



COUNCIL AGENDA: 12/5/2017
ITEM: 2.16 (17-451)

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: December 1, 2017

SUBJECT: WALK AROUND THE LAKE RIBBON CUTTING CEREMONY

RECOMMENDATION: As recommended by the Rules and Open Government Committee on November 29, 2017:

- (a) Retroactively approve the Walk Around the Lake Ribbon Cutting Ceremony held on Saturday, December 2, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Johnny Khamis
District 10

SUBJECT: SEE BELOW

DATE: November 17, 2017

APPROVED:

SUBJECT: APPROVAL OF THE WALK AROUND THE LAKE RIBBON CUTTING CEREMONY BY COUNCIL DISTRICT 10 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve the Walk Around the Lake Ribbon Cutting Ceremony scheduled on Saturday, December 2, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the December 5, 2017 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517, which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Coleman Undercrossing has been a long anticipated project that has taken almost five years to complete. The numerous users to Almaden Lake Park, one of San José's well used regional parks, will now be able to walk completely around the lake, without having to cross at the busy intersection of Coleman Road and Almaden Expressway.

On Saturday, December 2, 2017, the District 10 office, in conjunction with Parks, Recreation, and Neighborhood Services, will host a Ribbon Cutting Ceremony, and launch the inaugural walk along the undercrossing, and around the entire lake.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, the sponsoring Councilmember will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 29, 2017 Rules Committee Agenda and the December 5, 2017 City Council Agenda.

CEQA

- X Not a Project, File No. PP15-077, Temporary Special Events.
- Exempt, File No. PP11-046, Graffiti removal services.
- Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.