million) to reflect higher than anticipated small cell permitting activity. The program has seen an increased workload related to permit submissions for telecommunication companies' expansion of fifth generation (5G) cellular networks throughout the City.</p>				
Overhead	Public Works Department		\$434,000	
<p>This action increases the Overhead appropriation in the Public Works Small Cell Permitting Fee Program Fund by \$434,000 (from \$566,440 to \$990,440) due to higher than anticipated activity levels. This action aligns the budget with current collection trends for overhead reimbursement. A corresponding revenue estimate increase for Fees, Rates, and Charges is recommended in this memorandum to offset this action.</p>				
Public Works Small Cell Permitting Fee Program Fund (242)		0.00	\$2,284,000	\$2,284,000

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Rental Stabilization Program Fee Fund (450)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Personal Services (Overage)	Office of the City Attorney		\$105,000	
<p>This action increases the Office of the City Attorney's Personal Services appropriation by \$105,000 (from \$528,817 to \$633,817) to reflect higher than anticipated legal support costs. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>				
Ending Fund Balance Adjustment	Housing Department		(\$105,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>				
Rental Stabilization Program Fee Fund (450)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

San José Clean Energy Operating Fund (501)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Other Financing Proceeds	Community Energy Department			(\$30,000,000)
<p>This action removes the \$30.0 million Other Financing Proceeds allocation in the San José Clean Energy Fund. This allocation represents a line of credit available to the Community Energy Department, and while this funding remains available to be drawn from under certain circumstances, the Community Energy Department does not anticipate drawing on this line of credit in 2020-2021 or 2021-2022. As a result, the allocation should not be reflected in the Source and Use Statement. A corresponding decrease to the Restricted Credit Reserve is recommended to offset this action.</p>				
Restricted Credit Reserve	Community Energy Department		(\$30,000,000)	
<p>This action eliminates the \$30.0 million in the Restricted Credit Reserve. While this credit reserve still remains available to be drawn from under certain circumstances, the Community Energy Department does not anticipate drawing on this reserve in 2020-2021 or 2021-2022. As a result, the reserve should not be reflected in the Source and Use Statement. A corresponding decrease to Other Financing Proceeds is recommended to offset this action.</p>				
Personal Services (Overage)	Finance Department		\$15,000	
<p>This action increases the Finance Department's Personal Services appropriation by \$15,000, from \$162,660 to \$177,660, due to higher than anticipated retirement, fringe, and benefits expenses. This action is offset by an adjustment to Ending Fund Balance recommended elsewhere in this memorandum.</p>				
Ending Fund Balance Adjustment	Community Energy Department		(\$15,000)	
<p>This action decreases the Ending Fund Balance to offset adjustment recommended elsewhere in this memorandum.</p>				
San José Clean Energy Operating Fund (501)		0.00	(\$30,000,000)	(\$30,000,000)

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

San José-Santa Clara Treatment Plant Operating Fund (513)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Personal Services (Overage)	Finance Department		\$10,000	
<p>This action increases the Finance Department's Personal Services appropriation by \$10,000, from \$126,872 to \$136,872, due to higher than anticipated retirement, fringe, and benefits expenses. This action is offset by an adjustment to Ending Fund Balance recommended elsewhere in this memorandum.</p>				
Personal Services	Public Works Department		\$70,000	
<p>This action increases the Public Works Department's Personal Services appropriation by \$70,000, from \$101,466 to \$171,466, to reflect higher than anticipated salary costs. Multiple active Regional Wastewater Facility capital projects required additional staff time from the Office of Equality Assurance (OEA). Each of these projects span multiple years and require the work of multiple subcontractors with many employees. OEA is responsible for ensuring wage compliance for all City public works contracts, thus the workload increases with large scale City facility projects. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>				
Non-Personal/Equipment	Public Works Department		\$8,000	
<p>This action increases the Public Works Department's Non-Personal/Equipment appropriation by \$8,000, from \$7,000 to \$15,000, to reflect higher than anticipated Capital Program and Public Works Department Support Service costs related to the increased workload of multiple Regional Wastewater Facility capital projects. The increased workload is directly related to the wage compliance duties of the Office of Equality Assurance (OEA). A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.</p>				
Workers' Compensation Claims	Environmental Services Department		\$25,000	
<p>This action increases the Workers' Compensation Claims appropriation by \$25,000, from \$605,000 to \$630,000, to align the budget with actual settlements and medical treatment costs through May 2021 and projected activity for the remainder of 2020- 2021. A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.</p>				
Ending Fund Balance Adjustment	Environmental Services Department		(\$113,000)	
<p>This action decreases Ending Fund Balance to offset actions recommended elsewhere in this memorandum.</p>				
San José-Santa Clara Treatment Plant Operating Fund (513)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Sewer Service And Use Charge Fund (541)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Collection Costs	Finance Department		\$44,000	
<p>This action increases the Collection Costs appropriation by \$44,000, from \$517,000 to \$561,000, to cover higher than anticipated costs for the special assessment collection fee associated with the enrollment of 800 additional parcels and corresponding levies. This action is offset by an adjustment to Ending Fund Balance recommended elsewhere in this memorandum.</p>				
Workers' Compensation Claims	Environmental Services Department		\$2,000	
<p>This action increases the Workers' Compensation Claims appropriation by \$2,000, from \$204,000 to \$206,000, to align the budget with actual settlements and medical treatment costs through May 2021 and projected activity for the remainder of 2020- 2021. A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.</p>				
Ending Fund Balance Adjustment	Environmental Services Department		(\$46,000)	
<p>This action decreases Ending Fund Balance to offset actions recommended elsewhere in this memorandum.</p>				
Sewer Service And Use Charge Fund (541)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

South Bay Water Recycling Operating Fund (570)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
<p>Non-Personal/Equipment</p> <p>This action increases the Environmental Services Department's Non-Personal/Equipment appropriation by \$700,000, from \$3.0 million to \$3.7 million, to repair the damage to the recycle water system earlier this year. There have been two instances of water main breaks due to the aging infrastructure in Santa Clara. Per the Operations and Maintenance agreement between the City of San Jose and the City of Santa Clara, South Bay Water Recycling is responsible for all costs associated with the repair. This action is offset by an increase to expected Recycled Water Sales revenue and a decrease to the Environmental Services Department's Personal Services appropriation recommended elsewhere in this memorandum.</p>	Environmental Services Department		\$700,000	
<p>Fees, Rates, and Charges (Recycled Water Sales)</p> <p>This action increases the estimate for revenue from Fees, Rates, and Charges by \$413,494, from \$14.2 million to \$14.6 million, to recognize the following adjustments to expectations of Recycled Water Sales revenues: an increase from the San José Municipal Water System of \$440,936, an increase from the San José Water Company of \$428,637, an increase from the City of Milpitas of \$152,837, and a decrease from the City of Santa Clara of \$608,916. This action is offset by increases to the SCVWD - Advanced Water Treatment and Environmental Services Department's Non-Personal/Equipment appropriations recommended elsewhere in this memorandum.</p>	Environmental Services Department			\$413,494
<p>SCVWD - Advanced Water Treatment</p> <p>This action increases the SCVWD - Advanced Water Treatment appropriation by \$700,000, from \$3.0 million to \$3.7 million, due to the higher than expected payment to Valley Water (formerly the Santa Clara Valley Water District) for the operation of the Advanced Water Treatment facility. This payment amount is derived from a calculation involving operating revenues from Recycled Water Sales and expenditures for the operations and maintenance of the South Bay Recycled Water system. This action is offset by an increase to the estimate for revenue from Recycled Water Sales, an increase for SCVWD - Advanced Water Treatment, and a decrease to the Environmental Services Department's Personal Services appropriation, which are recommended elsewhere in this memorandum.</p>	Environmental Services Department		\$700,000	

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

South Bay Water Recycling Operating Fund (570)

Action

Personal Services (Savings)

Department

Environmental Services
Department

Positions

Use

(\$986,506)

Source

This action decreases the Environmental Services Department's Personal Services appropriation by \$986,506, from \$5.2 million to \$4.2 million, to account for expected savings due primarily to vacancies in positions supporting the South Bay Recycled Water system. This action is offset by increases to the Environmental Services Department's Non-Personal/Equipment and SCVWD - Advanced Water Treatment appropriations recommended elsewhere in this memorandum.

South Bay Water Recycling Operating Fund (570)

0.00

\$413,494

\$413,494

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Storm Sewer Operating Fund (446)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Workers' Compensation Claims	Environmental Services Department		\$5,000	
<p>This action increases the Workers' Compensation Claims appropriation by \$20,000, from \$125,000 to \$145,000, to align the budget with actual settlements and medical treatment costs through May 2021 and projected activity for the remainder of 2020- 2021. A corresponding decrease to the Ending Fund Balance is recommended in this memorandum to offset this action.</p>				
Ending Fund Balance Adjustment	Environmental Services Department		(\$5,000)	
<p>This action decreases Ending Fund Balance to offset actions recommended elsewhere in this memorandum.</p>				
Storm Sewer Operating Fund (446)		0.00	\$0	\$0

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Transient Occupancy Tax Fund (461)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
San José Convention and Visitors Bureau	City Manager - Office of Economic Development		\$93,562	
<p>This action increases the San José Convention and Visitors Bureau appropriation by \$93,562, from \$2.5 million to \$2.6 million, to reflect the over-payment of allocated Transient Occupancy Tax (TOT) revenue to Team San Jose for operation of the San José Convention and Visitors Bureau. This over-payment occurred due to the timing of forecast downgrades for TOT revenue in 2020-2021 and is to be refunded by Team San Jose prior to June 30, 2021.</p>				
Other Revenue (San José Convention and Visitors Bureau Refund for Overpayment)	City Manager - Office of Economic Development			\$93,562
<p>This action increases the estimate for Other Revenue by \$93,562 to account for the refund of allocated Transient Occupancy Tax (TOT) revenue to Team San Jose for operation of the San José Convention and Visitors Bureau. Due to the timing of forecast downgrades for TOT revenue in 2020-2021, a total of \$93,562 has been paid to Team San Jose in excess of available funding.</p>				
		<hr/>		
Transient Occupancy Tax Fund (461)		0.00	\$93,562	\$93,562

**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Vehicle Maintenance And Operations Fund (552)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Ending Fund Balance Adjustment	Public Works Department		(\$20,000)	
This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.				
Workers' Compensation Claims	Public Works Department		\$20,000	
This action increases the Workers' Compensation Claims appropriation by \$20,000 (from \$125,000 to \$145,000) to align funding with actual claims activity and projected expenses to be incurred for the remainder of 2020-2021. This increase in Workers' Compensation Claims payments is due to higher than anticipated settlement activities and medical treatment costs for employees. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.				

Vehicle Maintenance And Operations Fund (552)	0.00	\$0	\$0
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**Special Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

Workforce Development Fund (290)

<u>Action</u>	<u>Department</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
Administrative Costs	Office of the City Attorney		\$30,000	
<p>This action increases the Office of the City Attorney's Administrative Costs appropriation by \$30,000 to reflect higher than anticipated legal support costs. A corresponding decrease to the Administration appropriation is recommended to offset this action.</p>				
Administration	City Manager - Office of Economic Development		(\$30,000)	
<p>This action decreases the Office of Economic Development Administration appropriation by \$30,000 to reflect lower than anticipated administrative support costs from vacancies. A corresponding increase to the Office of the City Attorney's Administrative Costs appropriation is recommended to offset this action.</p>				
Workforce Development Fund (290)		0.00	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Airport Fiscal Agent Fund (525)								
Budget Adjustments								
Airport Department								
Financing Proceeds	-	-	-	-	-	\$463,214,291	-	(\$463,214,291)
Principal and Interest Payments	-	-	\$470,190,741	-	\$470,190,741	-	-	\$470,190,741
Debt Service Reserve	-	-	(\$9,522,541)	-	(\$9,522,541)	-	-	(\$9,522,541)
Bond Issuance Costs	-	-	\$2,546,091	-	\$2,546,091	-	-	\$2,546,091
Budget Adjustments Total	\$0	\$0	\$463,214,291	\$0	\$463,214,291	\$463,214,291	\$0	\$0
Airport Fiscal Agent Fund (525)								
TOTAL	\$0	\$0	\$463,214,291	\$0	\$463,214,291	\$463,214,291	\$0	\$0
Airport Maintenance And Operation Fund (523)								
Clean-Up Actions								
Airport Department								
Operations Contingency	-	-	(\$3,000)	-	(\$3,000)	-	-	(\$3,000)
Information Technology Department								
Tech Adjust: Personal Services (Overage)	\$3,000	-	-	-	\$3,000	-	-	\$3,000
Clean-Up Actions TOTAL	\$3,000	\$0	(\$3,000)	\$0	\$0	\$0	\$0	\$0
Budget Adjustments								
Airport Department								
Airline Reserve Fund Distribution	-	-	\$5,000,000	-	\$5,000,000	-	-	\$5,000,000
Transfer from Airport Revenue Fund (Airline Reserve Fund Distribution)	-	-	-	-	-	\$5,000,000	-	(\$5,000,000)
Operations Contingency	-	-	(\$103,000)	-	(\$103,000)	-	-	(\$103,000)
Office of the City Attorney								
Personal Services (Overage)	\$43,000	-	-	-	\$43,000	-	-	\$43,000

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Finance Department								
Banking Services	-	-	\$60,000	-	\$60,000	-	-	\$60,000
Budget Adjustments Total	\$43,000	\$0	\$4,957,000	\$0	\$5,000,000	\$5,000,000	\$0	\$0
Airport Maintenance And Operation Fund (523) TOTAL	\$46,000	\$0	\$4,954,000	\$0	\$5,000,000	\$5,000,000	\$0	\$0
Airport Revenue Fund (521)								
Budget Adjustments								
Airport Department								
Transfer to Airport Maintenance and Operations Fund (Airline Reserve Fund Distribution)	-	-	\$5,000,000	-	\$5,000,000	-	-	\$5,000,000
Airline Agreement Reserve (Airline Reserve Fund Distribution)	-	-	(\$5,000,000)	-	(\$5,000,000)	-	-	(\$5,000,000)
Revenue from Federal Government (Consolidated Appropriations Act, 2021)	-	-	-	-	-	\$14,500,000	-	(\$14,500,000)
Fees, Rates, and Charges	-	-	-	-	-	(\$14,500,000)	-	\$14,500,000
Budget Adjustments Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Airport Revenue Fund (521) TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
American Rescue Plan Fund (402)								
Budget Adjustments								
Finance Department								
Revenue from the Federal Government (American Rescue Plan Act)	-	-	-	-	-	\$3,000,000	-	(\$3,000,000)
Parks, Recreation and Neighborhood Services Department								
Resident Relief - Food and Necessities Distribution	-	-	\$3,000,000	-	\$3,000,000	-	-	\$3,000,000
Budget Adjustments Total	\$0	\$0	\$3,000,000	\$0	\$3,000,000	\$3,000,000	\$0	\$0
American Rescue Plan Fund (402)	\$0	\$0	\$3,000,000	\$0	\$3,000,000	\$3,000,000	\$0	\$0

Special Funds
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Benefits Funds - Benefit Fund (160)									
Budget Adjustments									
Human Resources									
Department	Wellness Program/Other Revenue (Performance Guarantee Failures)	-	-	\$117,000	-	\$117,000	\$117,000	-	-
	Benefits Consultant Fee	-	-	\$18,000	-	\$18,000	-	-	\$18,000
	Ending Fund Balance Adjustment	-	-	-	(\$18,000)	(\$18,000)	-	-	(\$18,000)
	MEF Legal/Transfers and Reimbursements	-	-	\$10,000	-	\$10,000	\$10,000	-	-
	Budget Adjustments Total	\$0	\$0	\$145,000	(\$18,000)	\$127,000	\$127,000	\$0	\$0
	Benefits Funds - Benefit Fund (160) TOTAL	\$0	\$0	\$145,000	(\$18,000)	\$127,000	\$127,000	\$0	\$0
Benefits Funds - Life Insurance Fund (156)									
Clean-Up Actions									
Human Resources									
Department	Tech Adjust: Other Revenue (Reallocation from Fees, Rates, and Charges for Retiree Contributions)	-	-	-	-	-	\$430,000	-	(\$430,000)
	Tech Adjust: Fees, Rates, and Charges (Reallocation to Other Revenue for Retiree Contributions)	-	-	-	-	-	(\$430,000)	-	\$430,000
	Clean-Up Actions TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Benefits Funds - Life Insurance Fund (156) TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Special Funds
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Benefits Funds - Unemployment Insurance Fund (157)								
Clean-Up Actions								
Human Resources Department								
Tech Adjust: Personal Services (Overage)	\$8,500	-	-	-	\$8,500	-	-	\$8,500
Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$8,500)	(\$8,500)	-	-	(\$8,500)
Clean-Up Actions TOTAL	\$8,500	\$0	\$0	(\$8,500)	\$0	\$0	\$0	\$0
Benefits Funds - Unemployment Insurance Fund (157) TOTAL								
	\$8,500	\$0	\$0	(\$8,500)	\$0	\$0	\$0	\$0
Building Development Fee Program Fund (237)								
Clean-Up Actions								
City Manager - Office of Economic Development and Cultural Affairs								
Tech Adjust: Personal Services (Overage)	\$2,000	-	-	-	\$2,000	-	-	\$2,000
Human Resources Department								
Tech Adjust: Development Fee Program - Shared Resources Personal Services (Overage)	\$4,000	-	-	-	\$4,000	-	-	\$4,000
Information Technology Department								
Tech Adjust: Development Fee Programs - Shared Resources Personal Services (Overage)	\$2,500	-	-	-	\$2,500	-	-	\$2,500
Planning, Building and Code Enforcement Department								
Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$8,500)	(\$8,500)	-	-	(\$8,500)
Clean-Up Actions TOTAL	\$8,500	\$0	\$0	(\$8,500)	\$0	\$0	\$0	\$0

Special Funds
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Budget Adjustments								
City Manager - Office of Economic Development and Cultural Affairs								
Personal Services (Overage)	\$16,500	-	-	-	\$16,500	-	-	\$16,500
Planning, Building and Code Enforcement Department								
Ending Fund Balance Adjustment	-	-	-	\$6,983,500	\$6,983,500	-	-	\$6,983,500
Licenses and Permits (Building Development Fees)	-	-	-	-	-	\$7,000,000	-	(\$7,000,000)
Budget Adjustments Total	\$16,500	\$0	\$0	\$6,983,500	\$7,000,000	\$7,000,000	\$0	\$0
Building Development Fee Program Fund (237) TOTAL	\$25,000	\$0	\$0	\$6,975,000	\$7,000,000	\$7,000,000	\$0	\$0
Business Improvement District Fund (351)								
Budget Adjustments								
City Manager - Office of Economic Development and Cultural Affairs								
Hotel Business Improvement District/Special Assessments	-	-	(\$1,480,400)	-	(\$1,480,400)	(\$1,480,400)	-	-
Budget Adjustments Total	\$0	\$0	(\$1,480,400)	\$0	(\$1,480,400)	(\$1,480,400)	\$0	\$0
Business Improvement District Fund (351) TOTAL	\$0	\$0	(\$1,480,400)	\$0	(\$1,480,400)	(\$1,480,400)	\$0	\$0

Special Funds
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Citywide Planning Fee Program Fund (239)								
Budget Adjustments								
City Manager - Office of Economic Development and Cultural Affairs								
Planning, Building and Code Enforcement Department	Personal Services (Overage)	\$14,500	-	-	\$14,500	-	-	\$14,500
	Fees, Rates, and Charges (Citywide Planning Fees)	-	-	-	-	\$600,000	-	(\$600,000)
	Ending Fund Balance Adjustment	-	-	\$585,500	\$585,500	-	-	\$585,500
	Budget Adjustments Total	\$14,500	\$0	\$0	\$585,500	\$600,000	\$0	\$0
	Citywide Planning Fee Program Fund (239) TOTAL	\$14,500	\$0	\$0	\$585,500	\$600,000	\$0	\$0
Community Development Block Grant Fund (441)								
Budget Adjustments								
Housing Department								
	Emergency Housing Vouchers	-	-	\$1,000,000	\$1,000,000	-	-	\$1,000,000
	Rental Support Case Management	-	-	\$561,071	\$561,071	-	-	\$561,071
	Community Development Block Grant - CV3/Revenue from the Federal Government	-	-	\$7,578,510	\$7,578,510	\$7,578,510	-	-
	Ending Fund Balance Adjustment	-	-	(\$1,561,071)	(\$1,561,071)	-	-	(\$1,561,071)
	Budget Adjustments Total	\$0	\$0	\$9,139,581	(\$1,561,071)	\$7,578,510	\$0	\$0
	Community Development Block Grant Fund (441) TOTAL	\$0	\$0	\$9,139,581	(\$1,561,071)	\$7,578,510	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Community Facilities District No. 8 (Communications Hill) Fund (373)								
Budget Adjustments								
Public Works Department	Non-Personal/Equipment (Security Services)	- (\$150,000)	-	-	(\$150,000)	-	-	(\$150,000)
	Security Services	-	\$220,000	-	\$220,000	-	-	\$220,000
Transportation Department	Non-Personal/Equipment (Security Services)	- (\$70,000)	-	-	(\$70,000)	-	-	(\$70,000)
	Budget Adjustments Total	\$0 (\$220,000)	\$220,000	\$0	\$0	\$0	\$0	\$0
	Community Facilities District No. 8 (Communications Hill) Fund (373) TOTAL	\$0 (\$220,000)	\$220,000	\$0	\$0	\$0	\$0	\$0
Community Facilities Revenue Fund (422)								
Budget Adjustments								
Finance Department	Transfer to the General Fund (Hayes Mansion Close Out)	-	\$2,000,000	-	\$2,000,000	-	-	\$2,000,000
	Ending Fund Balance Adjustment	-	-	(\$525,000)	(\$525,000)	-	-	(\$525,000)
	Hayes Close Out Costs	-	(\$1,485,000)	-	(\$1,485,000)	-	-	(\$1,485,000)
	Hayes Consultant Costs	-	\$10,000	-	\$10,000	-	-	\$10,000
	Budget Adjustments Total	\$0	\$0	\$525,000	(\$525,000)	\$0	\$0	\$0
	Community Facilities Revenue Fund (422) TOTAL	\$0	\$0	\$525,000	(\$525,000)	\$0	\$0	\$0
Convention Center Facilities District Revenue Fund (791)								
Budget Adjustments								
Finance Department	Debt Service: Special Tax Bonds	-	\$5,000	-	\$5,000	-	-	\$5,000
	Ending Fund Balance Adjustment	-	-	(\$5,000)	(\$5,000)	-	-	(\$5,000)
	Budget Adjustments Total	\$0	\$0	\$5,000	(\$5,000)	\$0	\$0	\$0
	Convention Center Facilities District Revenue Fund (791) TOTAL	\$0	\$0	\$5,000	(\$5,000)	\$0	\$0	\$0

Special Funds
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Coronavirus Relief Fund (401)								
Budget Adjustments								
Office of the City Manager								
Facilities Improvements/Revenue from the Use of Money/Property	-	-	\$650,000	-	\$650,000	\$150,000	-	\$500,000
COVID-19 Personal Services	-	-	(\$500,000)	-	(\$500,000)	-	-	(\$500,000)
Budget Adjustments Total	\$0	\$0	\$150,000	\$0	\$150,000	\$150,000	\$0	\$0
Coronavirus Relief Fund (401) TOTAL	\$0	\$0	\$150,000	\$0	\$150,000	\$150,000	\$0	\$0
Downtown Property And Business Improvement District Fund (302)								
Clean-Up Actions								
Public Works Department								
Tech Adjust: Personal Services (Overage)	\$5,000	-	-	-	\$5,000	-	-	\$5,000
Transportation Department								
Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$5,000)	(\$5,000)	-	-	(\$5,000)
Clean-Up Actions TOTAL	\$5,000	\$0	\$0	(\$5,000)	\$0	\$0	\$0	\$0
Downtown Property And Business Improvement District Fund (302) TOTAL	\$5,000	\$0	\$0	(\$5,000)	\$0	\$0	\$0	\$0
Emergency Reserve Fund (406)								
Budget Adjustments								
Office of the City Manager								
Emergency Rental Assistance/Revenue from the Federal Government	-	-	\$14,511,155	-	\$14,511,155	\$14,511,155	-	-
Testing, Tracing, and Isolation	-	-	\$4,500,000	-	\$4,500,000	-	-	\$4,500,000

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Finance Department Revenue from the Federal Government (FEMA Reimbursement)	-	-	-	-	-	\$4,500,000	-	(\$4,500,000)
Transfer to the General Fund - Interest Income/Revenue from the Use of Money/Property	-	-	\$138,000	-	\$138,000	\$138,000	-	-
Budget Adjustments Total	\$0	\$0	\$19,149,155	\$0	\$19,149,155	\$19,149,155	\$0	\$0
Emergency Reserve Fund (406) TOTAL	\$0	\$0	\$19,149,155	\$0	\$19,149,155	\$19,149,155	\$0	\$0
Fire Development Fee Program Fund (240)								
Clean-Up Actions								
Fire Department Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$1,000)	(\$1,000)	-	-	(\$1,000)
Information Technology Department Tech Adjust: Development Fee Programs - Shared Resources Personal Services (Overage)	\$1,000	-	-	-	\$1,000	-	-	\$1,000
Clean-Up Actions TOTAL	\$1,000	\$0	\$0	(\$1,000)	\$0	\$0	\$0	\$0
Fire Development Fee Program Fund (240) TOTAL	\$1,000	\$0	\$0	(\$1,000)	\$0	\$0	\$0	\$0
General Purpose Parking Fund (533)								
Budget Adjustments								
Transportation Department Ending Fund Balance Adjustment	-	-	-	(\$6,300)	(\$6,300)	-	-	(\$6,300)
Transfer to the General Fund (San José Downtown Association)	-	-	\$6,300	-	\$6,300	-	-	\$6,300
Budget Adjustments Total	\$0	\$0	\$6,300	(\$6,300)	\$0	\$0	\$0	\$0
General Purpose Parking Fund (533)	\$0	\$0	\$6,300	(\$6,300)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Ice Centre Revenue Fund (432)								
Budget Adjustments								
Finance Department Revenue from Financing Proceeds (Bond Proceeds)	-	-	-	-	-	(\$120,000,000)	-	\$120,000,000
Ice Centre Expansion	-	(\$60,000,000)	-	-	(\$60,000,000)	-	-	(\$60,000,000)
Transfer to the General Fund	-	(\$1,570,000)	-	-	(\$1,570,000)	-	-	(\$1,570,000)
Ending Fund Balance Adjustment	-	-	-	(\$58,430,000)	(\$58,430,000)	-	-	(\$58,430,000)
Budget Adjustments Total	\$0	\$0 (\$61,570,000)		(\$58,430,000)	(\$120,000,000)	(\$120,000,000)	\$0	\$0
Ice Centre Revenue Fund (432) TOTAL	\$0	\$0 (\$61,570,000)		(\$58,430,000)	(\$120,000,000)	(\$120,000,000)	\$0	\$0
Inclusionary Fee Fund (451)								
Budget Adjustments								
Housing Department Non-Personal/Equipment (Street Level Advisors)	-	\$50,000	-	-	\$50,000	-	-	\$50,000
Ending Fund Balance Adjustment	-	-	-	(\$50,000)	(\$50,000)	-	-	(\$50,000)
Budget Adjustments Total	\$0	\$50,000	\$0	(\$50,000)	\$0	\$0	\$0	\$0
Inclusionary Fee Fund (451) TOTAL	\$0	\$50,000	\$0	(\$50,000)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Integrated Waste Management Fund (423)									
Clean-Up Actions									
Office of the City Attorney	Tech Adjust: Personal Services (Overage)	\$8,000	-	-	-	\$8,000	-	-	\$8,000
Environmental Services Department	Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$10,200)	(\$10,200)	-	-	(\$10,200)
Human Resources Department	Tech Adjust: Personal Services (Overage)	\$2,200	-	-	-	\$2,200	-	-	\$2,200
Clean-Up Actions TOTAL		\$10,200	\$0	\$0	(\$10,200)	\$0	\$0	\$0	\$0
Budget Adjustments									
Environmental Services Department	Single-Family Recycle Plus (Savings)	-	(\$500,000)	-	-	(\$500,000)	-	-	(\$500,000)
	Yard Trimming Collection/Processing (Savings)	-	(\$300,000)	-	-	(\$300,000)	-	-	(\$300,000)
	Single Family Dwelling Processing (Savings)	-	(\$210,000)	-	-	(\$210,000)	-	-	(\$210,000)
	Transfer to the General Fund - CDDD Revenue	-	-	(\$300,000)	-	(\$300,000)	-	-	(\$300,000)
	IDC Disposal Agreement (Overage)	-	-	\$1,010,000	-	\$1,010,000	-	-	\$1,010,000
Finance Department	Ending Fund Balance Adjustment	-	-	-	\$266,500	\$266,500	-	-	\$266,500
	Banking Services	-	-	\$10,500	-	\$10,500	-	-	\$10,500
Planning, Building and Code Enforcement Department	Personal Services (Overage)	\$23,000	-	-	-	\$23,000	-	-	\$23,000
Budget Adjustments Total		\$23,000	(\$1,010,000)	\$720,500	\$266,500	\$0	\$0	\$0	\$0
Integrated Waste Management Fund (423) TOTAL		\$33,200	(\$1,010,000)	\$720,500	\$256,300	\$0	\$0	\$0	\$0

Special Funds
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Library Parcel Tax Fund (418)									
Clean-Up Actions									
Human Resources Department									
	Tech Adjust: Personal Services (Overage)	\$5,000	-	-	-	\$5,000	-	-	\$5,000
Library Department									
	Fund Balance Reconciliation	-	-	-	\$20,454	\$20,454	-	\$20,454	-
	Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$5,000)	(\$5,000)	-	-	(\$5,000)
	Clean-Up Actions TOTAL	\$5,000	\$0	\$0	\$15,454	\$20,454	\$0	\$20,454	\$0
Library Parcel Tax Fund (418) TOTAL									
		\$5,000	\$0	\$0	\$15,454	\$20,454	\$0	\$20,454	\$0
Low And Moderate Income Housing Asset Fund (346)									
Clean-Up Actions									
Housing Department									
	Tech Adjust: Asset Management Services (Retitle appropriation from Loan Management)	-	-	-	-	-	-	-	-
Human Resources Department									
	Tech Adjust: Personal Services (Overage)	\$2,000	-	-	-	\$2,000	-	-	\$2,000
Planning, Building and Code Enforcement Department									
	Tech Adjust: Personal Services (Overage)	\$6,500	-	-	-	\$6,500	-	-	\$6,500
Housing Department									
	Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$8,500)	(\$8,500)	-	-	(\$8,500)
	Clean-Up Actions TOTAL	\$8,500	\$0	\$0	(\$8,500)	\$0	\$0	\$0	\$0
Low And Moderate Income Housing Asset Fund (346) TOTAL									
		\$8,500	\$0	\$0	(\$8,500)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Maintenance District No. 2 (Trade Zone Blvd.-Lundy Ave.) Fund (354)								
Budget Adjustments								
Transportation Department		Non-Personal/Equipment (Water Usage and Contractual Services)						
	-	\$29,000	-	-	\$29,000	-	-	\$29,000
	-	-	-	(\$29,000)	(\$29,000)	-	-	(\$29,000)
	\$0	\$29,000	\$0	(\$29,000)	\$0	\$0	\$0	\$0
Maintenance District No. 2 (Trade Zone Blvd.-Lundy Ave.) Fund (354) TOTAL								
	\$0	\$29,000	\$0	(\$29,000)	\$0	\$0	\$0	\$0
Maintenance District No. 13 (Karina-O'Nel) Fund (366)								
Budget Adjustments								
Transportation Department		Non-Personal/Equipment (Water Usage)						
	-	\$5,000	-	-	\$5,000	-	-	\$5,000
	-	-	-	(\$5,000)	(\$5,000)	-	-	(\$5,000)
	\$0	\$5,000	\$0	(\$5,000)	\$0	\$0	\$0	\$0
Maintenance District No. 13 (Karina-O'Nel) Fund (366) TOTAL								
	\$0	\$5,000	\$0	(\$5,000)	\$0	\$0	\$0	\$0
Maintenance District No. 15 (Silver Creek Valley) Fund (368)								
Budget Adjustments								
Transportation Department		Non-Personal/Equipment (Water Usage)						
	-	\$45,000	-	-	\$45,000	-	-	\$45,000
	-	-	-	(\$45,000)	(\$45,000)	-	-	(\$45,000)
	\$0	\$45,000	\$0	(\$45,000)	\$0	\$0	\$0	\$0
Maintenance District No. 15 (Silver Creek Valley) Fund (368) TOTAL								
	\$0	\$45,000	\$0	(\$45,000)	\$0	\$0	\$0	\$0

Special Funds
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Maintenance District No. 19 (River Oaks Area Landscaping) Fund (359)								
Budget Adjustments								
Transportation Department		Non-Personal/Equipment (Water Usage and Contractual Services)						
	-	\$23,000	-	-	\$23,000	-	-	\$23,000
	-	-	-	(\$23,000)	(\$23,000)	-	-	(\$23,000)
	\$0	\$23,000	\$0	(\$23,000)	\$0	\$0	\$0	\$0
Maintenance District No. 19 (River Oaks Area Landscaping) Fund (359) TOTAL								
	\$0	\$23,000	\$0	(\$23,000)	\$0	\$0	\$0	\$0
Maintenance District No. 21 (Gateway Place-Airport Parkway) Fund (356)								
Budget Adjustments								
Transportation Department		Non-Personal/Equipment (Water Usage and Contractual Services)						
	-	\$10,000	-	-	\$10,000	-	-	\$10,000
	-	-	-	(\$10,000)	(\$10,000)	-	-	(\$10,000)
	\$0	\$10,000	\$0	(\$10,000)	\$0	\$0	\$0	\$0
Maintenance District No. 21 (Gateway Place-Airport Parkway) Fund (356) TOTAL								
	\$0	\$10,000	\$0	(\$10,000)	\$0	\$0	\$0	\$0

Special Funds
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost		
Multi-Source Housing Fund (448)										
Budget Adjustments										
Housing Department		Community Development Block Grant - CV3/Revenue from the Federal Government	-	-	(\$7,578,510)	-	(\$7,578,510)	(\$7,578,510)	-	-
		Ending Fund Balance Adjustment	-	-	-	(\$3,100,000)	(\$3,100,000)	-	-	(\$3,100,000)
		Homelessness Prevention System	-	-	\$3,000,000	-	\$3,000,000	-	-	\$3,000,000
		Rebuilding for Heroes	-	-	\$100,000	-	\$100,000	-	-	\$100,000
		Budget Adjustments Total	\$0	\$0	(\$4,478,510)	(\$3,100,000)	(\$7,578,510)	(\$7,578,510)	\$0	\$0
		Multi-Source Housing Fund (448) TOTAL	\$0	\$0	(\$4,478,510)	(\$3,100,000)	(\$7,578,510)	(\$7,578,510)	\$0	\$0
Municipal Golf Course Fund (518)										
Budget Adjustments										
Parks, Recreation and Neighborhood Services Department		Los Lagos Debt Service/Transfers and Reimbursements (Transfer from the General Fund)	-	-	(\$8,090,000)	-	(\$8,090,000)	(\$8,661,000)	-	\$571,000
		Ending Fund Balance Adjustment	-	-	-	(\$571,000)	(\$571,000)	-	-	(\$571,000)
		Budget Adjustments Total	\$0	\$0	(\$8,090,000)	(\$571,000)	(\$8,661,000)	(\$8,661,000)	\$0	\$0
		Municipal Golf Course Fund (518) TOTAL	\$0	\$0	(\$8,090,000)	(\$571,000)	(\$8,661,000)	(\$8,661,000)	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Planning Development Fee Program Fund (238)								
Clean-Up Actions								
Human Resources Department								
Tech Adjust: Development Fee Program - Shared Resources Personal Services (Overage)	\$3,500	-	-	-	\$3,500	-	-	\$3,500
Information Technology Department								
Tech Adjust: Development Fee Programs - Shared Resources Personal Services (Overage)	\$2,500	-	-	-	\$2,500	-	-	\$2,500
Planning, Building and Code Enforcement Department								
Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$6,000)	(\$6,000)	-	-	(\$6,000)
Clean-Up Actions TOTAL	\$6,000	\$0	\$0	(\$6,000)	\$0	\$0	\$0	\$0
Budget Adjustments								
Planning, Building and Code Enforcement Department								
Ending Fund Balance Adjustment	-	-	-	\$489,000	\$489,000	-	-	\$489,000
Planning Development Fee Program - Non-Personal/Equipment (Overage)	-	\$85,000	-	-	\$85,000	-	-	\$85,000
Overhead	-	-	\$226,000	-	\$226,000	-	-	\$226,000
Fees, Rates, and Charges (Planning Development Fees)	-	-	-	-	-	\$800,000	-	(\$800,000)
Budget Adjustments Total	\$0	\$85,000	\$226,000	\$489,000	\$800,000	\$800,000	\$0	\$0
Planning Development Fee Program Fund (238) TOTAL	\$6,000	\$85,000	\$226,000	\$483,000	\$800,000	\$800,000	\$0	\$0
Public Works Development Fee Program Fund (241)								
Clean-Up Actions								
City Manager - Office of Economic Development and Cultural Affairs								
Tech Adjust: Personal Services (Overage)	\$4,500	-	-	-	\$4,500	-	-	\$4,500

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Information Technology Department	Tech Adjust: Development Fee Programs - Shared Resources Personal Services (Overage)	\$2,000	-	-	-	\$2,000	-	-	\$2,000
Public Works Department	Ending Fund Balance Adjustment	-	-	-	(\$6,500)	(\$6,500)	-	-	(\$6,500)
	Clean-Up Actions TOTAL	\$6,500	\$0	\$0	(\$6,500)	\$0	\$0	\$0	\$0
Budget Adjustments									
Public Works Department	Personal Services (Overage)	\$50,000	-	-	-	\$50,000	-	-	\$50,000
	Overhead	-	-	\$130,000	-	\$130,000	-	-	\$130,000
	Ending Fund Balance Adjustment	-	-	-	(\$180,000)	(\$180,000)	-	-	(\$180,000)
	Budget Adjustments Total	\$50,000	\$0	\$130,000	(\$180,000)	\$0	\$0	\$0	\$0
	Public Works Development Fee Program Fund (241) TOTAL	\$56,500	\$0	\$130,000	(\$186,500)	\$0	\$0	\$0	\$0
Public Works Program Support Fund (150)									
Clean-Up Actions									
Finance Department	Tech Adjust: Finance Personal Services (Overage)	\$1,000	-	-	-	\$1,000	-	-	\$1,000
Human Resources Department	Tech Adjust: Personal Services (Overage)	\$1,500	-	-	-	\$1,500	-	-	\$1,500
Information Technology Department	Tech Adjust: Personal Services (Overage)	\$4,000	-	-	-	\$4,000	-	-	\$4,000
Public Works Department	Ending Fund Balance Adjustment	-	-	-	(\$6,500)	(\$6,500)	-	-	(\$6,500)
	Clean-Up Actions TOTAL	\$6,500	\$0	\$0	(\$6,500)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Budget Adjustments									
Public Works									
Department	Personal Services (Overage)	\$800,000	-	-	-	\$800,000	-	-	\$800,000
	Non-Personal/Equipment (Public Works Program Support)	-	\$100,000	-	-	\$100,000	-	-	\$100,000
	Compensated Time Off (Savings)	-	-	(\$650,000)	-	(\$650,000)	-	-	(\$650,000)
	Ending Fund Balance Adjustment	-	-	-	(\$450,000)	(\$450,000)	-	-	(\$450,000)
	Overhead	-	-	\$200,000	-	\$200,000	-	-	\$200,000
	Budget Adjustments Total	\$800,000	\$100,000	(\$450,000)	(\$450,000)	\$0	\$0	\$0	\$0
	Public Works Program Support Fund (150) TOTAL	\$806,500	\$100,000	(\$450,000)	(\$456,500)	\$0	\$0	\$0	\$0
Public Works Small Cell Permitting Fee Program Fund (242)									
Budget Adjustments									
Public Works									
Department	Public Works Small Cell Permitting - Personal Services (Overage)	\$1,850,000	-	-	-	\$1,850,000	-	-	\$1,850,000
	Fees, Rates, and Charges (Small Cell Permitting Fees)	-	-	-	-	-	\$2,284,000	-	(\$2,284,000)
	Overhead	-	-	\$434,000	-	\$434,000	-	-	\$434,000
	Budget Adjustments Total	\$1,850,000	\$0	\$434,000	\$0	\$2,284,000	\$2,284,000	\$0	\$0
	Public Works Small Cell Permitting Fee Program Fund (242) TOTAL	\$1,850,000	\$0	\$434,000	\$0	\$2,284,000	\$2,284,000	\$0	\$0
Rental Stabilization Program Fee Fund (450)									
Clean-Up Actions									
Planning, Building and Code									
Department	Tech Adjust: Personal Services (Overage)	\$6,000	-	-	-	\$6,000	-	-	\$6,000

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal		Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Housing Department	Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$6,000)	(\$6,000)	-	-	(\$6,000)
	Clean-Up Actions TOTAL	\$6,000	\$0	\$0	(\$6,000)	\$0	\$0	\$0	\$0
Budget Adjustments									
Office of the City Attorney	Personal Services (Overage)	\$105,000	-	-	-	\$105,000	-	-	\$105,000
Housing Department	Ending Fund Balance Adjustment	-	-	-	(\$105,000)	(\$105,000)	-	-	(\$105,000)
	Budget Adjustments Total	\$105,000	\$0	\$0	(\$105,000)	\$0	\$0	\$0	\$0
	Rental Stabilization Program Fee Fund (450) TOTAL	\$111,000	\$0	\$0	(\$111,000)	\$0	\$0	\$0	\$0
San José Clean Energy Operating Fund (501)									
Clean-Up Actions									
Community Energy Department	Fund Balance Reconciliation	-	-	-	(\$215,788)	(\$215,788)	-	(\$215,788)	-
	Clean-Up Actions TOTAL	\$0	\$0	\$0	(\$215,788)	(\$215,788)	\$0	(\$215,788)	\$0
Budget Adjustments									
Community Energy Department	Other Financing Proceeds	-	-	-	-	-	(\$30,000,000)	-	\$30,000,000
	Restricted Credit Reserve	-	-	(\$30,000,000)	-	(\$30,000,000)	-	-	(\$30,000,000)
Finance Department	Ending Fund Balance Adjustment	-	-	-	(\$15,000)	(\$15,000)	-	-	(\$15,000)
	Personal Services (Overage)	\$15,000	-	-	-	\$15,000	-	-	\$15,000
	Budget Adjustments Total	\$15,000	\$0	(\$30,000,000)	(\$15,000)	(\$30,000,000)	(\$30,000,000)	\$0	\$0
	San José Clean Energy Operating Fund (501) TOTAL	\$15,000	\$0	(\$30,000,000)	(\$230,788)	(\$30,215,788)	(\$30,000,000)	(\$215,788)	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
San José-Santa Clara Treatment Plant Operating Fund (513)								
Clean-Up Actions								
Environmental								
Services Department								
Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$9,500)	(\$9,500)	-	-	(\$9,500)
Transfer to the General Fund (Interest Income)	-	-	\$16,937	-	\$16,937	-	-	\$16,937
Ending Fund Balance Adjustment (General Fund Interest Income)	-	-	-	(\$16,937)	(\$16,937)	-	-	(\$16,937)
Human Resources Department								
Tech Adjust: Personal Services (Overage)	\$9,500	-	-	-	\$9,500	-	-	\$9,500
Clean-Up Actions TOTAL	\$9,500	\$0	\$16,937	(\$26,437)	\$0	\$0	\$0	\$0
Budget Adjustments								
Environmental								
Services Department								
Workers' Compensation Claims	-	-	\$25,000	-	\$25,000	-	-	\$25,000
Ending Fund Balance Adjustment	-	-	-	(\$113,000)	(\$113,000)	-	-	(\$113,000)
Finance Department								
Personal Services (Overage)	\$10,000	-	-	-	\$10,000	-	-	\$10,000
Public Works Department								
Personal Services	\$70,000	-	-	-	\$70,000	-	-	\$70,000
Non-Personal/Equipment	-	\$8,000	-	-	\$8,000	-	-	\$8,000
Budget Adjustments Total	\$80,000	\$8,000	\$25,000	(\$113,000)	\$0	\$0	\$0	\$0
San José-Santa Clara Treatment Plant Operating Fund (513) TOTAL	\$89,500	\$8,000	\$41,937	(\$139,437)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Sewer Service And Use Charge Fund (541)								
Clean-Up Actions								
Environmental Services Department								
Tech Adjust: Ending Fund Balance								
Adjustment (Personal Services)	-	-	-	(\$5,500)	(\$5,500)	-	-	(\$5,500)
Human Resources Department								
Tech Adjust: Personal Services (Overage)	\$2,500	-	-	-	\$2,500	-	-	\$2,500
Information Technology Department								
Tech Adjust: Personal Services (Overage)	\$3,000	-	-	-	\$3,000	-	-	\$3,000
Clean-Up Actions TOTAL	\$5,500	\$0	\$0	(\$5,500)	\$0	\$0	\$0	\$0
Budget Adjustments								
Environmental Services Department								
Workers' Compensation Claims	-	-	\$2,000	-	\$2,000	-	-	\$2,000
Finance Department								
Ending Fund Balance Adjustment	-	-	-	(\$46,000)	(\$46,000)	-	-	(\$46,000)
Collection Costs	-	-	\$44,000	-	\$44,000	-	-	\$44,000
Budget Adjustments Total	\$0	\$0	\$46,000	(\$46,000)	\$0	\$0	\$0	\$0
Sewer Service And Use Charge Fund (541) TOTAL	\$5,500	\$0	\$46,000	(\$51,500)	\$0	\$0	\$0	\$0
South Bay Water Recycling Operating Fund (570)								
Clean-Up Actions								
Environmental Services Department								
Transfer to the General Fund (Interest Income)	-	-	\$1,951	-	\$1,951	-	-	\$1,951
Ending Fund Balance Adjustment (General Fund Interest Income)	-	-	-	(\$1,951)	(\$1,951)	-	-	(\$1,951)
Clean-Up Actions TOTAL	\$0	\$0	\$1,951	(\$1,951)	\$0	\$0	\$0	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Budget Adjustments								
Environmental Services Department								
Non-Personal/Equipment	-	\$700,000	-	-	\$700,000	-	-	\$700,000
Fees, Rates, and Charges (Recycled Water Sales)	-	-	-	-	-	\$413,494	-	(\$413,494)
SCVWD - Advanced Water Treatment	-	-	\$700,000	-	\$700,000	-	-	\$700,000
Personal Services (Savings)	(\$986,506)	-	-	-	(\$986,506)	-	-	(\$986,506)
Budget Adjustments Total	(\$986,506)	\$700,000	\$700,000	\$0	\$413,494	\$413,494	\$0	\$0
South Bay Water Recycling Operating Fund (570) TOTAL	(\$986,506)	\$700,000	\$701,951	(\$1,951)	\$413,494	\$413,494	\$0	\$0
Storm Sewer Operating Fund (446)								
Clean-Up Actions								
Environmental Services Department								
Fund Balance Reconciliation	-	-	-	\$2,502	\$2,502	-	\$2,502	-
Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$2,800)	(\$2,800)	-	-	(\$2,800)
Human Resources Department								
Tech Adjust: Personal Services (Overage)	\$2,800	-	-	-	\$2,800	-	-	\$2,800
Clean-Up Actions TOTAL	\$2,800	\$0	\$0	(\$298)	\$2,502	\$0	\$2,502	\$0
Budget Adjustments								
Environmental Services Department								
Workers' Compensation Claims	-	-	\$5,000	-	\$5,000	-	-	\$5,000
Ending Fund Balance Adjustment	-	-	-	(\$5,000)	(\$5,000)	-	-	(\$5,000)
Budget Adjustments Total	\$0	\$0	\$5,000	(\$5,000)	\$0	\$0	\$0	\$0
Storm Sewer Operating Fund (446) TOTAL	\$2,800	\$0	\$5,000	(\$5,298)	\$2,502	\$0	\$2,502	\$0

Special Funds
Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Supplemental Law Enforcement Services Fund (414)								
Clean-Up Actions								
Police Department								
Fund Balance Reconciliation	-	-	-	(\$2,380,940)	(\$2,380,940)	-	(\$2,380,940)	-
Clean-Up Actions TOTAL	\$0	\$0	\$0	(\$2,380,940)	(\$2,380,940)	\$0	(\$2,380,940)	\$0
Supplemental Law Enforcement Services Fund (414) TOTAL	\$0	\$0	\$0	(\$2,380,940)	(\$2,380,940)	\$0	(\$2,380,940)	\$0
Transient Occupancy Tax Fund (461)								
Budget Adjustments								
City Manager - Office of Economic Development and Cultural Affairs								
San José Convention and Visitors Bureau	-	-	\$93,562	-	\$93,562	-	-	\$93,562
Other Revenue (San José Convention and Visitors Bureau Refund for Overpayment)	-	-	-	-	-	\$93,562	-	(\$93,562)
Budget Adjustments Total	\$0	\$0	\$93,562	\$0	\$93,562	\$93,562	\$0	\$0
Transient Occupancy Tax Fund (461) TOTAL	\$0	\$0	\$93,562	\$0	\$93,562	\$93,562	\$0	\$0
Vehicle Maintenance And Operations Fund (552)								
Budget Adjustments								
Public Works Department								
Ending Fund Balance Adjustment	-	-	-	(\$20,000)	(\$20,000)	-	-	(\$20,000)
Workers' Compensation Claims	-	-	\$20,000	-	\$20,000	-	-	\$20,000
Budget Adjustments Total	\$0	\$0	\$20,000	(\$20,000)	\$0	\$0	\$0	\$0
Vehicle Maintenance And Operations Fund (552) TOTAL	\$0	\$0	\$20,000	(\$20,000)	\$0	\$0	\$0	\$0

Special Funds
 Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal	Personal Services	Non-Personal Equipment	Use Other	Ending Fund Balance	Total Use	Source Revenue	Beg Fund Balance	Net Cost
Water Utility Fund (515)								
Clean-Up Actions								
Environmental Services Department								
Fund Balance Reconciliation	-	-	-	\$5,055	\$5,055	-	\$5,055	-
Human Resources Department								
Tech Adjust: Ending Fund Balance Adjustment (Personal Services)	-	-	-	(\$1,600)	(\$1,600)	-	-	(\$1,600)
Tech Adjust: Personal Services (Overage)	\$1,600	-	-	-	\$1,600	-	-	\$1,600
Clean-Up Actions TOTAL	\$1,600	\$0	\$0	\$3,455	\$5,055	\$0	\$5,055	\$0
Water Utility Fund (515) TOTAL	\$1,600	\$0	\$0	\$3,455	\$5,055	\$0	\$5,055	\$0
Workforce Development Fund (290)								
Budget Adjustments								
Office of the City Attorney City Manager - Office of Economic Development and Cultural Affairs								
Administrative Costs	-	-	\$30,000	-	\$30,000	-	-	\$30,000
Administration	-	-	(\$30,000)	-	(\$30,000)	-	-	(\$30,000)
Budget Adjustments Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Workforce Development Fund (290) TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Capital Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Building and Structure Construction Tax Fund (429)			
Building and Structure Construction Tax	Transportation Department		\$(3,000,000)
<p>This action decreases the revenue estimate for Building and Structure Construction Tax by \$3.0 million, from \$25.0 million to \$22.0 million, to align with year-end projections based on actual revenues collected through May 2021. Monthly collections for the fiscal year slowed down significantly starting in February 2021 and are anticipated to end the year at \$22.0 million. Actions to decrease the Transportation Grants Reserve by \$2.2 million and Ending Fund Balance by \$800,000 are recommended elsewhere in this memorandum to offset this action.</p>			
Ending Fund Balance Adjustment	Transportation Department	\$(800,000)	
<p>This action decreases the Ending Fund Balance to offset the actions recommended in this memorandum.</p>			
Transportation Grants Reserve	Transportation Department	\$(2,200,000)	
<p>This action decreases the Transportation Grants Reserve by \$2.2 million to offset a portion of the decrease in the revenue estimate for Building and Structure Construction Taxes.</p>			
Building and Structure Construction Tax Fund (429) TOTAL		\$(3,000,000)	\$(3,000,000)

Construction Excise Tax Fund (465)

Construction Excise Tax	Transportation Department		\$(4,000,000)
<p>This action decreases the revenue estimate for Construction Excise Tax by \$4.0 million, from \$21.0 million to \$17.0 million, to align with year-end projections based on actual revenues collected through May 2021. Monthly collections for the fiscal year slowed down significantly starting in February 2021 and are anticipated to end the year at \$17.0 million. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>			
Ending Fund Balance Adjustment	Transportation Department	\$(4,000,000)	
<p>This action decreases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Pavement Maintenance - SB1 Road Repair & Accountability Act 2017	Transportation Department	\$(630,167)	
<p>This action decreases the Pavement Maintenance - SB1 Road Repair & Accountability Act 2017 appropriation by \$630,167, from \$29.1 million to \$28.5 million, to reflect lower state projections on SB1 Road Repair & Accountability Act 2017 tax collections. The miles of street paved during the 2021 pavement maintenance season is not expected to be impacted by this decrease as project costs are below estimates and higher than anticipated funding from the VTA Measure B VRF revenues that were recognized as part of the 2020-2021 Mid-Year Budget Review. A corresponding decrease to the estimate for Revenue from State of California (SB1 Road Repair & Accountability Act 2017) is recommended to offset this action.</p>			

**Capital Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Construction Excise Tax Fund (465)			
Pavement Maintenance - State Gas Tax	Transportation Department	\$(1,308,814)	
<p>This action decreases the Pavement Maintenance - State Gas Tax appropriation by \$1,308,814, from \$7.4 million to \$6.1 million, to reflect lower state projections on gas tax collections. The miles of street paved during the 2021 pavement maintenance season is not expected to be impacted by this decrease as project costs are below estimates and higher than anticipated funding from the VTA Measure B VRF revenues that were recognized as part of the 2020-2021 Mid-Year Budget Review. A corresponding decrease to the estimate for Revenue from State of California (State Gas Tax) is recommended to offset this action.</p>			
Revenue from State of California (Pavement Maintenance - SB1 Road Repair and Accountability Act)	Transportation Department		\$(630,167)
<p>This action decreases the estimate for Revenue from State of California by \$630,137 to reflect lower state projections on SB1 Road Repair and Accountability Act tax collections, from \$19.7 million to \$19.1 million. A corresponding decrease to the Pavement Maintenance - SB1 Road Repair and Accountability Act appropriation is recommended to offset this action.</p>			
Revenue from State of California (Pavement Maintenance - State Gas Tax)	Transportation Department		\$(1,308,814)
<p>This action decreases the estimate for Revenue from State of California by \$1,308,813 to reflect lower state projections on gas tax collections, from \$9.2 million to \$7.9 million. A corresponding decrease to the Pavement Maintenance - State Gas Tax appropriation is recommended to offset this action.</p>			
Construction Excise Tax Fund (465) TOTAL		\$(5,938,981)	\$(5,938,981)
Convention and Cultural Affairs Capital Fund (560)			
Cultural Facilities Rehabilitation/Repair - Electrical	City Manager - Office of Economic Development	\$(10,000)	
<p>This action reduces the Rehabilitation / Repair - Electrical appropriation by \$10,000, from \$1,313,000 to \$1,303,000, to reflect miscellaneous project savings during 2020-2021.</p>			
Ending Fund Balance Adjustment	City Manager - Office of Economic Development	\$10,000	
<p>This action increases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Convention and Cultural Affairs Capital Fund (560) TOTAL		\$10,000	\$10,000

**Capital Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Fire Construction and Conveyance Tax Fund (392)			
Capital Program and Public Works Department Support Service Costs	Public Works Department	\$19,000	
<p>This action increases the Capital Program and Public Works Department Support Service Costs appropriation by \$19,000, from \$9,000 to \$28,000, in order to account for higher than anticipated support service costs attributed to project management and delivery of Fire Station 37 in the Public Safety Capital Improvement Program. This action is offset by a reduction to the Measure T - Fire Station 37 appropriation recommended elsewhere in this memorandum.</p>			
Measure T - Fire Station 37	Fire Department	\$(19,000)	
<p>This action decreases the Measure T - Fire Station 37 appropriation in order to offset an increase for the Capital Program and Public Works Department Support Service Costs appropriation recommended elsewhere in this memorandum.</p>			
Fire Construction and Conveyance Tax Fund (392) TOTAL			
Ice Centre Expansion Bond Fund (490)			
Ending Fund Balance Adjustment	Public Works Department	\$58,430,000	
<p>This action increases the Ending Fund Balance to offset the action recommended in this memorandum.</p>			
Ice Center Expansion	Public Works Department	\$60,000,000	
<p>In order to be compliant with GASB 87 accounting guidelines related to debt service and capital projects, this action shifts the funding for the Ice Centre Expansion out of the Ice Centre Revenue Fund and into the new Ice Centre Expansion Bond Fund in order to correctly track the capital revenues and expenses. This action establishes the Ice Centre Expansion project in this fund, offset by revenue from financing proceeds recognized elsewhere in this memorandum.</p>			
Revenue from Financing Proceeds (Ice Centre)	Public Works Department		\$120,000,000
<p>In order to be compliant with GASB 87 accounting guidelines related to debt service and capital projects, this action shifts the funding for the Ice Centre Expansion project out of the Ice Centre Revenue Fund and into the new Ice Centre Expansion Bond Fund in order to correctly track the capital revenues and expenses. This action establishes an estimate for Financing Proceeds in the amount of \$120.0 million. Proceeds from the 2020B Bonds will be used to finance the acquisition and construction of two additional ice ranks and related facilities at the Ice Centre.</p>			
Transfer to the General Fund	Public Works Department	\$1,570,000	
<p>In order to be compliant with GASB 87 accounting guidelines related to debt service and capital projects, this action shifts the funding for the Ice Centre Expansion out of the Ice Centre Revenue Fund and into the new Ice Centre Expansion Bond Fund in order to correctly track the capital revenues and expenses. This action transfers \$1.57 million to the General Fund to fund costs associated with construction oversight by the Public Works Department. A corresponding decrease to the Ending Fund Balance is recommended elsewhere in this memorandum.</p>			
Ice Centre Expansion Bond Fund (490) TOTAL		\$120,000,000	\$120,000,000

**Capital Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Parks and Recreation Bond Projects Fund (471)			
Alum Rock Avenue and 31st Street Park Phase II	Parks, Recreation and Neighborhood Services Department	\$100	
<p>This action increases the Alum Rock Avenue and 31st Street Park Phase II appropriation by \$100. This funding was liquidated from a carry-over encumbrance in 2019-2020 that was part of the Coleman Property sale and is currently available in the Parks and Recreation Bond Projects Reserve. This action reinstates the project funding to ensure Coleman Property sale funds are expended. A corresponding action to decrease the Parks and Recreation Bond Projects Contingency Reserve to offset this action is recommended in this report.</p>			
Parks and Recreation Bond Projects Contingency Reserve	Parks, Recreation and Neighborhood Services Department	\$(339)	
<p>This action decreases the Parks and Recreation Bond Projects Reserve to offset the actions recommended in this report.</p>			
Solari Park Improvements	Parks, Recreation and Neighborhood Services Department	\$239	
<p>This action increases the Solari Park Improvements appropriation by \$239. This funding was liquidated from a carry-over encumbrance in 2019-2020 that was part of the Coleman Property sale and is currently available in the Parks and Recreation Bond Projects Reserve. This action reinstates the project funding to ensure Coleman Property sale funds are expended. A corresponding action to decrease the Parks and Recreation Bond Projects Contingency Reserve to offset this action is recommended in this report.</p>			
Parks and Recreation Bond Projects Fund (471) TOTAL		<hr/>	<hr/>
Parks City-Wide Construction and Conveyance Tax Fund (391)			
Fellowships (Knight Foundation)	Parks, Recreation and Neighborhood Services Department	\$40,000	
<p>This action establishes the Fellowships (Knight Foundation) appropriation in the amount of \$40,000 to support the recruitment of two fellows to support existing work related to Guadalupe River Park and to fully-participate in the Re-imagining the Civic Commons Project. This grant funding totals \$170,000, of which \$40,000 was received in 2020-2021, \$85,000 anticipated to be received in 2021-2022, and \$45,000 anticipated to be received in 2022-2023. A corresponding action to increase the estimate for Other Revenue by \$40,000 is recommended to offset this action.</p>			
Other Revenue (Knight Foundation - Fellowships)	Parks, Recreation and Neighborhood Services Department		\$40,000
<p>This action increases the estimate of Other Revenue by \$40,000 to recognize the Knight Foundation grant. This grant funding will support the recruitment of two fellows to support existing work related to the Guadalupe River Park and to fully-participate in the Re-imagining the Civic Commons Project. A corresponding action to establish the Fellowships (Knight Foundation) appropriation is recommended to offset this action.</p>			
Parks City-Wide Construction and Conveyance Tax Fund (391) TOTAL		<hr/> \$40,000	<hr/> \$40,000

**Capital Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
San José-Santa Clara Treatment Plant Capital Fund (512)			
Capital Program and Public Works Department Support Service Costs	Public Works Department	\$390,000	
<p>This action increases the Capital Program and Public Works Department Support Service Costs appropriation by \$390,000, from \$677,000 to \$1.1 million, in order to account for higher than anticipated support service costs attributed to Water Pollution Capital Improvement Program project management and delivery. This action is offset by a reduction to the Ending Fund Balance recommended elsewhere in this memorandum.</p>			
Ending Fund Balance Adjustment	Environmental Services Department	\$(390,000)	
<p>This action decreases the Ending Fund Balance in order to offset actions recommended elsewhere in this memorandum.</p>			
San José-Santa Clara Treatment Plant Capital Fund (512) TOTAL		<hr/>	<hr/>
Storm Drainage Fee Fund (413)			
Capital Program and Public Works Department Support Service Costs	Public Works Department	\$15,000	
<p>This action increases the Capital Program and Public Works Department Support Service Costs appropriation by \$15,000, from \$24,000 to \$39,000, in order to account for higher than anticipated support service costs attributed to Storm Sewer Capital Improvement Program project management and delivery. This action is offset by a reduction to the Ending Fund Balance recommended elsewhere in this memorandum.</p>			
Ending Fund Balance Adjustment	Environmental Services Department	\$(25,000)	
<p>This action decreases the the Ending Fund Balance to offset actions recommended elsewhere in this memorandum.</p>			
Fee Administration - Storm Sewer	Public Works Department	\$10,000	
<p>This action increases the Fee Administration - Storm Sewer appropriation by \$10,000, from \$25,000 to \$35,000, in order to account for higher than anticipated fee activity and processing costs in 2020-2021. This action is offset by a reduction to the Ending Fund Balance recommended elsewhere in this memorandum.</p>			
Storm Drainage Fee Fund (413) TOTAL		<hr/>	<hr/>

**Capital Funds Recommended Budget Adjustments Summary
2020-2021 Year-End Budget Review**

<u>Action</u>	<u>Department</u>	<u>Use</u>	<u>Source</u>
Storm Sewer Capital Fund (469)			
Capital Program and Public Works Department Support Service Costs	Public Works Department	\$180,000	
<p>This action increases the Capital Program and Public Works Department Support Service Costs appropriation by \$180,000, from \$589,000 to \$769,000, in order to account for higher than anticipated support service costs attributed to Storm Sewer Capital Improvement Program project management and delivery. This action is offset by a reduction to Ending Fund Balance recommended elsewhere in this memorandum.</p>			
Ending Fund Balance Adjustment	Environmental Services Department	\$(180,000)	
<p>This action decreases the Ending Fund Balance in order to offset actions recommended elsewhere in this memorandum.</p>			
Storm Sewer Capital Fund (469) TOTAL		_____	_____
Water Utility Capital Fund (500)			
Capital Program and Public Works Department Support Service Costs	Public Works Department	\$26,000	
<p>This action increases the Capital Program and Public Works Department Support Service Costs appropriation by \$26,000, from \$8,000 to \$34,000, in order to account for higher than anticipated support service costs attributed to Water Utility Capital Improvement Program project management and delivery. This action is offset by a reduction to the Ending Fund Balance recommended elsewhere in this memorandum.</p>			
Ending Fund Balance Adjustment	Environmental Services Department	\$(26,000)	
<p>This action decreases the Ending Fund Balance in order to offset action recommended elsewhere in this memorandum.</p>			
Water Utility Capital Fund (500) TOTAL		_____	_____

Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal

	USE			SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance	
Building and Structure Construction Tax Fund (429)						
Building and Structure Construction Tax				\$(3,000,000)		\$3,000,000
Ending Fund Balance Adjustment		\$(800,000)	\$(800,000)			\$(800,000)
Transportation Grants Reserve	\$(2,200,000)		\$(2,200,000)			\$(2,200,000)
Budget Adjustments TOTAL	\$(2,200,000)	\$(800,000)	\$(3,000,000)	\$(3,000,000)		
Building and Structure Construction Tax Fund (429) TOTAL	\$(2,200,000)	\$(800,000)	\$(3,000,000)	\$(3,000,000)		
Construction Excise Tax Fund (465)						
Construction Excise Tax				\$(4,000,000)		\$4,000,000
Ending Fund Balance Adjustment		\$(4,000,000)	\$(4,000,000)			\$(4,000,000)
Pavement Maintenance - SB1 Road Repair & Accountability Act 2017	\$(630,167)		\$(630,167)			\$(630,167)
Pavement Maintenance - State Gas Tax	\$(1,308,814)		\$(1,308,814)			\$(1,308,814)
Revenue from State of California (Pavement Maintenance - SB1 Road Repair and Accountability Act)				\$(630,167)		\$630,167
Revenue from State of California (Pavement Maintenance - State Gas Tax)				\$(1,308,814)		\$1,308,814
Budget Adjustments TOTAL	\$(1,938,981)	\$(4,000,000)	\$(5,938,981)	\$(5,938,981)		
Construction Excise Tax Fund (465) TOTAL	\$(1,938,981)	\$(4,000,000)	\$(5,938,981)	\$(5,938,981)		

Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal

	USE			SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance	
Convention and Cultural Affairs Capital Fund (560)						
Cultural Facilities Rehabilitation/Repair - Electrical	\$(10,000)		\$(10,000)			\$(10,000)
Ending Fund Balance Adjustment		\$10,000	\$10,000			\$10,000
Budget Adjustments TOTAL	\$(10,000)	\$10,000				
Convention and Cultural Affairs Capital Fund (560) TOTAL	\$(10,000)	\$10,000				
Fire Construction and Conveyance Tax Fund (392)						
Tech Adjust: Revenue from the Use of Money and Property (Interest Income)				\$11,000		\$(11,000)
Tech Adjust: Transfer to the General Fund (Interest Income)	\$11,000		\$11,000			\$11,000
Clean-Up and Rebudget Actions TOTAL	\$11,000		\$11,000	\$11,000		
Capital Program and Public Works Department Support Service Costs	\$19,000		\$19,000			\$19,000
Measure T - Fire Station 37	\$(19,000)		\$(19,000)			\$(19,000)
Budget Adjustments TOTAL						
Fire Construction and Conveyance Tax Fund (392) TOTAL	\$11,000		\$11,000	\$11,000		

Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal

	USE			SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance	
Ice Centre Expansion Bond Fund (490)						
Ending Fund Balance Adjustment		\$58,430,000	\$58,430,000			\$58,430,000
Ice Center Expansion	\$60,000,000		\$60,000,000			\$60,000,000
Revenue from Financing Proceeds (Ice Centre)				\$120,000,000		\$(120,000,000)
Transfer to the General Fund	\$1,570,000		\$1,570,000			\$1,570,000
Budget Adjustments TOTAL	\$61,570,000	\$58,430,000	\$120,000,000	\$120,000,000		
Ice Centre Expansion Bond Fund (490) TOTAL	\$61,570,000	\$58,430,000	\$120,000,000	\$120,000,000		
Park Yards Construction and Conveyance Tax Fund (398)						
Tech Adjust: Revenue from the Use of Money and Property (Interest Income)				\$44,000		\$(44,000)
Tech Adjust: Transfer to the General Fund (Interest Income)	\$44,000		\$44,000			\$44,000
Clean-Up and Rebudget Actions TOTAL	\$44,000		\$44,000	\$44,000		
Park Yards Construction and Conveyance Tax Fund (398) TOTAL	\$44,000		\$44,000	\$44,000		

Capital Funds Recommended Budget Adjustments and Clean-Up Actions
 2020-2021 Year-End Budget Review

Department/Proposal

	USE			SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance	
Parks and Recreation Bond Projects Fund (471)						
Alum Rock Avenue and 31st Street Park Phase II	\$100		\$100			\$100
Parks and Recreation Bond Projects Contingency Reserve	\$(339)		\$(339)			\$(339)
Solari Park Improvements	\$239		\$239			\$239
Budget Adjustments TOTAL						
Parks and Recreation Bond Projects Fund (471) TOTAL						
Parks City-Wide Construction and Conveyance Tax Fund (391)						
Fellowships (Knight Foundation)	\$40,000		\$40,000			\$40,000
Other Revenue (Knight Foundation - Fellowships)				\$40,000		\$(40,000)
Budget Adjustments TOTAL	\$40,000		\$40,000	\$40,000		
Parks City-Wide Construction and Conveyance Tax Fund (391) TOTAL	\$40,000		\$40,000	\$40,000		

Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal

	USE			SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance	
San José-Santa Clara Treatment Plant Capital Fund (512)						
Ending Fund Balance Adjustment (Interest Income)		\$(83,279)	\$(83,279)			\$(83,279)
Transfer to the General Fund (Interest Income)	\$83,279		\$83,279			\$83,279
Clean-Up and Rebudget Actions TOTAL	\$83,279	\$(83,279)				
Capital Program and Public Works Department Support Service Costs	\$390,000		\$390,000			\$390,000
Ending Fund Balance Adjustment		\$(390,000)	\$(390,000)			\$(390,000)
Budget Adjustments TOTAL	\$390,000	\$(390,000)				
San José-Santa Clara Treatment Plant Capital Fund (512) TOTAL	\$473,279	\$(473,279)				
South Bay Water Recycling Capital Fund (571)						
Ending Fund Balance Adjustment (Interest Income)		\$(1,266)	\$(1,266)			\$(1,266)
Transfer to the General Fund (Interest Income)	\$1,266		\$1,266			\$1,266
Clean-Up and Rebudget Actions TOTAL	\$1,266	\$(1,266)				
South Bay Water Recycling Capital Fund (571) TOTAL	\$1,266	\$(1,266)				

Capital Funds Recommended Budget Adjustments and Clean-Up Actions
2020-2021 Year-End Budget Review

Department/Proposal

	USE			SOURCE		NET COST
	Expense	Ending Fund Balance	Total Use	Revenue	Beg Fund Balance	
Storm Drainage Fee Fund (413)						
Capital Program and Public Works Department Support Service Costs	\$15,000		\$15,000			\$15,000
Ending Fund Balance Adjustment		\$(25,000)	\$(25,000)			\$(25,000)
Fee Administration - Storm Sewer	\$10,000		\$10,000			\$10,000
Budget Adjustments TOTAL	\$25,000	\$(25,000)				
Storm Drainage Fee Fund (413) TOTAL	\$25,000	\$(25,000)				
Storm Sewer Capital Fund (469)						
Capital Program and Public Works Department Support Service Costs	\$180,000		\$180,000			\$180,000
Ending Fund Balance Adjustment		\$(180,000)	\$(180,000)			\$(180,000)
Budget Adjustments TOTAL	\$180,000	\$(180,000)				
Storm Sewer Capital Fund (469) TOTAL	\$180,000	\$(180,000)				
Water Utility Capital Fund (500)						
Capital Program and Public Works Department Support Service Costs	\$26,000		\$26,000			\$26,000
Ending Fund Balance Adjustment		\$(26,000)	\$(26,000)			\$(26,000)
Budget Adjustments TOTAL	\$26,000	\$(26,000)				
Water Utility Capital Fund (500) TOTAL	\$26,000	\$(26,000)				