



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Kip Harkness

**SUBJECT:** SEE BELOW

**DATE:** July 28, 2023

Approved

Date

7/31/23

**SUBJECT: ACCEPTANCE OF THE CALIFORNIA GOVERNOR'S OFFICE OF PLANNING AND RESEARCH ADAPTATION PLANNING GRANT AWARD**

## RECOMMENDATION

Adopt a resolution accepting the California Governor's Office of Planning and Research Adaptation Planning Grant in the amount of \$649,970; and authorizing the City Manager to negotiate and execute the Grant Agreement and Partnership Agreement, any additional amendments and all related documents, without further City Council action.

## SUMMARY AND OUTCOME

Approval of this recommendation will provide funding to develop a City Infrastructure Adaptation Plan that focuses on critical infrastructure and incorporates the needs of vulnerable communities.

## BACKGROUND

*A great City has great infrastructure*, the often-invisible networks of pipes, conduits, wires, roads, facilities, and natural spaces that connect us and enables the daily utilities that make modern life possible. Every day this infrastructure quietly brings us water, electricity, broadband, and takes away our sewage, storm water, garbage, and recycling. In San José, our city's infrastructure faces four simultaneous challenges, we must:

1. **Rehabilitate our existing aging infrastructure** to ensure we can continue to provide the backbone of day-to-day public services our community relies on.
2. **Grow our infrastructure** to accommodate more people as we welcome an additional 280,000 to San José by 2035.
3. **Mitigate climate change and become more sustainable** by reducing the carbon pollution we put into the atmosphere and powering our economy with carbon-free electrical energy.

- 4. Adapt to climate change and become more resilient** in the face of deeper droughts, more frequent wildfires, changing weather, and sea level rise.

Following the direction of the Mayor's 2023-2024 March Budget Message unanimously approved by City Council, staff developed a City Infrastructure Strategy to meet these challenges. The strategy focuses on five objectives: Disaster Ready & Climate Smart, Transportation & Aviation, Clean Energy Resilience, Water Resilience, and Natural Environment Restoration. Sixteen workstreams align with these Objectives and represent the most impactful change initiatives underway. This is in addition to the daily service delivery of Core Services. The City Infrastructure Strategy was approved by the Transportation and Environment Committee on June 5, 2023.

Successful implementation of the City Infrastructure Strategy requires a long-range, comprehensive understanding and analysis of the impacts of climate change on our City Infrastructure. The development of a City Infrastructure Climate Adaptation Plan is necessary to safeguard the City's Infrastructure against risks posed by climate change.

## **ANALYSIS**

Earlier this year, the Governor's Office of Planning and Research began accepting grant applications for their Adaptation Planning Grant Program. The Adaptation Planning Grant aims to enhance local communities' resilience in the face of climate change impacts. The Adaptation Planning Grant Program, a key component of the Integrated Climate Adaptation and Resilience Program, provides funding to support integrated climate adaptation planning efforts in California.

The City Manager's Office applied for the grant, with the Santa Clara Valley Water District as the City's co-applicant. The San José Interdependent Water, Energy, Security & Electrified Transportation Climate Adaptation Planning Proposal aims to develop a comprehensive climate adaptation plan that focuses on critical infrastructure as laid out in the City's Infrastructure Strategy and incorporates the needs of vulnerable communities. Santa Clara Valley Water District, as a Grant Partner, will provide guidance and advisory support, but will not receive any funding for their role in this project.

On June 1, 2023, the Governor's Office of Planning and Research announced the award of \$649,970 in grant funding. The grant, funded through Governor Newsom's 2021-22 Climate Budget, supports communities in developing adaptation projects that address climate risks and strengthen resilience. Per the grant award letter, all grant funds need to be expended by January 31, 2026.

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An estimated project timeline and budget is detailed in the table below.

	<b>Fiscal Year (Estimated)</b>	<b>City of San José Staffing &amp; Overhead Costs (Estimated)</b>	<b>Community-Based Organization (CBO) Partner Costs (Estimated)</b>	<b>Consultant Costs (Estimated)</b>
Task 1: Project Initiation and Program Management	2023-24	\$ 26,250	\$ -	\$ -
Task 2: Develop the Integrated Resource Adaptation Conceptual Model	2023-24	\$ 25,000	\$ 10,000	\$ 181,000
Task 3: Develop an Integrated Resource Adaptation Implementation Plan	2024-25	\$ 46,000	\$ 8,000	\$ 140,000
Task 4: Community Education and Involvement Campaign	2024-25	\$ 66,400	\$ 55,000	\$ 50,720
Task 5: Project Report and Closeout	2024-25	\$ 22,600	\$ 2,000	\$ 17,000
<b>Total (Estimated)</b>		<b>\$ 186,250</b>	<b>\$ 75,000</b>	<b>\$ 388,720</b>

**EVALUATION AND FOLLOW-UP**

Staff will return with periodic updates to the Transportation and Environment Committee during the development of the Adaptation Plan. Once the Adaptation Plan has been finalized, staff will return to the City Council with a report on the outcome.

**COST SUMMARY/IMPLICATIONS**

The recommended actions in this memorandum will enable the City to receive \$649,970 in grant funding. Budget adjustments to recognize and appropriate the grant funding will be brought forward at a later time once the agreements are executed. Once the Adaptation Plan is developed

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and approved by the City Council, there is potential for future budget impact to implement the Plan, and any funding recommendations will be brought forward in future a budget cycle.

This project is being funded by the California Governor's Office of Planning and Research and the State of California is the sole funding source. There is no grant match required.

### **COORDINATION**

This memorandum has been coordinated with the City Attorney's Office and the City Manager's Budget Office.

### **PUBLIC OUTREACH**

This memorandum will be posted on the City's Council Agenda website for the August 15, 2023 City Council meeting.

### **COMMISSION RECOMMENDATION AND INPUT**

No commission recommendation or input is associated with this action.

### **CEQA**

Not a Project, File No. PP17-004, Government Funding Mechanism or Fiscal Activity with no commitment to a specific project which may result in a potentially significant physical impact on the environment.

### **PUBLIC SUBSIDY REPORTING**

This item does not include a public subsidy as defined in section 53083 or 53083.1 of the California Government Code or the City's Open Government Resolution.

/s/  
KIP HARKNESS  
Deputy City Manager

For questions, please contact Erica Garaffo, Assistant to the City Manager, at [erica.garaffo@sanjoseca.gov](mailto:erica.garaffo@sanjoseca.gov).