

CIVIL SERVICE COMMISSION
Regular Meeting Minutes
February 5, 2026

CALL TO ORDER: 4:00 p.m.

PRESENT: Chair Sharon Hightower; Vice Chair Joan Smith (*arrived at 4:03 p.m.*);
Commissioner Sam Swift; and Commissioner Gary Diquisto.

ABSENT: Commissioner Tom Cochran.

VACANCY: None.

STAFF: Gabriel Rodriguez, Senior Deputy City Attorney; Megan Roche, Deputy City Clerk;
and Yasmin Johnson, Deputy City Clerk.

ABSENT: All present.

ORDERS OF THE DAY

Action: Upon motion by Commissioner Swift, seconded by Commissioner Diquisto, and carried
unanimously, the Orders of the Day were approved. (3-0-2; Absent: Smith, Cochran)

PUBLIC COMMENTS

None provided.

CONSENT CALENDAR

Action: Upon motion by Commissioner Swift, seconded by Commissioner Diquisto, and carried
unanimously, the Commission approved the following items on the Consent Calendar: The Memorandum
from Human Resources dated January 26, 2026, providing the Amendments to the Classification Plan; the
Memorandum from Human Resources dated January 26, 2026, providing the Hiring Summary Report for
November 2025 and December 2025; and the December 4, 2025 Regular Meeting Minutes.
(3-0-2; Absent: Smith, Cochran)

CITY ATTORNEY/CLERK'S OFFICE REPORT

Deputy City Clerk Megan Roche provided the Commissioners an update regarding the new City-issued
emails and informed them that they'd be used to access confidential files for Civil Service Commission
matters.

HEARINGS SCHEDULED (OPEN SESSION)

- Deputy City Attorney II, Stephanie Roque-Hurtado, on behalf of the City of San José, informed that both parties agreed to the following hearing date set for March 2, 2026 at 5:30 p.m. and March 3, 2026 at 5:30 p.m., regarding the dismissal of Frank Dwyer, Maintenance Worker I, Department of Transportation. **Case No. 25-24.**
- Chair Hightower stated on the record, per the appellants request, the appeal in this matter has been *withdrawn*, regarding the Police Recruit Applicant, Amanda Buhay, Police Department. **Case No. 25-18(A).**
- The *tentative* Hearing date for the Protest for the Arson Investigator Promotional Exam was agreed to be scheduled for Thursday, June 4, 2026 at 4:00 p.m. (*if needed*).

HEARINGS SCHEDULED (CLOSED SESSION)

No reportable actions were taken in closed session.

ADJOURNMENT

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:13 p.m.

Approved on:

Attest:
Civil Service Commission
City Clerk, Toni Taber, MMC, Secretary



Yasmin Johnson
Deputy City Clerk, City of San José