

(d)1. DIGITAL PUBLIC MEETING IMPROVEMENTS STATUS REPORT

SMART CITIES AND SERVICE IMPROVEMENTS COMMITTEE— SEPTEMBER 1, 2022



Presented by: Toni Taber (City Clerk), Walter Lin (Public Works) and
Dhruv Hemmady (Information Technology)

Digital Public Meeting Improvements

- Software Applications
- Hardware Improvements
- Procurement Processes
- Implementation Schedules

New Program Improvements



Public Meeting Management

Replacing public meeting agenda and management system



Capital Equipment Enhancement

Upgrading audiovisual equipment in City Council Chambers and Committee Rooms



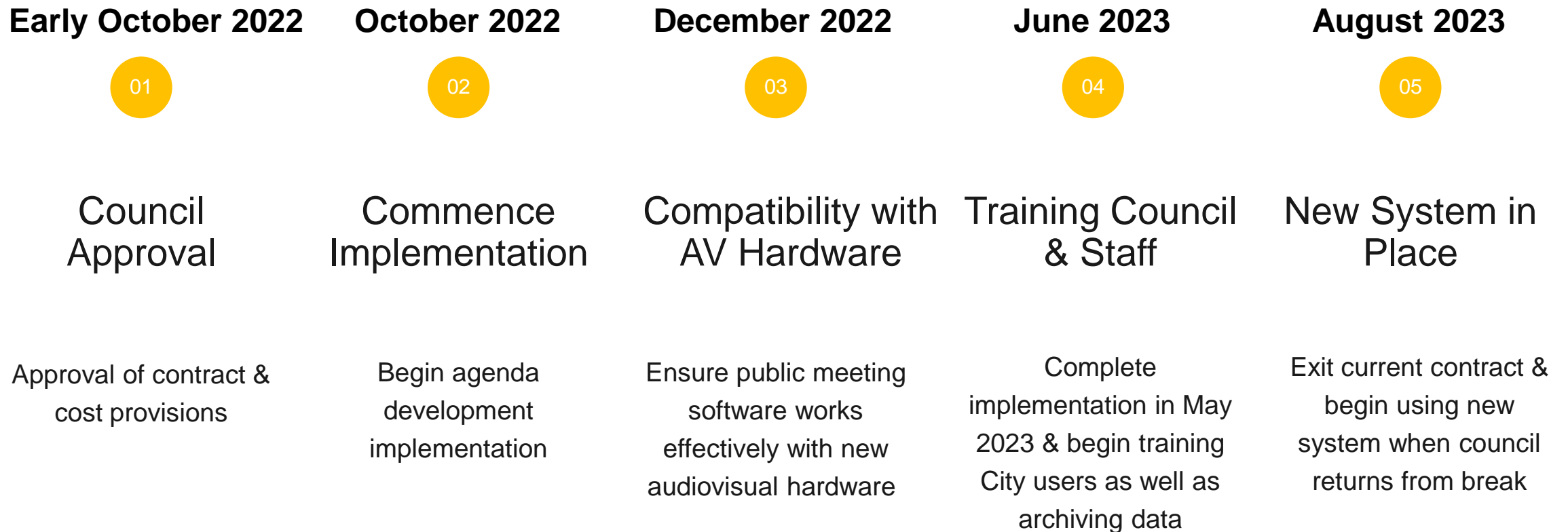
Expanding Hybrid Meeting Capabilities

Installing new monitors, cameras, and audio systems in City Hall Tower and Wing conference rooms

Public Meeting Management



Implementation Schedule



Council Chambers and Committee Rooms

AudioVisual System Upgrade

- Replace existing system with new all-in-one voting and presentation system
- Upgrade existing audio systems



Unit shown for reference only

Council Chambers and Committee Rooms

AudioVisual System Upgrade

- Initial bid advertised February 2, 2022; bid opening March 17, 2022
 - Two bid responses received
 - Both bids deemed not responsive or responsible due to multiple bid irregularities
- Re-bid issued April 20, 2022; bid opening June 2, 2022
 - Three bid responses received; two bids considered responsive
 - Project awarded to lowest responsive bidder (\$895,328 with 15% contingency)

Council Chambers and Committee Rooms

AudioVisual System Upgrade

Estimated Project Schedule:

Phase	Date
Notice to Proceed	August 29, 2022
Design Permit	October 24, 2022
Portable System Construction Start	January 2, 2023
Permanent System Construction Start	April 17, 2023
Project Completion	August 24, 2023

City Hall Conference Rooms

Hybrid Meeting Capabilities

- Install new audiovisual equipment (monitors, cameras, audio) allowing hybrid meeting format
- Exterior and key interior conference rooms in the City Hall Tower and Wing
- Equipment procurement complete
 - Installation and integration started July 2022; completion September 2022

Digital Public Meeting Improvements Team



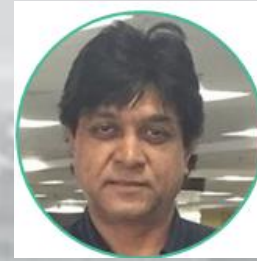
Toni



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Suslov



Thank you

Toni Taber (City Clerk)

Walter Lin (Public Works)

Dhruv Hemmady (Information Technology)